Subject: Update on HACC's Remote Planning – Feb. 10, 2021 **Date:** Wednesday, February 10, 2021 5:29:02 PM

Good afternoon, colleagues!

As Dr. Armenta Hinton mentioned during the collegewide Zoom session on Feb. 4, 2021, there are many enriching activities planned in celebration of Black Heritage Month. Please refer to the <u>HACC Events Calendar</u> and our <u>social media accounts</u> for more information and share these upcoming events with students.

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the website, please submit the online form located on the website. Please see the webpage section called "<u>Information for Employees</u>." If you would like to see the information being communicated to students, please see the webpage called "<u>Information for Students</u>."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

John J. "Ski" Sygielski, MBA, Ed.D. Pronouns: He, Him, His President & CEO HACC, Central Pennsylvania's Community College

1. I've seen or read stories about HACC in the media, but will I ever have to talk to a reporter myself?

You may possibly be asked to speak to the media about a HACC-related project. However, the Office of College Advancement (OCA) will assist you every step of the way.

OCA is holding a series of Zoom sessions on a variety of topics that can set you up for success. On Feb. 11 at 1:30 p.m., the topic will be "Media Relations: HACC or Wack?" [Zoom information is redacted for security purposes.]

Please review our list of sessions for Zoom login information. All HACC employees are welcome.

2. Can you please clarify the College's policy on rehiring former employees?

All employees are expected to adhere to the College's <u>core values</u> of excellence, inclusivity, integrity and innovation. Given this expectation, it is critical for all hiring managers to ensure we only hire employees who demonstrate these core values.

The following clarifies the process for rehiring former full-time employees:

• To ensure adherence to the College's core values, former employees considered

for rehire will be reviewed and approved before an offer can be extended.

- The provost and vice president of academic affairs will review written requests to rehire former employees as adjunct faculty members.
- Employees who have separated from the College will not be rehired as an adjunct faculty member without formal approval from the provost and president.
- The president has final approval for all rehires.

QUOTE: If you must look back, do so forgivingly. If you must look forward, do so prayerfully. However, the wisest thing you can do is be present in the present...gratefully." ~Maya Angelou