



# Career & Transfer Services – **SPRING 2015**

## Workshop/Event Schedule

**Career Planning ~ On The Go!** – Your pit stop for career related questions. Learn more about Career Services and what’s available.

Wednesday, February 4	11:00-12:00	East Lobby
Thursday, February 26	1:00-2:00	East Lobby
Wednesday, March 25	12:00-1:00	East Lobby

**New! Internships 101 ~ On The Go!** Learn how to search, apply and interview for internships, including what to expect before, during, and after.

Monday, February 16	12:00-1:00	East Lobby
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**Transfer & Advising Info ~ On the Go!** – Pick up transfer information from colleges/universities and dual admissions agreements & applications. Learn how to access HACC’s transfer website and speak with a transfer counselor about college searches and effective transfer strategies.

Wednesday, February 11	11:00-1:00	East Lobby
Wednesday, March 25	11:00-1:00	East Lobby
Tuesday, April 28	11:00-1:00	East Lobby

**Getting Started with FOCUS 2** – FOCUS 2 is a reliable career & education decision-making tool that can aid you in career direction. Leave this workshop with your very own personal assessment results matched to career options and majors.

Wednesday, February 11	5:00-6:00	RM 307
Monday, March 23	12:00-1:00	RM 307

**Special Event: Spring Career Event:** Join this special event to talk with real world representatives to learn more about various career fields. Watch for specific details that will be announced at a later date.

Wednesday, Feb 18	TBD	East 203
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**Revitalize Your Resume Review ~ On The Go!** – In a hurry and need your resume critiqued? Stop by the table in East Lobby for feedback on your resume from Career & Transfer Center staff.

Monday, March 16	11:00-12:00	East Lobby
Tuesday, March 17	1:00-2:00	East Lobby
Wednesday, April 15	12:00-1:00	East Lobby
Thursday, April 23	2:00-3:00	East Lobby
Wednesday, April 29	5:00-6:00	East Lobby



**Special Event: SPRING JOB FAIR! – 2 Day Event!:** Looking for employment? Dress for success, bring your resume, and visit the Job Fair to meet with area employers who are hiring. There will be different employers each day of this two-day event.

Wednesday, March 18	10:00-1:00	East 203
Thursday, March 19	10:00-1:00	East 203

**Interviewing Tips ~ On The Go!** - Do you have an upcoming interview and need some advice? Stop by the table in East Lobby for some advice on how to handle some of those difficult questions.

Monday, March 16	1:00-2:00	East Lobby
Thursday, April 2	1:00-2:00	East Lobby

**Resume Writing Workshop** – Get help designing an effective resume or get answers to your resume questions.

Wednesday, April 1	5:00-6:00	RM 305
Monday, April 20	12:00-1:00	RM 305

**Preparing for the Interview Workshop** – Learn what employers are looking for, how to relax, develop an effective job search strategy, and more!

Thursday, April 9	4:00-5:00	RM 305
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**New! Preparing for the Job Fair ~ Tips On The Go!** – Stop by the East lobby to pick up some successful tips to help you prepare for the Job Fair.

Monday, February 23	12:00-1:00	East Lobby
Tuesday, February 24	9:00-10:00	East Lobby
Wednesday, February 25	11:00-12:00	East Lobby
Thursday, February 26	10:00-11:00	East Lobby
Tuesday, March 3	1:00-2:00	East Lobby
Wednesday, March 4	12:00-1:00	East Lobby



**Special Event: Transfer Day:** Representatives from many colleges and universities will be available to answer your questions about their programs and admissions process. Visit the Career & Transfer Office for a list of schools attending.

Wednesday, April 8	10:00-1:00	East 203
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**Finals on the Fly: Grab & Go Prep for Finals:** Stop by the information table to obtain study tips on how to tackle your final exams. Think positive and you will succeed!

Tuesday, April 28	11:00-1:00	East Lobby
Wednesday, April 29	4:00-6:00	East Lobby