

**HACC, Central Pennsylvania's Community College**  
**US&R Training Course Registration with Permission to Bill**

**This letter serves as authorization to bill the below sponsor organization for the following individual to attend the course(s) listed below. Please complete a separate form for each individual student registration.**

**To:**  
HARRISBURG AREA COMMUNITY COLLEGE  
SHUMAKER PUBLIC TRAINING SAFETY CENTER  
ONE HACC DR  
HARRISBURG PA 17110

717-780-2510 OR  
800-222-4222 x2510

FAX TO: 717-780-2643  
OR EMAIL: [SPSCINFO@HACC.EDU](mailto:SPSCINFO@HACC.EDU)

**BILL To:**  
SPONSOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY \_\_\_\_\_  
STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
PHONE \_\_\_\_\_  
FAX \_\_\_\_\_  
EMAIL \_\_\_\_\_

(if applicable) SPONSOR P.O.# \_\_\_\_\_  
REQUEST \_\_\_\_\_

(Handwritten or electronic signature) AUTHORIZED BY: \_\_\_\_\_  
PRINT NAME & TITLE \_\_\_\_\_  
DATE \_\_\_\_\_

Name	Student ID (if known)	Birth Date	M <input type="checkbox"/> F <input type="checkbox"/>
Home Mailing Address (required)	Phone	Email Address	
City	State	Zip	<input type="checkbox"/> Pennsylvania Resident <input type="checkbox"/> Requires accessibility accommodations

Check	Course Title	Date	Section #	Cost
<input type="checkbox"/>	Structural Collapse Technician	April 6-8, 27-29, May 4-6, 2018	82261	\$2,500.00
<input type="checkbox"/>	Planning Team Manager	July 17, 18,19, 20 2018	90326	\$1,000.00
<input type="checkbox"/>	Task Force Leader	Sept. 17-21, 2018	90327	\$ 850.00
<input type="checkbox"/>	Technical Search Specialist	Nov 30, Dec 1,2, 2018	90256	\$1,500.00
<input type="checkbox"/>	Task Force Safety Officer	March 13, 14, 15, 2019	90329	\$ 850.00

**Refund Policy**

Students who request refunds three (3) working days prior to the first class meeting will receive a 100% refund. No refund of tuition or fees will be made if the request is made less than three (3) days before the start of class. If you fail to cancel your registration three (3) working days prior to the start of class or fail to attend the class, your department or bill to sponsor will be invoiced accordingly.

**To cancel your registration or for more information:  
please call 717-780-2607 or email [plpieric@hacc.edu](mailto:plpieric@hacc.edu)**