



Harrisburg Area Community College

Center for Global Education

One HACC Drive, Cooper Center 101A, Harrisburg, PA 17110

Phone: 717-780-3276 Fax: 717-780-2436 Email: studyabroad@hacc.edu

TRAVEL ASSISTANCE AWARD APPLICATION (PAGE 1 OF 3)

PURPOSE

Travel Assistance Awards are provided to support HACC students participating in global education programs (faculty-led travel courses, languages abroad and service-learning programs) sponsored through the Center for Global Education. Awards are based on financial need and are secondary funding opportunities to the HACC Foundation Study Abroad Scholarships. The maximum Travel Assistance Award is \$1,000.

ELIGIBILITY CRITERIA

1. Student must be enrolled in a HACC degree program and currently enrolled in a HACC-approved travel course, language abroad or service-learning program. Student must be earning academic credit(s) for the course (unless participating in a service-learning program); students auditing a travel course are ineligible.
2. Student must demonstrate financial need and have a current FAFSA record on file at HACC.
3. Full-time students (12 credits enrolled) should apply to the HACC Foundation Study Abroad Scholarships as a primary funding source. Students who do not receive a HACC Foundation Scholarship will be considered for the HACC Travel Assistance Award.
4. Student must have a minimum GPA of 2.0.
5. Student travel and/or education plans included on this application should be specific and realistic in terms of ability to benefit from the experience. **Any personal financial situations should be included in detail.**
6. Two letters of recommendation: 1 recommendation from HACC faculty and 1 personal (non-family) OR 2 letters from HACC faculty are required to be submitted with this application.
7. Student will be contacted via HACC Hawkmail within 1 week of each submission deadline advising their award status.

Submission Deadline: Travel Assistance Awards applications are reviewed twice a semester and completed applications should be submitted by the deadline date to be considered

Spring 2015 Submission Deadlines are November 15, February 6 and March 15

Acceptance of a Travel Award is contingent on the student completing a post-travel evaluation and thank you letter submitted to the Center for Global Education. Students withdrawing from a travel course or study abroad program will forfeit the award. Funds already deposited in the student's account will be withdrawn immediately.

Completed application and materials must be returned to:

HACC Center for Global Education
One HACC Drive, Cooper 101A
Harrisburg, PA 17110-2999



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TRAVEL ASSISTANCE AWARD APPLICATION FORM (PAGE 2 OF 3)

I, _____, hereby make application for a HACC Travel Assistance Award.

I understand the conditions and qualifications under which the travel award is made. I further authorize the Selection Committee to use my Student Account, Financial Aid records and Application information necessary for the selection process.

If it becomes necessary to alter my plans for travel as outlined on this application, I will notify the Center for Global Education in writing immediately. I understand that if I withdraw from the travel course or study abroad program I forfeit the Travel Assistance Award, and any funds already deposited in my student account will be withdrawn.

Name: _____ HACC ID: _____

Address: _____

Major: _____ Current GPA: _____

Student Signature: _____

Date: _____

The following questions are intended to collect information about your background, your interests, and your academic travel plans. If you feel information important to you or your circumstances are not covered by the questions, please provide additional comments on an additional sheet. Please use black ink or type answers and be certain the completed application is legible.



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TRAVEL ASSISTANCE AWARD APPLICATION FORM (PAGE 3 OF 3)

YOUR TRAVEL PLANS

Please explain your specific travel plans:

Travel Dates: _____

Itemized Travel Costs:

Total Estimated Cost: _____

If your travel costs are more than the amount of the award, what other resources are available to you to meet the additional expense?

Required Statement: In a minimum of 250 words, describe how this travel experience will benefit your educational goals. Please type on a separate sheet of paper.

Required Recommendation Letters: Two letters of recommendation are required with this application and can be either: (1) HACC faculty and (1) personal (non-family) OR (2) HACC faculty.

Student Signature: _____

Date: _____