



## January 2022 – June 2022

# PHLEBOTOMY TECHNICIAN PROGRAM

HACC's Workforce Development and Continuing Education Division is now offering a full- and part-time Phlebotomy Technician program that will allow you to work in a high-demand healthcare career. Upon completion of this program you will be able to:

- Demonstrate knowledge of the health care delivery system
- Define medical terminology associated with laboratory testing
- Describe the policies and procedures in maintaining laboratory safety and infection control
- Demonstrate a knowledge and understanding of the anatomy and physiology of body systems
- Describe the legal and ethical implications of patient testing
- Discuss and demonstrate the proper collection of blood by evacuated tube system and capillary methods
- Describe the proper methods of requisitioning, specimen transport, and specimen processing
- Define quality assurance in phlebotomy
- Take the National Healthcareer Association Phlebotomy Technician certification examination (included in cost of tuition and taken at the end of the Phlebotomy Technician program)

**Program Length:** 100 total classroom and lab hours; 80 clinical hours. (Full time day classes are 7 weeks in length and part time, evening classes are 15 weeks in length. (Some classes could be longer depending upon the clinical sites available to us.) Evening program clinicals must be performed during daytime hours.

**Employment options after completion:** You will be able to work in a variety of settings including hospitals, medical and diagnostic laboratories and doctor's offices.

**Program cost:** \$1,295 (includes the textbook, student liability coverage, and certification exam).

**Educational requirements to enroll:** High School Diploma or GED and 18 years of age

**Other requirements: [PLEASE REVIEW CLOSELY]** The following bulleted requirements must be completed (at student's expense) and turned into the Healthcare Education office no later than 2 weeks **prior to** starting the program.

(NOTE: The presence of any controlled substance considered prohibitive by the clinical partner will prevent you from participating in the clinical experience which will result in your inability to complete the program.) If the criminal background report is delayed and includes prohibitive offenses, you may not be able to complete the program. No refunds will be granted under these circumstances.

- Proof of current CPR certification (American Heart Association's Basic Life Support is preferred. Online CPR classes are not accepted.)
- Pennsylvania Child Abuse History Clearance
- FBI Background Check
- Pennsylvania State Police Criminal Record Check
- Influenza Vaccine (if externship/clinical is performed between October and March)
- Physical examination and required immunizations
- 10-panel Urine Drug/Alcohol Screening

Please contact Jackie Foster (717-221-1354) or Susan Biggs (717-221-1348) if interested in the program. You will be provided the necessary information to assist you in obtaining the required clearances, including the drug screen.

**PLEASE NOTE** that progression in and completion of this program is dependent upon the student passing each and every quiz with a minimum grade of 75% (seventy-five percent). If at any time the student fails a quiz the student will be dismissed from the program as program content builds upon all material covered from the beginning of and throughout the program. Quiz and final exam grades are **NOT** cumulative.

To receive a passing final grade, the student must satisfactorily complete all written assignments, have an 80% (eighty percent) attendance rate and score at least 75% (seventy-five percent) or higher on **each** quiz, test, and/or written assignments.

Both day and evening classes forming now. You may also call 717-221-1727 for more information.

#### ADDITIONAL PROGRAM INFORMATION

**Student dress code:** Students will be required to wear navy scrub pants and top to all classes and when attending the externship. You will also be required to wear appropriate footwear (e.g. nurse type shoes or clogs) during your clinical experience (and in the classroom and lab). Shoes must have a closed toe and closed heel. Sneakers with any mesh material are not permitted for safety reasons – vinyl or leather only. Shoes can be white or black – no other colors are permitted.

Nails must be no longer than 1/8", no acrylics, tips or adornments. Hair must be neat and pulled away from face. Piercings are limited to five (5) ear piercings. No visible facial or tongue piercings are permitted. Tattoos must be tasteful. All tattoos deemed inappropriate in content must be covered.

Textbooks are provided on the first day of class.

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#### **INFORMATION TO REGISTER**

Once you have spoken to a member of the Healthcare Education staff, call any HACC Welcome Center to register and pay the tuition at 1-800-ABC-HACC (1-800-222-4222), Option 3, then Option 1.

#### **UPCOMING PHLEBOTOMY TECHNICIAN PROGRAM CLASSES**

Midtown Campus (1523 N. 4<sup>th</sup> Street, Harrisburg) (Course Number: 70530)

- January 10, 2022 through March 2, 2022 (Full time day) Classroom and lab: Midtown, Room 225
- Monday through Thursday, 9:00 a.m. until 3:00 p.m.
- (Note: Clinicals are typically held from 7:00 a.m. until 5:00 p.m. for two consecutive weeks)

Midtown Campus (1523 N. 4<sup>th</sup> Street, Harrisburg) (Course Number: 70531)

- March 14, 2022 through May 4, 2022 (Full time day) Classroom and lab: Midtown, Room 225
- Monday through Thursday, 9:00 a.m. until 3:00 p.m.
- (Note: Clinicals are typically held from 7:00 a.m. until 5:00 p.m. for two consecutive weeks)

Midtown Campus (1523 N. 4<sup>th</sup> Street, Harrisburg) (Course Number: 70532)

- May 16, 2022 through July 6, 2022 (Full time day) Classroom and lab: Midtown, Room 225
- Monday through Thursday, 9:00 a.m. until 3:00 p.m.
- (Note: Clinicals are typically held from 7:00 a.m. until 5:00 p.m. for two consecutive weeks)

Please contact Jackie Foster via email at [jafoster@hacc.edu](mailto:jafoster@hacc.edu) or email Susan Biggs at [sebiggs@hacc.edu](mailto:sebiggs@hacc.edu) for information not provided above.

***Financial aid is not available for the Phlebotomy Technician program; however, students may be eligible for the HACC's Harrisburg Campus Opportunity and Access Noncredit Scholarship Endowment if taking the class at the Harrisburg Campus.***

***Please visit [www.hacc.edu/scholarships](http://www.hacc.edu/scholarships)***

***You must apply for scholarships at least four weeks before classes begin.***

**Please note:** While every effort is made not to delay or cancel classes, HACC reserves the right to do so due to low enrollment.