

# MUNICIPAL POLICE ACADEMY, Certificate – PACD (Noncredit)

*Law Enforcement - Office of Academic Affairs & Workforce Development*  
CIP Code: 430107

As the need for education and training of municipal police officers increases, the Senator John J. Shumaker Public Safety Center at HACC – Central Pennsylvania's Community College continues to serve successfully as a certified police training center under the Municipal Police Officers' Education and Training Commission (MPOETC).

In-service cadets are those individuals employed by a municipal police department or another law enforcement agency. These individuals are enrolled by the employing agency. Pre-service cadets are those cadets who attend on their own and are responsible for tuition and other expenses. The college offers both a full-time and a part-time academy at the Senator Jeffrey E. Piccola Law Enforcement Complex on the Harrisburg campus. Students can complete this training at the Harrisburg Campus through on-campus/in-person instruction.

## *Career Opportunities*

Municipal police officers and county detectives are required to complete this 25-week police academy in order to attain certification, which is mandated by the MPOETC.

## *Competency Profile*

This curriculum is designed to prepare students to:

- Enforce criminal and traffic laws
- Develop proficiency in investigative techniques, verbal, and writing skills
- Develop proficiency in use of firearms and defense tactics
- Meet established standards of physical fitness
- Develop proficiency in operation of police patrol vehicles
- Develop skills in human relations and community-oriented policing
- Develop skills in patrol procedures and operations
- Develop skills in crisis management
- Receive certification in First Aid/CPR/AED
- Receive certification in Standardized Field Sobriety Testing

*\*Upon successful completion of the Municipal Police Academy, the student may be eligible to receive credits towards HACC's Criminal Justice or Police Science Associate degrees.*

## **PROGRAM ENTRANCE REQUIREMENTS (Pre-service cadets)**

- Must be a U.S. Citizen
- Required to be a minimum of 21 years of age by the first day of firearms training
- Possess a valid operator's license
- High school diploma/ G.E.D (transcript required) and/or college transcripts, if applicable
- An application fee is required at the time the application is submitted
- A fee is required to take the Nelson-Denny Reading Test (a test on reading comprehension and spelling), as well as to take the MPOETC Fitness Standard Test
- The MPOETC Fitness Test consists of a 300-meter timed run, one-minute push-ups, one-minute sit-ups, and 1 ½ mile run
- Provide proof of medical insurance
- Complete physical examination on MPOETC physical form
- Meet vision requirement – at least 20/70 in stronger eye, corrected to 20/20; at least 20/200 in weaker eye, corrected to 20/40
- Complete psychological examination (MMPI and a clinical interview with the psychologist) on MPOETC form
- Obtain a Criminal History Check through the PA State Police (online at <https://epatch.state.pa.us/Home.jsp>)
- Obtain an FBI Criminal History Check: (online at: <https://www.fbi.gov/services/cjis/identity-history-summary-checks>)
- Obtain a 10-year Department of Transportation driving record check (online at [www.dmv.state.pa.us](http://www.dmv.state.pa.us))
- If applicable, submit a copy of military discharge document (DD214)
- A letter of endorsement from a Chief of Police to be submitted to the MPOETC School Director
- Two letters of reference from non-relatives, as well as from present or former employers
- Successful completion of an oral interview
- Agree in writing to abide by the General Orders.

## **RECOMMENDED SEQUENCE FOR STUDENTS:**

Students must successfully complete the entire 25-week, 919-hour, police academy.