

## External Transfer ADN-RN Students

**Students in Good Academic Standing and meeting the expectations for professional standards of conduct as defined in the Health Careers Code of Ethics and the College Policy for Academic Dishonesty may apply to transfer into the HACC Nursing Program if meeting all of the following criteria.**

- The transfer institution must be a regionally or nationally accredited institution
- The student must have completed a Foundation of Nursing course without any withdrawals or failing grades.
- The student must have successfully completed clinical nursing courses without any withdrawals or failing grades.
- The student must not have any withdrawals or failures due to failure to meet the professional standards of conduct as outlined in the Health Career Code of Ethics or the College Policy for Academic Dishonesty.
- The student must have a transfer GPA of 2.5 or higher.
- The student must obtain a letter from their transfer institution that confirms the student was in good academic standing and has met the expectations for professional standards of conduct at the time of departure (as defined on the HACC Nursing Good Conduct Transfer Form).
- The student should schedule an appointment with Counseling and Advising to begin the transfer process and to complete the external transfer form. The transfer of credit follows SGP 606.
- The student should contact the Nursing Department Chair following an appointment with Counseling and Advising. **The Nursing Department Chair will need the following in order to award nursing credits:**
  - The **official** transcript from the transfer institution
  - A course description or syllabus for the nursing courses for which the student is requesting evaluation for transfer credits (the syllabus is preferred as the course must be reviewed for content to assure credits are assigned accurately)
  - Grade scale from the transfer institution necessary for passing Nursing specific courses being evaluated for transfer
  - **Only credits considered to meet the standard for passing from the transfer institution will be considered for transfer into HACC's Nursing Program**
- **Students meeting the above requirements will not need to take the TEAS exam and the TEAS is waived.**

**Students Not in Good Academic Standing: As defined by...**

- A student who has failed or withdrawn from a previous theoretical nursing course
- A student who has failed or withdrawn from a previous clinical nursing course
- A student who was not able to progress due to failing a General Education course required by their transfer institution
- A student with a GPA below 2.5

**These students may apply for admission into the HACC Nursing Program by completing the application process.**

Students are eligible to apply and will be considered for admission into the Nursing AS program who meet the following criteria:

- Is eligible to enroll in (or has completed) ENGL 101
- Is eligible to enroll in MATH 103 or MATH 202
- Earned a TEAS score of **70** or higher (transfer students from another Nursing program may request to have this requirement waived)
  - **TEAS can only be waived in this instance if the student has completed a TEAS at another institution for admission that meets the qualifying standards for HACC.**
- Is enrolled in or has completed (with a 'C' or better) BIOL 121\* (Anatomy and Physiology I)

- Has completed a second science course (high school or college) with a 'C' or better
- Meets the following academic criteria:
  - Transfer students coming from another Nursing program **must not** have any withdrawals or failures at the previous educational institution due to failure to meet the professional standards of conduct as outlined in the Health Career Code of Ethics or the College Policy for Academic Dishonesty.
  - Transfer students must possess a GPA of 2.5 or higher. If the student's GPA at time of transfer is not above 2.5, the student will need to establish a GPA at HACC that is eligible for meeting this criteria.
  - Has met with a nursing advisor (walk in advising does not meet this criteria)
  - Complete the online application indicating they have taken nursing courses in the previous two years.
  - Once the student is accepted, the transcript will be reviewed by the Chair of Nursing and credit awarded. The Nursing Department Chair will need the following in order to award nursing credits:
    - The **official** transcript from the transfer institution
    - A course description or syllabus for the nursing courses for which the student is requesting evaluation for transfer credits (the syllabus is preferred as the course must be reviewed for content to assure credits are assigned accurately)
    - Grade scale from the transfer institution necessary for passing Nursing specific courses being evaluated for transfer
    - ***Only credits considered to meet the standard for passing from the transfer institution will be considered for transfer into HACC's Nursing Program***

**The following must be successfully completed once admitted into the nursing program (for all external transfer applicants regardless of status).**

- Validation of clinical skills required for level at which student will be entering.
  - There is a clinical lab fee of \$150 required prior to scheduling validation.
  - Students who are unable to demonstrate skill competency after two repeat attempts must enroll in the appropriate course.
  - Failure to keep the scheduled appointment will incur an additional charge of \$150 to reschedule validation unless 24 hour notice has been given.
- Completion of required background checks and drug/alcohol screening.
- Completion of a dosage calculation test required for the level at which the student will be entering. Dosage calculation testing will follow the Nursing Department protocol.