HACC — Central Pennsylvania's Community College
Harrisburg, PA

Request for Pre-Qualification

#RFQ12-01

For

DESKTOP COMPUTER AND LAPTOP PRE-QUALIFICATION

ISSUED: **March 23, 2012**

DUE DATE: **April 2, 2012 by 11:00AM**

Exhibit A – Pre-Qualification Form to be e-mailed to: Garry Crider
                                                               cgcrider@hacc.edu

E-mail the Exhibit A – Pre-Qualification Form – do not mail via postal system

For questions concerning the RFQ process, required format and the schedule of activities can be directed to:

Garry Crider
Procurement Services Manager
Telephone: (717) 221-1300 x 1645
Email: cgcrider@hacc.edu

HACC - Central Pennsylvania's Community College
RFQ12-01 Desktop Computer / Laptop Pre-Qualification
REQUEST FOR PRE-QUALIFICATION

GENERAL BACKGROUND

HACC is a vibrant and entrepreneurial community college serving the central Pennsylvania region with five campuses and several centers which enroll over 20,000+ degree students.

The five campuses are located in the following counties: Dauphin, Lebanon, Lancaster, York, and Adams. The addresses are for each:

> Harrisburg Campus - One HACC Drive, Harrisburg, PA 17110
> Lebanon Campus – 735 Cumberland Street, Lebanon, PA 17042
> Lancaster Campus – 1641 Old Philadelphia Pike, Lancaster, PA 17602
> York Campus – 2010 Pennsylvania Avenue, York, PA 17404
> Gettysburg Campus – 731 Old Harrisburg Pike, Gettysburg, PA 17325

HACC will be in the process of replacing an estimated twenty-five hundred (2,500) Desktop Computers and one hundred and twenty-five (125) Laptops during the end of the second quarter and beginning of the third quarter 2012.

The acquisition of the replacement desktops computers and laptops will be handled through a lease contract and solicited separately from this process.

It is the intent of HACC to acquire both the desktop computer and laptop requirements from the same approved source utilizing the same manufacturer.

Provided within this RFQ are required specifications for both the desktop computers and laptops.

TIME LINE

System configuration recommendations due on or before:	April 2, 2012
Review and acceptance of configurations:	Week of April 2, 2012
Request for and receipt of evaluation units on or before:	April 20, 2012
HACC testing on or before:	April 30, 2012
Reverse Auction:	May 4, 2012
Orders released to leasing organization on or before:	June 8, 2012

REQUIREMENTS

Those providers and units which HACC accepts and approves, will be required to submit at no cost to HACC two (2) evaluation desktop computers and two (2) evaluation laptops for testing in HACC's environment by HACC's Information Technology.

The reverse auction will be by invitation only and consist of those machines which are deemed qualified through configuration and testing.

HACC reserves the right to reject any and all submittals and to waive irregularities and informalities in the submittal and evaluation process. HACC will not be responsible for any costs for shipping and the return of the evaluation models if invited to the testing process.

QUALIFICATIONS

A cover letter shall contain a brief introduction of the provider of the response to this RFQ. At a minimum, the cover letter page shall be on company letterhead and shall include the name and working address of the firm submitting a proposal, the name and telephone number of the primary company representative authorized to legally bind the firm to this RFQ, and the date of submission.

Firms responses to the RFQ shall be clear, concise and limited to no more than 2 pages. Responses shall be on 8 ½ x 11 paper only. Firms must complete Exhibit "A" – Pre-Qualification Form and e-mail to Garry Crider at cgcrider@hacc.edu on or before April 2, 2012.

Firms must meet the following qualifications to have their configured specifications accepted:

- Must have ten (10) or more years of manufacturing experience of desktop computers and laptops
- Have deployed shipments in excess of two thousand five hundred (2,500) units to one (1) firm over a thirty (30) day period in the last three (3) years – **provide references, including company name, address, IT contact, phone number, and e-mail address**.
- Firm must cover all cost associated with the shipping and the return of test units
- Acceptable Manufacturers must have shipped in excess of five (5) million units in any one of the five (5) previous quarters.
- Resellers must provide documentation showing they have attained the highest level of the selected manufacturer's supplier network program.
- Units being configured and qualified must meet specification
- Submitted configuration which is being tested cannot be modified without written approval of Procurement.

SPECIFICATIONS

Desktop Computer Hardware Specifications

- Mini tower case

- High efficiency (Green) Power Supply (Energy Star 5.0 compliant – 80 Plus Platinum, 90% efficient or higher)

- 2 – 5.25 inch full size drive bays (external)

- Intel i5 3.1GHZ processor (2400)

- CD-R/DVD-R

- eSATA port

- 250GB Hard drive, SATA III 7200 RPM

- 4 DIMM slots

- 4GB of memory (2GB x 2 DIMM's) 1333MHZ Dual Channel expandable to 8GB

- 2 Available full height PCI slots

- PCI-E Video card, 512MB memory, unshared, 2 DVI output

- 20 inch Widescreen LCD monitor, DVI and VGA input, must support 1680 x 1050

- USB 2.0 – 6 ports rear, 2 ports front

- NIC – Integrated Broadcom NetXtreme Gigabit adapter supporting PXE and Wake On Lan

- Integrated Audio – line in, line out, mic on rear – mic, headphones on front

- Internal PC speaker

- Keyboard – USB, full size

- Optical Mouse – USB, 2 button with scroll

- All components MUST be windows 7 32/64BIT compliant (Enterprise)

- Operating System – Micro-Soft - a CD/DVD media is REQUIRED

Laptop Hardware Specifications

- Intel i5 2.6 GHZ processor (2540)

- 8X DVD + - RW

- 1- eSATA port, 3 – USB 2.0 ports, 1- HDMI port, 1 – 1394 port

- 320GB Hard drive, 7200 RPM

- 4GB of memory (4GB x 1 DIMM) 1333MHZ expandable to 8GB

- Video 512MB memory, unshared, 1 VGA output

- 15.6 inch Anti-Glare, LED-backlit supporting 1366x768

- Energy Star 5.0 compliant

- Internal Dual Pointing Keyboard, Numpad

- Light Sensitive Webcam and Noise Cancelling Microphone

- NIC – Integrated Gigabit adapter supporting PXE and Wake On Lan, Integrated Wireless Adapter supporting 802.11 B/G/N

- Bluetooth Interface

- Integrated Audio with line out (headphones)

- Integrated EC port, Integrated SD port

- Internal speakers

- 9-cell (97WH) Lithium Ion Battery

- 90W A/C Power adapter

- Docking Station Interface

- All components MUST be windows 7 32/64BIT compliant (Enterprise)

- Operating System – Micro-Soft - a CD/DVD media is REQUIRED

END OF BID SPECIFICATIONS