



## **ADDENDUM #1**

**August 30, 2012**

Re: Harrisburg Area Community College  
Pennsylvania Avenue Pedestrian Crosswalk & Sidewalk Improvements  
Solicitation #RFB13-04

From: Eastern PCM, LLC  
Construction Manager – HACC  
645 N. 12<sup>th</sup> Street, Suite 200  
Lemoyne, PA 17043

To: All Planholders

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This Addendum is hereby made part of the Plans and Project Manual dated August 22, 2012 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

### **1.1 PRE-BID MEETING MINUTES**

Meeting minutes from the Pre-Bid Meeting held on August 28, 2012 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

## 1.2 CHANGES TO THE PROJECT MANUAL

**DELETE** all references to AIA Document G706A – 1994 Contractor’s Affidavit of Release of Liens.

In all instances where the Project Manual references the above form, replace it with Exhibit ‘B’ to the Standard Form of Agreement, “Release of Liens and Claims”, included in the Project Manual in Specification Section 00500.

The release of Liens and Claims has been attached for your reference.

**END OF ADDENDUM**

Attached: Pre-Bid Meeting Minutes dated August 28, 2012  
Exhibit ‘B’ – Release of Liens and Claims



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

**Pennsylvania Avenue Pedestrian Crosswalk & Sidewalk Improvements  
SOLICITATION #13-02**

Addendum # \_\_\_\_\_ has been received.

**Company:** \_\_\_\_\_  
Print Company Name

**Received By:** \_\_\_\_\_  
Print Name Signature

**Date:** \_\_\_\_\_

**Please check one:**

- \_\_\_\_\_ We are bidding as a prime contractor
- \_\_\_\_\_ We are not bidding
- \_\_\_\_\_ We are a sub-contractor

**HACC, Central Pennsylvania’s Community College  
York Campus  
Pennsylvania Avenue  
Pedestrian Crosswalk and Sidewalk Improvements**

Pre-Bid Meeting

August 28, 2012  
9:00 am

**Meeting Minutes**

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**Attendees**

Kathleen Brickner – HACC	Eric Harlacher – Shiloh Paving
Paul Monko – HACC	Chris Reed – Kinsley Construction
Keith Rufalo – HACC	Bill Morgan – Eastern PCM, LLC (EPCM)
Joe Eberly – TRG	Greg Lamay – EPCM
Robea Gutierrez – Doug Lamb Construction	Sarah Centini – EPCM (Author)
Allen Myers – Stewart and Tate	

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1.0 Mr. Lamay welcomed all attendees.

1.1 Introduction of Team

- |                         |  |
|-------------------------|--|
| a) Owner                | <b>HACC, Central Pennsylvania’s Community College</b><br>Kathleen Brickner Interim Director, Business Affairs<br>Keith Rufalo Campus Facilities Director |
| b) Engineer             | <b>TRG, Transportation Resource Group Inc.</b><br>Joe Eberly Project Manager   |
| c) Owner Representative | <b>Eastern PCM, LLC</b><br>Greg Lamay Project Manager<br>Sarah Centini Project Engineer<br>Bill Morgan Principal   |

1.2 Drawings were prepared by TRG, dated August 20, 2012. The Project Manual is dated August 22, 2012. Bid Documents in electronic format are available on CD directly from Eastern PCM for a fee of \$25.00. If you received Bid Documents from Eastern PCM, you will automatically be sent Addenda. Addendum #1 will be distributed August 30, 2012. This addendum will include meeting minutes from the Pre-Bid meeting and any questions submitted before August 30, 2012.

1.3 EPCM reviewed the bid form and bid documents found in Division 0 of the Project Manual. Bidders were instructed that the following forms must be submitted with the bid: completed Bid Form, Non-Collusion Affidavit, MBE/WBE Utilization Form and Bid Security. A Bid Bond of no less than \$10,000 is required for Bid Security.

1.4 Schedule

Bid Date	Thursday, September 13, 2012 at 2:00 PM at Penn Center, 349 Wiconisco Street, Room 223, Harrisburg, PA 17110.
Contract Award	October 3, 2012; subject to Board of Trustees approval
Notice to Proceed	October 15, 2012
Substantial Completion	December 31, 2012

1.5 All questions are to be directed to Greg Lamay in the office of the Construction Manager in writing September 7, 2012 at 5:00 PM.  
EPCM fax: 717-233-1666  
EPCM Email: [epcm@easternpcm.com](mailto:epcm@easternpcm.com)

1.6 This project is a Prevailing Wage Project. Guidelines for these rates can be found in the Project Manual under Specification Section 00820.

1.7 Mr. Lamay noted that the contractor who is awarded the project shall be bonded with the City of York. All requirements and the application for bonding are included in the Project Manual.

1.8 Project Overview

Work includes:

- Extending underground conduit duct and sidewalk on east side of Pennsylvania Avenue
- Installing pull string in conduit duct
- Narrowing Pennsylvania Avenue
- Installing a speed table at existing pedestrian crossing
- Striping
- Paving
- Curb cuts and installation of curb ramps
- Striping new pedestrian crossing
- Removing a parking space

1.9 Mr. Lamay will confirm if contractors are responsible to relocate pedestrian crossing during construction. Eastern PCM will provide coordination with HACC facilities and security departments.

Post Meeting Note: HACC will relocate pedestrian traffic; contractor to provide and install construction barrier.

1.10 Mr. Lamay will confirm if traffic control will be the responsibility of the contractor.

Post Meeting Note: Traffic control is the contractor's responsibility per PennDot regulations.

1.11 Mr. Lamay will confirm if there are restrictions on working hours.

Post Meeting Note: The City of York will not regulate hours. Contractor to coordinate with the Owner.



- 1.12 Mr. Lamay noted that the construction estimate for this project is \$116,000.00.
- 1.13 Mr. Lamay noted that the contractor will be responsible for applying for permits. The owner will pay for permits.
- 1.14 Mr. Lamay noted that a Land Development plan is not necessary for this project.
- 1.15 Mr. Lamay noted that the plans are currently with the City of York's Civil Engineer for approval.
- 1.16 Mr. Lamay noted that approval from the City Council is anticipated at their September meeting.
- 1.17 A tour was conducted after the formal meeting.
- 1.18 Attendees were shown which parking space is going to be removed and restriped.
- 1.19 Mr. Rufalo noted that if any trees need to be removed, and are not noted on the plan for removal, HACC facilities department will remove the tree.
- 1.20 Attendees were shown the proposed location of the curb cut at the entrance to the Cytec/Goodling parking lot.
- 1.21 Attendees were shown the signage and tree to be removed at the entrance to the Cytec/Goodling parking lot. Mr. Rufalo noted that the signage shall be set aside for HACC facilities to pick-up after removal.
- 1.22 Attendees were shown the storm drain cap to be reused.
- 1.23 Attendees were shown the existing conduit box.
- 1.24 Attendees were shown existing site lighting. The existing site lighting must be matched for proposed site lighting. The proposed lighting will be wired to the existing site lighting switches.
- 1.25 A list of plan holders will be sent as an attachment to all attendees.

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Respectfully Submitted,  
Sarah E. Centini, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the Author no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees



