

**HACC – CENTRAL PENNSYLVANIA’S COMMUNITY COLLEGE  
SPECIFICATIONS / EXHIBITS  
REQUEST FOR BID  
PHOTO MOUNTING**

**INTRODUCTION:** HACC, Central Pennsylvania’s Community College is seeking a qualified vendor from which to frame 38 photos in jpg format. Photos are to be mounted on wrapped canvas with wood frame mounting.

**REQUIREMENTS:**

The entire order needs to be delivered to by September 30, 2014 or date mutually agreed to by both parties. Bids are to be submitted electronically to [procurement@hacc.edu](mailto:procurement@hacc.edu). Vendors are to provide 3 references, and detail all costs from mounting to delivery. Vendors are to provide photos of similar project scope. HACC will not accept additional costs outside of the proposal.

**BID DUE DATE: August 19, 2014 1:00 pm**

**SPECIFICATIONS:**

Mount jpg photos on wrapped canvas with wood frame mounting. Cost to mount the photos at various locations on the Harrisburg Campus. Please price out cost per photo for installation.

Price out for the following sizes:

20 x 30	quantity 38
30 x 20	quantity 38

All questions are to be directed to [procurement@hacc.edu](mailto:procurement@hacc.edu). Updates will be on the HACC and PA Department of General Services website.

**END OF BID SPECIFICATIONS**

**COST BID SHEET  
REQUEST FOR BID  
GLOCKS**

The Bidders shall propose the costs to furnish the services in accordance with this RFB. Award will be made to the Bidder whose bid is most advantageous to the College.

Bids are due via electronic submission to [procurement@hacc.edu](mailto:procurement@hacc.edu)

Each item must be priced. For those costs where the Bidder will not charge, a zero must be entered.

- 1) 20 x 30 Mounted Photo priced each: \$ \_\_\_\_\_
- 2) 30 x 20 Mounted Photo priced each \$ \_\_\_\_\_
- 3) Installation Costs \$ \_\_\_\_\_
- 4) Other Fees not identified: \$ \_\_\_\_\_ itemize \_\_\_\_\_

**NOTE:** Any additional cost not identified here cannot be billed to HACC

Other Questions:

- 1) Do you acknowledge all the conditions discussed within this Request for Bid.  
YES \_\_\_\_\_ NO \_\_\_\_\_
- 2) Vendor Registration:

To all bidders: Please register your firms information on HACC’s website – go to <https://vps.hacc.edu/vendorlogin/index.cfm> then follow instructions.

Bidder agrees that any contract entered into will include all the conditions of this Request for Bid, and if any terms and conditions conflict, the Lessor will modify any Master Agreement/Schedule to include such conditions before submitting such contracts.

**OFFER GUARANTEED FROM DATE SHOWN BELOW THROUGH THE EXECUTION OF THE EQUIPMENT DELIVERED.**

Company Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Name (Printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**END OF BID FORM**