



ADDENDUM #1

November 1, 2011

Re: Harrisburg Area Community College
Lancaster Campus Chiller Replacement
Solicitation No. RFB12-07

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. 12th Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Plans and Project Manual dated October 21, 2011 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

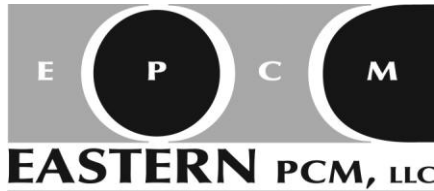
This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

1.1 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Bid Meeting held on October 27, 2011 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

END OF ADDENDUM



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

Lancaster Campus Chiller Replacement
Solicitation No. RFB12-07

Addendum # _____ has been received.

Company: _____
Print Company Name

Received By: _____
Print Name Signature

Date: _____

Please check one:

- _____ We are bidding as a prime contractor
- _____ We are not bidding
- _____ We are a sub-contractor

**Harrisburg Area Community College
Chiller Replacement
Lancaster Campus
Project # 11024**

Pre-Bid Meeting

October 27, 2011
9:00 AM

Meeting Minutes

Attendees

Eleanor Bosserman – HACC
Daniel Mahan – HACC
Richard Carson – HACC
Michael Toole – HACC
Ken Kauffman – Moore Engineering

Robert Bailey – H and R Mechanical
Korey Kahn – HB McClure Co.
Bill Siwiec – Frey Lutz
Gregory Lamay – EPCM

1.0 Introduction of Team

- | | |
|-----------------------|---|
| a) Owner | Harrisburg Area Community College
Eleanor Bosserman – Campus Business Director
Dan Mahan – Campus Facilities Director
Mike Toole – HACC
Richard Carson – HACC |
| b) Architect/Engineer | Moore Engineering
Ken Kauffman – Vice President |
| c) Construction Mgr. | Eastern PCM
Greg Lamay
Sr. Project Manager |

1.1 EPCM welcomed and thanked everyone for attending the pre-bid meeting for chiller replacement project RFB 12-07.

1.2 EPCM reviewed the bid documents which consist of Drawing M-1 dated October 19, 2011 and Project Manual dated October 21, 2011.

1.3 EPCM instructed bidders that the following forms must be submitted with the bid:

- Completed bid form
- Non-Collusion Affidavit
- MBE/WBE utilization form
- Bid Bond (the project will exceed \$10,000)

- 1.4 The bidders were directed to new language in section 00800 of the project manual regarding the application of sales tax.
- 1.5 Bidders were informed of the bid date, time, location, and procedure.
- Bid date/time: November 10, 2011 at 2:00 PM
 - Location: Three Penn Center, 349 Wiconisco Street Harrisburg, PA 17110 Rm. 223
 - Bids will be opened and be read aloud publically in Rm. 224 immediately following 2:00 PM.
- 1.6 Project Milestones were discussed and are as follows:
- Bids Due – November 10, 2011 at 2:00 PM
 - Contract Award – December 7, 2011 subject to Approval of HACC Board of Trustees
 - Notice to Proceed – On or about December 15, 2011; Issued upon receipt of fully executed contract and all required insurance and bond documents from Contractor.
 - Substantial Completion – April 6, 2012
- 1.7 Bid Period procedures were established and are as follows:
- All Questions related to the project must be submitted in writing to the Construction Manager either by fax (717) 233-1666 or by e-mail glamay@easternpcm.com
 - Addendum #1 including Pre-bid meeting minutes will be issued on or about October 31, 2011
 - Depending on substance of questions, second addendum will be issued November 8, 2011
 - Last day for questions will be November 4, 2011
- Post Meeting Note: Any questions received after 4:00 PM Friday November 4, 2011 will not be answered.**
- 1.8 This project is subject to PA Department of Labor and Industry Prevailing Wage Rates. Rates are listed in Section 00800 of the Project Manual.
- 1.9 The successful bidder is responsible for providing all trade specific Permits.
- 1.10 All work will be performed as a Single Prime Contract.
- 1.11 The Work performed under the Contract consists of replacing the existing 250 ton chiller including hookup of all necessary piping, electric, and controls. The Refrigerant contained in the two functioning circuits, will be recovered, stored in containers provided by the Contractor, delivered to a location on Campus designated by the Owner, and turned over to the Owner.
- Post Meeting Note: Each circuit contains 154 lbs. of R-22**
- 1.12 Time and date of the crane lift must be coordinated in advance with the Owner, and must be performed on a weekend or when the Childcare facility is not in operation. There is no available space directly adjacent to the existing chiller to store a trailer. It is expected that the new chiller would be delivered on a Friday, new chiller set during the weekend, and the old chiller removed.

- 1.13 It was determined that the existing chiller weighs 18,500 lbs.
 - 1.14 Contractor Parking areas were established; two or three parking spaces in the main lot adjacent to the work site would be designated for the Contractors
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Respectfully Submitted,
Greg Lamay, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the writer no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees

