Name_____ HACCiD_____ Phone_____

Social Services AA – 5060 – Approved PASSHE Statewide Articulation Agreement

Effective Fall 2013 (62 credits)

Health Careers (HC)

SELECTIVE PROGRAM: This checksheet lists the requirements for the AA degree in Social Services from HACC. Entry into this program is not guaranteed with admission to the College; specific admissions criteria must be met. See Health Careers website (www.hacc.edu/healthcareers), e-mail healthcareers@hacc.edu or call (717) 780-1988 for specific program entry requirements. Students who wish maximum transferability of their coursework should select Core and Transfer courses that are acceptable at the 4-year institution. Consult your advisor and/or your transfer advisor at the 4-year institution for course selection.

High School/GED:_____ Graduation Date:_____

INFORMATION PROVIDED:

____Program Interest & Review
____Admission Criteria
____Time Commitments
____Educational Plan
____Application procedure
____HS Transcript: on file or requested

Developmental Courses as determined through College Placement Testing* and Prerequisites:

* Please note: 0-level courses do not transfer and do not count toward graduation requirements; however, they are required to enter college level courses.

____Any ENGL ESL classes
____ENGL 001
____ENGL 002
____ENGL 003
____ENGL 050
____ENGL 051
____FS 107 FS 100
____MATH 010
____MATH 020
____MATH 051

Social Services Requirements:

REQUIRED GENERAL EDUCATION COURSES

COURSE	SEMESTER	GRADE
English 101		
English 102		
Communication 101		
Core A Rec: Phil 225		
Core B Psychology 101		
Core B Sociology 201 (D)		
Core C Math Elective Rec: Math 202		
Core C Science Bio 101 or Bio 111		
Core C (Any) Elective		
Gen Ed Transfer Elective ** Eng 200-299		
Transfer Elective His 103		
Transfer Elective His 104		
Transfer Elective Any GP course (200-299)		
PE/Wellness (W)		

REQUIRED MAJOR COURSEWORK

COURSE	SEMESTER	GRADE
Semester 1:		
HUMS 100		
Semester 2:		
HUMS 120**		
HUMS 121		
HUMS 206 (D)		
Semester 3:		
HUMS 122 *(plan ahead for HUMS 215)*		
Semester 4:		
HUMS 200		
HUMS 215		
(additional information follows)		

Advising Notes: ** Requires completion of ENGL 101 and HUMS 100 w/ C or better and GPA of 2.0

One 3 credit Diversity (D) course is required; One 1 credit PE/Wellness (W) course is required. See HACC website, www.hacc.edu, for current list of diversity and wellness courses.

*Students must select a Philosophy course in order to fulfill their Core A requirement.

** Students must select a Literature course (Engl 200-299) to fulfill their General Education transfer elective.

A grade of "C" or higher is required for all HUMS, PSYC, AND SOCI courses; ENGL 101,102; SPCH 101.

Students are encouraged to see their advisor to develop and review individual educational plans. Contact your home campus to schedule an appointment.

Advisor_____ **Location**_____ **Phone**_____

Name_____HACCiD_____Phone_____

Contact Information:

Gettysburg Campus	Harrisburg Campus	Lancaster Campus	Lebanon Campus	York Campus
Mary Bottorf	Michael Williams	Irma Alicia Villarreal	Counselor	Heather Burns
G101A	W132	RM212	D104	Y102
717-337-3855	717-780-2492	717-358-2988	717-270-4222	717-718-0328 x3513

How to get a Practicum Placement:

1. Read **Fieldwork Manual** (available online at www.hacc.edu/healthcareers > Programs Offered > Human Services > Handbook for the Fieldwork Practicum).
2. Visit agencies where you think you would like to work. (If you need help identifying agencies, contact the Practicum Instructor or the Internship Coordinator in the Career Services Center, Cooper 215)
3. Discuss and receive tentative agreement from placement agency.
4. Obtain instructor's signature for HUMS 215 registration.
5. Obtain agreement of Practicum Instructor for placement. (Sometimes instructor needs to speak with agency personnel to clarify student placement.)
6. Placement starts after the semester begins. (In addition to working at an agency for 255 contact hours, students must also attend a 2-hour seminar class one day per week.)

Description and Important Information
SOCIAL SERVICES (5060), HUMAN SERVICES (5550), and HUMAN SERVICES CERTIFICATE (5430)

Graduates of our three programs are asked to make significant decisions affecting the lives of other people. Often these decisions must be made under emergency circumstances. Our communities expect those who graduate from our programs will apply best practice and conduct their work with the highest ethical standards. As a result there are standards for entering these three programs and standards for completing the programs and graduating.

The Difference Between Human Services and Social Services

The Social Services AA degree is 62 credits and prepares students for transfer to 4 year colleges for pursuit of a Bachelors Degree. Students with the Social Service AA degree are also prepared to work in social service agencies in entry level positions. The Human Service AA degree of 62 credits prepares students to work in entry level positions in almost all human service agencies, but does not require the specific courses, such as math, needed to transfer to a 4 year institution. The Certificate in Human Services is only 31 credits and is suitable for entry level positions with little opportunity to advance. The certificate can easily transfer into the Social Services or the Human Services programs should the student wish to continue beyond the first 31 credits.

Standards for Admission to the Programs

- Completion of HUMS 100, Introduction to Human Services with a grade of "C" or better
- Completion of English 101 with a grade of "C" or better
- Completion of all remedial reading courses
- A GPA of 2.0
- Submission of background clearances (Note: Issues in a student's past do not automatically prevent the student from entering the program)

Standards for Completion in the Program

- Maintain a 2.0 GPA
- Complete all HUMS, PSYC, SOCI courses; ENGL 101, 102; SPCH 101 with a "C" or better
- Complete program requirements within 5 years of admission to the any of these three programs

Students are encouraged to see their advisor to develop and review individual educational plans. Contact your home campus to schedule an appointment.

Advisor_____**Location**_____**Phone**_____

Name_____HACCiD_____Phone_____

Standards for admission to the Fieldwork Course

- Meet with the instructor
- Have a placement worked out before the course starts
- Obtain Instructor's signature for registration

Students asked to leave the program, either for personal issues or for low GPA, may apply for re-admission during the following semester. See the Student Handbook for Details regarding grounds for dismissal and re-admission to the program.

Career Opportunities

Graduates of the program can take positions in a number of social service agencies such as mental health, mental retardation, substance abuse, gerontology, women's services and family services.

Competency Profile

This curriculum is designed to prepare students to:

- Conduct interviews for purposes of gathering information, assessment, and development of service plans
- Work effectively with clients and their families to plan treatment or service
- Write effective contact notes, social histories, and maintain client files
- Make referrals and facilitate clients moving through the social service system
- Establish and maintain effective working relationships with clients and their families
- Perform case management responsibilities in a variety of settings
- Understand ethics and laws as they apply to the human service field
- Understand racially and culturally diverse populations
- Prepare students enrolled in the Social Services AA degree to transfer to 4 year institutions

Students are encouraged to see their advisor to develop and review individual educational plans. Contact your home campus to schedule an appointment.

Advisor_____**Location**_____**Phone**_____