



## HACC – Harrisburg Area Community College College in the High School (CHS) Get Started Checklist for Parents / Guardians

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### Welcome to HACC!

- We're excited your student is beginning their college journey with HACC.
- Your support makes a big difference, and we're here to help every step of the way.

### Step 1: Apply & Get Started

- Complete a HACC application (Social Security # is required)
- Submit required documents (signature page, transcript, test scores if available)

### Step 2: Check Email Often

- Personal email (used to apply)
- HAWKmail account
- Spam/junk folders

### Step 3: Complete Enrollment Steps

- Activate myHACC account
- Complete placement/eligibility requirements
- Finish New Student Orientation
- Register for course(s)
- Pay for course(s)

### Step 4: Pay on Time

- Log into myHACC
- Pay your bill ASAP to avoid being dropped

### Important Reminders

- Missed deadlines = no late registration or payment options
- Students must complete ALL steps to receive HACC credit

### Stay Connected

- Sign up for weekly HACC updates to stay informed

CHS Website



HACC High School Partnerships Team  
**CHSandDE@HACC.EDU**