

**Subject:** Update on HACC's Instruction and Student Services Planning – Sept. 15, 2021  
**Date:** Wednesday, September 15, 2021 8:16:49 PM

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Good evening, colleagues!

Please note that Sept. 21 is the deadline for current and future students to apply for scholarships to be awarded for the spring 2022 semester. **Please encourage students to take advantage of this opportunity for FREE money!** More information is available at [hacc.edu/Scholarships](http://hacc.edu/Scholarships).

As you have come to expect, following are the commonly asked questions and our responses to them. Please note that some of these responses are tentative and subject to change.

If you have additional questions and you do not see the answers on the website, please submit the online form located on the website. Please see the webpage section called "[Information for Employees](#)." If you would like to see the information being communicated to students, please see the webpage called "[Information for Students](#)."

We will continue to update you regularly via email, the aforementioned website and Zoom sessions.

Thank you!

John J. "Ski" Sygielski, MBA, Ed.D.  
Pronouns: He, Him, His  
President & CEO  
HACC, Central Pennsylvania's Community College  
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1. **How do I inform facilities that my area needs personal protective equipment (PPE) supplies?**

A new PPE order form for disinfecting supplies, gloves and masks is on myHACC. You can find this information under:

- Quick Links
- [Facilities PPE Supplies Request](#)

2. **What should I do if I show COVID-19 symptoms, tested positive or had contact with an individual who tested positive?**

Please do *not* come to campus. Also, please send an email to [corona@hacc.edu](mailto:corona@hacc.edu).

For additional information on what to do, please see [hacc.edu/COVIDannouncements](http://hacc.edu/COVIDannouncements) and click "How to Report Sickness or COVID-19 Exposure."

3. **What COVID-19 screening should I do before coming to campus?**

Self-screening is required before coming to a HACC campus, whether you are vaccinated or unvaccinated. Please refer to these [self-screening reminders](#).

4. **I received both doses of the coronavirus vaccine. However, I misplaced my**

**vaccination card. How can I get a new card?**

To obtain a new card, please contact your vaccination provider.

**5. Were dual enrollment and College in the High School students eligible for CRRSAA and ARP funds?**

As part of the Higher Education Emergency Relief Fund III and the American Rescue Plan of 2021, dual enrollment and College in the High School (CHS) students were considered eligible recipients of emergency grant relief funds. In this process, HACC disbursed over \$23 million dollars to over 22,000 students, including dual enrollment and CHS students enrolled at HACC during the fall 2020, spring 2021 or summer 2021 semesters. Students received checks for \$625.89.

According to official grant guidance, “the funds may be used by the student for any component of the student’s cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care), or child care.”

Additional details regarding the distribution of federal stimulus funds are available at [hacc.edu/CARESact](http://hacc.edu/CARESact).

**6. Are student affairs offices open on Fridays?**

Beginning Sept. 17, departments within the Office of Student Affairs and Enrollment Management will operate remotely on Fridays.

For a more complete listing of both on-campus and remote office hours, please consult these webpages:

- [Advising](#)
- [Career Services](#)
- [Financial Aid](#)
- [High School Students](#)
- [New Student Orientation](#)
- [Registrar’s Office](#)
- [Transfer Services](#)
- [Welcome Center](#)

**7. As more students and employees continue to return to campus, are food options available at each HACC campus, including Lebanon?**

Food options are available at all of HACC’s campuses, including Lebanon.

To view the dining options for the fall semester, please visit [hacc.edu/Dining](http://hacc.edu/Dining).

**8. Are HACC students able to schedule an appointment for mental health services**

### **using an online form?**

We recently worked with Mazzitti & Sullivan EAP Services to make the online appointment form for students more user-friendly. Students can use the form to schedule virtual, telephonic or face-to-face services.

The updated appointment form link can be found at [hacc.edu/MentalHealth](http://hacc.edu/MentalHealth).

Please update any links you have posted to ensure students are accessing the most up-to-date information.

### **9. I heard the application for admission will be unavailable briefly in September. Can you please provide more information?**

Please note that the Recruit system is scheduled to be upgraded beginning Sept. 20. Recruit is the system used to receive and process applications for admission.

During the upgrade, the system will be unavailable. This means future students will not be able to complete an application for admission. In place of the application, future students will be directed to a Cognito form to provide their contact information. Once the upgrade is complete, anticipated on Sept. 28, the future student information gathered via the Cognito form will be imported into Recruit. These prospects will then be entered into a specialized communication plan.

### **10. I heard that HACC is enhancing its holiday schedule. What does that mean?**

Among our many benefits, HACC has a very generous [holiday schedule](#).

We are pleased that U.S. President Joe Biden recently announced that [Juneteenth](#) is now a national holiday. Therefore, beginning in 2022, HACC will recognize the holiday and be officially closed on the holiday.

Also, beginning in 2022, when holidays fall on a day the College is closed, HACC will be closed the following Monday.

For example:

- When New Year's Day falls on a Saturday or Sunday, HACC will be closed the following Monday.
- When Juneteenth falls on a Friday, Saturday or Sunday, HACC will be closed the following Monday. Friday is included, because the College is closed on

Fridays in the summer.

- When the Fourth of July falls on a Friday, Saturday or Sunday, HACC will be closed the following Monday. Friday is included, because the College is closed on Fridays in the summer. We will no longer do a [“floating holiday.”](#)

We are making these enhancements for several reasons:

- We need to recognize significant holidays so that we can continue to celebrate and honor those who built this country and have made significant contributions to our country.
- Holidays allow us to celebrate, spend time with families and friends, relax and recharge.
- Holidays reinforce our commitment to mental health and professional-personal life balance.

**11. Are there any upcoming events to help students prepare for job interviews?**

HACC, the HACC Foundation and the HACC Alumni Association are partnering to present a virtual event for HACC students:

**HACC Presents: How to Rock the Interview and Land the Job!**

This free event will be held Oct. 14 from 6-7:15 p.m. All currently enrolled HACC students are welcome.

If you are interested in volunteering for this event, please complete and submit this [online form](#) by Oct. 4. A training session will be held for volunteers. Thank you!

**12. Dr. Ski mentioned at the Sept. 9 collegewide Zoom session that a strategic consultant was hired to support our 2022-25 planning process. Could you provide more information on the consultant and the planning process?**

HACC is partnering with [CampusWorks](#), a national consulting firm that leads strategic planning for colleges (including community colleges), to ensure broad engagement and support for a new plan that meets the needs of our future HACC students and the community. The strategic planning process will occur over the next several months and will feature focus groups; surveys; and workshops with community members, employees and students. The strategic planning process will be led with the assistance

of our HACC Strategic Planning Committee, which includes students and employees from each constituency group, plus a member from each division to help guide the College through the process.

Additional information can be found in the “Greetings from the President” myHACC channel.

13. **When is HACC’s fall 2021 Commencement ceremony?**

As of Sept. 15, the College intends to hold an in-person Commencement ceremony at the Giant Center on Dec. 14, 2021. This is tentative and subject to change.

To learn more, please visit [the Commencement webpage](#). Please note that the deadline for students to apply for fall 2021 graduation is Oct. 1.

**QUOTE:** Gratitude helps us to see what is there instead of what isn’t. ~Annette Bridges