BUSINESS ADMINISTRATION, Associate in Science Degree - 1026

Business Studies Department
CIP Code: 52.0201

The Business Administration AS degree is a general transfer program for the student who plans to pursue a bachelor's degree in accounting, entrepreneurship, economics, finance, human resource management, information systems, management, marketing, organizational leadership, supply-chain management, or a related field. Since the requirements of bachelor degree institutions vary widely, it is essential to choose an intended transfer institution as soon as possible and carefully follow the program prescribed in that college's catalog. Students who complete HACC's Business Administration AS degree are to be admitted at the Junior-level to any institution participating in Pennsylvania's statewide college credit transfer system. The Business Administration AS degree is accredited by the Accreditation Council for Business Schools and Programs (ACBSP). Since 1992, ACBSP is the only nationally recognized organization that grants regional accreditation to two- and four-year colleges and universities. This program may be completed entirely through asynchronous instruction. Students may complete 75% of the program at the Harrisburg and Lancaster campuses through on-campus/in-person instruction. The remaining coursework must be completed through various modalities (e.g., hybrid, synchronous remote instruction or asynchronous instruction). This program may also be completed at the Gettysburg, Lebanon and York campuses provided students take their coursework through various modalities (e.g., hybrid, synchronous remote instruction and asynchronous instruction) in addition to on-campus/in-person instruction.

Transfer Opportunities
This transfer curriculum is provided as a guide for students planning to transfer to a baccalaureate degree granting institution.

Competency Profile
This curriculum is designed to prepare students to:
- Prepare and deliver presentations consistent with professional standards
- Identify group roles and explain tools for successful teamwork in a business setting
- Locate, evaluate and integrate information to make business decisions
- Identify and evaluate legal, ethical and other internal and external forces and their impact on the organization
- Use appropriate business software and technologies
- Identify how diversity benefits the functioning of the local, national and global business environment

PROGRAM REQUIREMENTS (TOTAL CREDITS = 61)

General Education

ENGL 101 English Composition I	3
ENGL 102 English Composition II **(or)**	3
ENGL 106 Business Writing	(3)
COMM 101 Effective Speaking	3
Humanities & Arts Core Elective	3
Social & Behavioral Science Core Elective – *ECON 201*	3
Mathematics Core Elective - *MATH 103 or 110**	3 **or** 4
Mathematics **or** Science Core Elective - *MATH 202*	4
Science w/ a Lab Core Elective	3
First-Year-Seminar Elective - *BUSI 101*	3
Wellness Elective	1
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Major Requirements

ACCT 150 Principles of Financial Accounting I	2
ACCT 151 Principles of Financial Accounting II	2
ACCT 160 Principles of Managerial Accounting I	2
ACCT 161 Principles of Managerial Accounting II	2
BUSI 209 Legal Environment of Business	3
ECON 202 Microeconomics	3
MGMT 201 Principles of Management	3
MKTG 201 Principles of Marketing	3
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Other Required Courses

CIS 105 Introduction to Software for Business	3
Transfer Electives**	9
	12

**MATH 103 is the prerequisite for MATH 110; Students may test out of MATH 103 or include it as a transfer elective. Students, who transfer to colleges that do not require MATH 110, may complete their degree with MATH 103.*

***Students are to select transfer electives that are appropriate for their intended transfer institution.*

RECOMMENDED SEQUENCE FOR FULL-TIME STUDENTS

Fall Semester I		Spring Semester I		Fall Semester II		Spring Semester II	
CIS 105	3	BUSI 209	3	ACCT 150	2	ACCT 160	2
COMM 101	3	ENGL 102 **or** 106	3	ACCT 151	2	ACCT 161	2
BUSI 101	3	ECON 201	3	ECON 202	3	Humanities/Art Core Elective	3
ENGL 101	3	MGMT 201	3	MKTG 201	3	Science w/ Lab Core Elective	3 **or** 4
Wellness Elective	1	MATH 202	4	MATH 103 **or** 110*	3 **or** 4	Transfer Electives**	6
				Transfer Elective**	3		

RECOMMENDED SEQUENCE FOR PART-TIME STUDENTS

Fall Semester I		Spring Semester I		Fall Semester II		Spring Semester II		Fall Semester III		Spring Semester III	
BUSI 101	3	CIS 105	3	COMM 101	3	BUSI 209	3	MATH 202	4	ACCT 150	2
ENGL 101	3	ENGL 102 **or** 106	3	MGMT 201	3	MKTG 201	3	ECON 201	3	ACCT 151	2
										MATH **or** 110*	3 **or** 4

Fall Semester IV		Spring Semester IV		Fall Semester V		Spring Semester V	
ACCT 160	2	Humanities/Arts Core Elective	3	Science w/ a Lab Core Elective	3	Transfer Elective**	3
ACCT 161	2	Transfer Elective**	3	Transfer Elective**	3	Wellness Elective	1
ECON 202	3						