



### Non-Monetary Contribution Form

The HACC Foundation is responsible for the acceptance of all contributions and gifts to the College. Please note the Foundation will accept gifts in good condition and those that can benefit HACC students, faculty and staff. The Foundation reserves the right to sell non-monetary donations to meet the needs of the College.

**My affiliation with HACC (please select all that apply):**

Alumnus       Board Member       Donor       Employee       Parent       Student

Prefix:  Mr.     Mrs.     Dr.     Other \_\_\_\_\_

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Please provide information about the non-monetary gift(s) you are donating to the HACC Foundation:**

*All non-monetary gifts require a recent photograph. If this is a vehicle donation, please take a photo of all sides of the vehicle. Please mail or email the form and photos. The mailing and email addresses are below.*

Item(s): \_\_\_\_\_

Quantity: \_\_\_\_\_

Description: \_\_\_\_\_  
\_\_\_\_\_

Program that will benefit from this gift: \_\_\_\_\_

Campus that will benefit from this gift: \_\_\_\_\_

Condition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Restrictions  
(if any):

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Donor  
Valuation:

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*This donor valuation is the fair-market value of the non-monetary gift provided by the donor. The HACC Foundation and College have no responsibility for the donor valuation entered on this form.*

**Please provide the following information if you are donating a vehicle:**

VIN Number:

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Make:

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Model:

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Mileage:

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Year:

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*\*Please provide the title with the signed non-monetary contribution form. The form cannot be processed and the gift cannot be accepted without the title.*

Would you like to remain anonymous?  Yes  No

\_\_\_\_\_  
Printed Name of Donor

\_\_\_\_\_  
Signature of Donor

\_\_\_\_\_  
Date

Please mail this form and photograph(s) to **HACC Foundation, One HACC Drive, Harrisburg, PA 17110-9989** or email them to [foundation@hacc.edu](mailto:foundation@hacc.edu) Thank you for your gift!

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***To Be Completed and Signed By the HACC Employee Accepting the Contribution***

Credit Program                       Noncredit Program                       Virtual Learning                      |

Gettysburg                       Harrisburg                       Lancaster                       Lebanon                       York

Program  
that will  
benefit  
from this gift:

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Campus  
that will  
benefit  
from this gift:

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*I certify that the non-monetary contribution is in the possession of the College and that the appropriate paperwork (including pictures and titles) has been submitted to the HACC Foundation.*

Printed Name  
of HACC  
Employee: \_\_\_\_\_

Signature of  
HACC  
Employee: \_\_\_\_\_

Date of  
Signature: \_\_\_\_\_

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***To Be Completed and Signed By the HACC Foundation Executive Director***

*I certify that the HACC Foundation is in receipt of the appropriate paperwork, including pictures and titles.*

Printed Name  
of  
Executive  
Director: \_\_\_\_\_

Signature of  
Executive  
Director: \_\_\_\_\_

Date of  
Signature: \_\_\_\_\_

<p style="text-align: center;"><b>Office Use Only</b></p> <p>Enter the date the gift was received if it was received before the entire process was completed.</p> <p style="text-align: center;">_____</p>
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