



ADDENDUM NO. 1

August 14, 2012

Re: HACC, Central Pennsylvania's Community College
RFB13-03 Panasonic Data Projectors

From: HACC, Central Pennsylvania's Community College
Garry Crider, Procurement Services Manager
One HACC Drive
Harrisburg, PA 17110

To: All Bidders

This Addendum is hereby made part of the Request for Bid No. RFB13-03 dated August 13, 2012. The provisions of this Addendum are intended to supplement the provisions and scope of work and/or supersede them where contradictory thereto.

MODIFICATION

HACC is increasing the quantity from twenty-six (26) each FW430U Panasonic Data Projectors to a total of **forty-one (41)** each FW430U Panasonic Data Projectors.

Replace the Bid Form with the new Request for Bid "BID FORM" – RFB13-03 Panasonic Data Projectors found on page two (2) and three (3) of this addendum.

HACC - Central Pennsylvania's Community College

REQUEST FOR BID

RFB13-03 PANASONIC DATA PROJECTORS

BID FORM

A) Price for forty-one (41) FW430U Panasonic Data Projectors:

Unit Cost: \$ _____ /ea

Total Base Bid Cost: \$ _____

B) Bid Deadline

To be considered for selection, Bids shall arrive at HACC's Procurement and Business Services Office, 349 Wiconisco Street, Room PC223, Harrisburg, PA, 17110, by 11:30AM on or before August 28, 2012. Bids must be in a sealed container, clearly marked "RFB13-03, PANASONIC DATA PROJECTORS." Allow time for normal mail delivery to ensure timely receipt of Bids by HACC's Procurement and Business Services Office. Bids arriving after the deadline will not be considered. All Bids become the property of the College.

C) Acceptance of Bid

The College reserves the right in awarding the contract to consider the competency, responsibility, and suitability of the Bidder, as well as the services to be provided. The College further reserves the right to accept or reject any or all bids, to waive any irregularities or informalities, and to award the contract in the best interest of the College. Neither the College nor any agent thereof on behalf of the College will be obligated in any way by any Bidder's response to this RFB.

The College also reserves the right to allow an Bidder to correct a defect in its Bid provided that correction of the defect does not alter the amount of the Bid or the scope of work required under the Bid.

D) Addenda to the RFP

In the event that it becomes necessary to revise any part of this RFB, HACC's Procurement and Business Services Office will provide addenda in writing to the Bidders who indicate that they are interested by returning the acknowledgement sheet (page 2). No oral statements, explanations, or commitments by whosoever made shall be of any effect except as the College's Procurement and Business Services Office has confirmed the same in writing.

E) Oral Communication

Oral communication with any College employee, unit, department, or organization concerning this RFP is not binding on the College and shall in no way modify the RFP or the obligation of the College or the provider.

F) Number of Copies and Mailing of Bid

Two (2) copies of the Bid will be submitted in a sealed container clearly marked with the name of the Bid and labeled "RFB13-03, PANASONIC DATA PROJECTORS." One (1) of the copies shall be marked "Master Copy" and will contain original signatures. The other copy does not require original signatures.

G) HACC, Central Pennsylvania's Community College is a member of the following:

- 1) Educational & Institutional Cooperative Service, Inc.
- 2) Provista
- 3) Amerinet
- 4) US Communities
- 5) Keystone Purchasing Network (KPN)

H) Vendor Registration: To all Proposers: Please register your firms information on HACC's website – go to www.hacc.edu – "Business & Community" – "Purchasing" – "Vendor Purchasing System Login" – then following instructions.

SIGNATURE_____

FIRM NAME_____

ADDRESS_____

TELEPHONE_____ **EMAIL ADDRESS**_____

END OF BID FORM

END OF ADDENDUM