

ADDENDUM #1

April 25, 2013

Re: Harrisburg Area Community College
Gettysburg Campus Parking Lot Expansion Rebid
Solicitation #RFB13-17

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. 12th Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Plans and Project Manual dated April 15, 2013 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

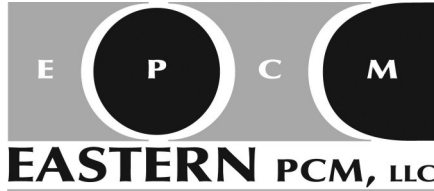
1.1 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Bid Meeting held on April 18, 2013 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

1.2 CLARIFICATIONS

- A. All excavation is unclassified. A unit price for rock excavation and/or unsuitable soils has not been requested. Any extra and/or unsuitable materials must be removed from the project site at the Contractors expense.
- B. Contractors have the opportunity to dig test pits at the project site. Should any Contractor wish to dig test pits, they must coordinate a field visit through the Construction Manager.
- C. An inspection of the electrical room was included in the pre-bid meeting site tour. If another site visit during the bid period is required, it shall be scheduled in advance through the Construction Manager.
- D. PVC conduit can be used for all underground site lighting wiring including up into the pole bases.
- E. The existing electrical panel and timer shall serve all new site lighting.
- F. The Owner will engage a qualified testing agency for all soils, asphalt, and concrete testing as required.

END OF ADDENDUM



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

**Gettysburg Campus Parking Lot Expansion Rebid
Solicitation #RFB13-17**

Addendum # _____ has been received.

Company: _____
Print Company Name

Received By: _____
Print Name Signature

Date: _____

Please check one:

- _____ We are bidding as a prime contractor
- _____ We are not bidding
- _____ We are a sub-contractor

**Harrisburg Area Community College
Gettysburg Campus
Gettysburg Parking Lot Expansion Re-Bid**

Pre-Bid Meeting

April 18, 2013
9:00 AM

Meeting Minutes

Attendees

Brian Miller – HACC	Brad Unger – D L George & Sons
Mitch Kemp – Snyder Secary	John King – NESL
Jim Williams – C E Williams	Scott Barshinger – Conewago Enterprises
Rob Reed – C E Williams	Justin Kovaleski – Eastern PCM, LLC (Author)
Bruce Stauffer – B R Kreider	

1.0 Mr. Kovaleski welcomed all attendees on behalf of HACC.

1.1 Introduction of Team

a) Owner

HACC, Central Pennsylvania's Community College

Thomas Fogarty	Executive Director, Business and Auxiliary Services
Ronald Cline	Facilities Director

b) Civil Engineer

Kurowski & Wilson, LLC

James Snyder	Principle
Mitch Kemp	Engineer of Record

c) Construction
Manager

Eastern PCM, LLC

Bill Morgan	Project Executive
Justin Kovaleski	Project Manager
Sarah Centini	Project Engineer

1.2 Bid Documents in electronic format are available on CD directly from Eastern PCM for a fee of \$25.00.

1.3 EPCM reviewed the bid form and bid documents found in Division 0 of the Project Manual. Bidders were instructed that the following forms must be submitted with the bid: completed Bid Form, Non-Collusion Affidavit, MBE/WBE Utilization Form and Bid Security. Sales tax is to be included in all bids.

1.4 Schedule

Bid Date

Thursday, May 9, 2013 at 2:00 PM EST at Three Penn Center, 349
Wiconisco Street, Room 223, Harrisburg, PA



Contract Award	June 5, 2013 subject to HACC Board of Trustees approval
Notice to Proceed	mid-July subject to execution of each contract and Joint Permit approval
Substantial Completion	70 days after Notice to Proceed

- 1.5 All questions are to be directed to Justin Kovaleski in the office of the Construction Manager in writing via fax or e-mail: Fax (717) 233-1666, E-mail: epcm@easternpcm.com. The last day for questions is April 24, 2012.
- 1.6 Addenda will be issued as required. Meeting minutes from the pre-bid meeting will be included in the first Addendum.
- 1.7 This project is subject to PA Prevailing Wage Rates as described in Specification Section 00820.
- 1.8 Joint Permit Application approval is anticipated on or before mid-July. Trade specific permits (i.e. Electrical, Plumbing, etc.) are to be obtained and paid for by applicable contractors in accordance with jurisdictional requirements. Mr. Kemp noted Administrative Review of the Joint Permit was complete. Permit Application is under technical review. A Conditional Use Request has been submitted to Cumberland Township and is expected to be approved before the start of the project.
- 1.9 Project Overview

The work will be performed under a Single Prime contract and consists of site clearing, soil erosion control and maintenance of the same, grading and compaction, bio-retention basins, stream crossings utilizing box culverts, curbing, asphalt paving, pavement markings, signage, site lighting, electrical work, landscaping and seeding.
- 1.10 All excavation is unclassified.
- 1.11 There is an Asphalt Escalator Clause included in the contract.
- 1.12 There is one alternate listed for LED lighting.
- 1.13 Mr. Kovaleski explained that the construction offices, contractor parking/staging, dumpsters, and construction fencing must be located within the site to avoid interference with parking areas.
- 1.14 Daily cleanup of the job site will be the responsibility of the Contractor. The active campus is expected to stay clean and clear of any construction equipment, supplies and/or debris at all times.
- 1.15 Temporary utilities are the responsibility of the Contractor.
- 1.16 Smoking is prohibited on the active campus. Smoking will be allowed on the construction site but all cigarette butts are to be cleaned up.
- 1.17 Subway or the café within the student commons will be open for lunch.
- 1.18 Portable toilets are the responsibility of the Contractor. Toilet facilities at HACC are not available for use.

- 1.19 CAD files for the project are available from Snyder Secary. Interested parties can contact Justin Kovaleski for the required Media Release form.
- 1.20 A site tour was conducted after the meeting. Contractors were shown the electrical room designated for site lighting tie-in.
- 1.21 Anyone wishing to visit the site throughout the bid period can contact Justin Kovaleski to schedule a site visit.
- 1.22 Employee clearance checks will be required and are outlined in the specifications.
- 1.23 There are no liquidated damages; however the intent is to complete the paving as soon as possible in order to limit any impact to the college's fall semester, which is the busiest parking time of the year for the college. Additionally, the Head Start daycare center opens in the fall and will require access to the fenced play area adjacent to the construction site.
- 1.24 Mr. Kovaleski highlighted major changes to the plans from the first bid. Mr. Kemp noted that there are no major changes to the technical specifications.

Respectfully Submitted,
Justin J. Kovaleski, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the Author no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees