



## Employers, Take HACC Classes to Improve YOUR Human Resource Policies!

# Safely YOURS.

### Choose YOUR class:

- **Management of the Employee Disciplinary and Termination Process** (Four hours)
  - Learn how to lower the risks and liabilities associated with employee disciplinary action or termination.
  - Complete the class for the low cost of \$65.
- **Conducting Effective Employment Background Checks** (Four hours)
  - Learn details related to criminal background checks, credit checks and reference checks, and ensure your pre-employment checks meet state and federal laws.
  - Receive tips for improving safety and security release forms for mandated child and drug abuse clearances.
  - Complete the class for the low cost of \$65.

Receive customized on-site training. Sign up today by visiting [hacc.edu/PublicSafetyCenter/LawEnforcement](http://hacc.edu/PublicSafetyCenter/LawEnforcement), calling 717-780-2562 or emailing [policetrng@hacc.edu](mailto:policetrng@hacc.edu). Like us at [Facebook.com/HACCLawEnforcementComplex](https://www.facebook.com/HACCLawEnforcementComplex)



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