

BIT (Behavior Intervention Team) Reports

REPORT SUBMITTED

Reporting form available in MyHACC

Submitted reports are routed to BIT members and the case is created in Maxient database

FOUR different types of BIT reports outlined below:

Behavior Intervention Team consists of Director of Student Conduct (CHAIR), Assistant Director of Security, Associate Provost, Director of Student Access Services, Director of Student Persistence, Director of HACC CARES, Director of KEYS Program, Director of Coordinated Support Network

Academic

Allegation of academic dishonesty. Examples include: cheating, plagiarism, etc.

*Report received by:
Associate Provost*

- Adjudicated by Associate Provost and/or Academic Deans
- Often defer to faculty syllabus (grade reduction, F for the course, etc.)
- Repeat offenders can be additionally sanctioned accordingly under SGP 506

Disciplinary

Allegation of policy violation. Examples include: theft, harassment, vandalism, etc.

*Report received by:
Director of Student Conduct*

- Investigated and adjudicated by Director of Student Conduct or designee
- Investigation, sanctioning, hearings, and additional due process rights explained in SGP 505
- Potential sanctions include: Written Warning, Disciplinary Probation, Disciplinary Suspension, and Expulsion

Behavioral

Concerning behaviors or issues may include: erratic behavior, suicidal ideation, homelessness, lower level classroom disruption.

*Report received by:
Director of Student Conduct*

- First-time, lower-level classroom disruption addressed by corresponding Academic Dean or Associate Dean
- Behavioral concerns related to wellness, counselling referrals, food insecurity, homelessness, etc. addressed by HACC CARES, Student Persistence, KEYS, or Coordinated Support Network

Documenting Only

Out of character behavior or lower level concerning behavior. Often address by staff in the moment. No additional follow-up needed.

*Report received by:
Director of Student Conduct*

- Additional notes added to Maxient case file
- Case closed, but kept on file.