

**MEDICAL ASSISTING, Certificate Program (#321P)**  
**PROGRAM REQUIREMENTS (TOTAL CREDITS = 37)**

**Harrisburg Campus**

Fall 14 weeks	Spring 14 weeks	Summer I 6 weeks
Bio 111 Intro to Human Biology (3 cr)	MA 150 Pathophysiology for MA (3 cr) MA 200 Pharmacology for MA (3 cr)	MA 230 Externship (4 cr) 240 hours 40 hours/week
MA 110 Medical Terminology (3 cr) MA 140 Intro to Medical Assisting (4 cr)	MA 201 Pharmacology Lab (1 cr) MA 212 Ambulatory Care Clinical procedures (4 cr)	
MA 142 Intro to Med Lab Techniques (3 cr) MA 213 Medical Coding and Billing (3 cr)	MA 220 Medical office Administration (3 cr) CIS 105 Intro to Software for Business (3 cr)	
16 credits	17 credits	4 credits

**Gettysburg Campus**

Fall 14 weeks	Spring 14 weeks	Summer I 6 weeks
Bio 111 Intro to Human Biology (3 cr)	MA 201 Pharmacology Lab (1 cr) MA 200 Pharmacology for MA (3 cr)	MA 230 Externship (4 cr) 240 hours 40 hours/week
MA 110 Medical Terminology (3 cr) MA 140 Intro to Medical Assisting (4 cr) MA 150 Pathophysiology for MA (3 cr)	MA 212 Ambulatory care Clinical procedures (4 cr) MA 213 Medical Coding and Billing (3 cr) MA 220 Medical office Administration (3 cr)	
MA 142 Intro to Med Lab Techniques (3 cr)	CIS 105 Intro to Software for Business (3 cr)	
16 credits	17 credits	4 credits

**Students may complete BIOL 111, CIS 105, MA 110 and 150 in advance of acceptance into the clinical phase of the program.**

An externship (240 hours – usually 6 weeks full-time) is required and scheduled during summer semester. It is arranged by the college in a local physician's office or clinic during normal daytime business hours Monday through Friday. The college attempts to find a site that is close to the student's place of residence but there are no guarantees.

**General questions? Please contact an [Admissions Counselor](#), by phone at 800-ABC-HACC, or by email at [start@hacc.edu](mailto:start@hacc.edu)  
**Program questions? Contact Jennifer Gonzalez, [jgonzale@hacc.edu](mailto:jgonzale@hacc.edu), 717-221-1392****