

Application for Admission



Welcome to HACC!

Who should apply for admission to the college?

- Anyone who has not applied previously for credit courses at HACC
- Anyone that had applied previously to HACC but did not enroll
- Individuals who have not taken courses in more than 5 years from HACC

Note: If you have taken credit courses within the past five years, you do not need to complete an application.

International Students seeking admission with an F1 visa should NOT submit this application. Visit www.hacc.edu to complete the International Student Application for Admission.

Who will be admitted to the college?

An applicant who meets one of the following criteria:

- Has a High School or General Education Development (GED) diploma.
- Satisfies the conditions for a specific High School program offered to High School students.
- Is 18 or older and has the ability, in the judgment of the college, to benefit from the education to be pursued.

What else do I need to submit?

- The **\$35 non-refundable, application fee** can be submitted by a check or money-order payable to HACC. PLEASE DO NOT SEND CASH IN THE MAIL.
- Request that your high school mail an official transcript if you are a high school senior, have graduated within the past year, or are applying for admission to a selective program.
- High School or Home School students seeking enrollment into a High School program must submit additional materials if required. Visit www.hacc.edu or call the Welcome Center at the campus you plan to attend for guidelines.
- If you attended another college and plan to transfer those credits, request your official transcripts be mailed to the HACC campus you plan to attend.

What is a selective admission program?

Admission to the college does not ensure acceptance into selective programs because of available physical facilities, clinical spaces, student/faculty ratios, or other factors. Admission to a selective program is competitive. These programs are identified with an asterisk/s (*) (***) on the HACC Majors and Codes page.

Apply Now! Mail this application for admission and all required materials, including a one-time, non refundable application fee of \$35, to the HACC campus you plan to attend (see addresses below). We also encourage you to attend an admissions event at that campus. Visit our website to find out upcoming dates.

Gettysburg | 731 Old Harrisburg Road, Gettysburg, PA 17325 | 717.337.3855

Harrisburg | One HACC Drive, Harrisburg, PA 17110 | 717.780.2400 or 1-800-ABC-HACC

Lancaster | 1641 Old Philadelphia Pike, Lancaster, PA 17602 | 717.293.5000

Lebanon | 735 Cumberland Street, Lebanon, PA 17042 | 717.270.6330

York | 2010 Pennsylvania Avenue, York, PA 17404 | 717.718.0328

Students interested in online courses should apply to one of the campuses listed above.



To learn more visit www.hacc.edu

HACC MAJORS AND CODES

Carefully review the list of majors and select the one code that most closely represents your educational goal (question 6). If the major code you select asks you to choose a concentration, please record the concentration you prefer.

SPECIAL MAJOR CODES

General Studies	7660
(Pursuing a General Studies Degree)	
General Studies/Undecided	7661
(Undecided about degree program choice.)	
Guest Student	GTST
(Currently enrolled in good standing at another college but taking course(s) at HACC to fulfill that institution's degree requirements)	
Non-Degree/Personal Enrichment	NDGR
(Seeking non-degree personal enrichment. Not eligible for financial aid.)	

TRANSFER CURRICULA

Transfer curricula are the equivalent of the first two years of a four-year program. After earning an associate degree, students transfer to a four-year institution to complete the last two years of the bachelor's degree.

Architecture	4010
Art & Design	2130
Biology	3091
Biology Education	3101
Business Administration	1020
Chemistry	3020
Pre-Chiropractic	3140
Computer Information Security	1030
Criminal Justice	6050
• Law Enforcement	LWEN
• General Transfer	GNRL
• Corrections	CORR
Pre-Dietetics	3050
Early Childhood - Elementary Education	5070
Engineering	4120
Environmental Associate*	3060
Environmental Science	3040
Fine Arts	2120
Humanities, Languages and the Arts	2091
Humanities, Languages, and the Arts Education	2101
International Studies	5030
Math/Computer Science	4030
Mathematics	4070
Mathematics Education	4150
Media Studies	2061
Photography, Visual Arts	2140
Physical Education/Exercise Science	3121
Physical Science	3070
Physical Science Education	3130
Psychology	5150
Social Sciences	5090
Social Sciences Education	5140
Social Services	5060
Theatre Arts - Performing Arts	2080

CAREER CURRICULA

Career curricula are Associate Degree programs that provide students with specific skills for employment.

Accounting	1460
Administrative Office Specialist	1921
Agribusiness and Management/Food Systems	1830
Architectural Technology	4470
Automotive Technology - GM ASEP*	4570
Automotive Technology*	4480
Banking & Financial Services	1491
Building Construction Technology	4510
Business Management - Accounting	1470
Business Management - Computer	1480
Business Management - General	1510
Business Studies	1500
Civil Technology	4720
Computer Information Systems	1792
• Computer Support Specialist	SUPP
• Database Analyst	DATA
• System Administrator	ADMN
Computer Networking Tech	4590
Computer Repair Technician	4620
Construction Codes & Safety Science	4730

Contemporary Crafts Marketing	2760
Court and Real-time Reporting	1840
Culinary Arts*	1581
Pre-CVT-Invasive Cardiovascular Technology**	351P
Pre-CVT-Cardiac Sonography**	353P
Pre-Dental Hygiene**	349P
Pre-Diagnostic Medical Sonography**	354P
Dietary Manager	1611
Electronic Engineering Technology	4580
Electrical Technology	4750
Enology Technology	1860
Entrepreneurial Leadership	1660
Environmental Specialist*	3570
Fire Science Technology	6630
Geospatial Technology	4760
Graphic Design*	2830
Pre-Health Science*	359P
Health Care Management	3600
Heating, Ventilation, Air Conditioning (HVAC)	4780
Home Building & Remodeling	4790
Hospitality Management	1600
Hotel and Lodging Management	1741
Human Services	5550
Industrial Maintenance Technology	4710
Marketing	1640
Marketing Management - Real Estate	1720
Marketing Management - Retailing	1730
Mechanical Engineering Technology	4700
Pre-Medical Assisting**	352P
Pre-Medical Laboratory Technician**	358P
Music Industry	1801
Nanofabrication Manufacturing	4690
Pre-Nuclear Medicine Technology**	363P
Pre-Nursing**	368P
Ornamental Horticulture	4810
Paralegal Studies	5701
Pre-Paramedic**	369P
Police Science	6800
Pre-Radiologic Technology** (Hospital Based)	374P
Pre-Radiologic Technology** (College Based)	376P
Pre-Respiratory Therapist**	392P
Restaurant & Food Service Management	1621
Pre-Surgical Technology**	362P
Technology Studies	4680
Transmission & Distribution Tech*	4770
Travel & Tourism	1900
Visual Arts/Photography	2820
Viticulture	1870
Web Developer	1810
Woodworking: Cabinetmaking and Architectural Millwork Technology	4830

CERTIFICATE CURRICULA

Certificate curricula are concentrated programs in specific skill areas. They are designed to provide skills for employment. Students may continue to study for the associate degree in most curricula.

ABC Carpentry Apprenticeship	4171
ABC Electrical Apprenticeship	4172
ABC HVAC Apprenticeship	4173
ABC Plumbing Apprenticeship	4174
Accounting	1170
Administrative Office Specialist	1371
Agribusiness and Management/ Food Systems	1191
Architectural Technology	4170
Automotive Technology*	4200
Baking & Pastry Arts	1321
Banking & Financial Services	1251
Building Construction Technology	4250
Carpentry Technology	4241
Civil Technology	4220
Computer Information Security	1211
Computer Information Systems	1312
• Computer Support Specialist	SS-C
• Database Analyst	DA-C
• System Administrator	SA-C
Computer Networking Tech	4230
Computer Repair Technology	4180
Construction Codes & Safety Science	4290
Corrections	6200

Court and Real-Time Reporting	1361
Culinary Arts*	1261
Pre-Dental Assistant**	320P
Early Childhood Care and Education	5170
Electrical Technology	4370
Electronic Technology	4310
Enology Technology	1301
Entrepreneurship	1270
Fire Science Technology	6260
Geospatial Technology	4410
Gerontology	3300
Graphic Design*	2830
Heating, Ventilation, Air Conditioning (HVAC)	4280
Home Building & Remodeling	4430
Human Services	5430
Independent Electrical Contractor Apprentice Training	4390
Industrial Maintenance Technology	4260
Kinsley Carpentry Apprenticeship Training	4440
Mechanical Technology	4350
Pre-Medical Assisting**	321P
Ornamental Horticulture	4450
Paralegal Studies	5301
Pre-Paramedic**	333P
Police Science	6380
Pre-Practical Nursing*	327P
Precision Metalworking Technology	4210
Restaurant & Food Service Management	1421
Pre-Surgical Technology**	322P
Technology Studies	4400
Travel & Tourism	1280
United Brotherhood of Carpenters Apprenticeship	4271
Visual Arts/Photography	2400
Viticulture	1302
Web Developer	1450
Welding Technology	4161
Woodworking: Cabinetmaking and Architectural Millwork Technology	4361

DIPLOMA PROGRAMS

Diploma programs are less than one year in length and are designed to provide essential entry-level skills for immediate employment. In some programs some diploma credits may not apply to the certificate and associate degree. Ask your advisor for specific information.

Auctioneering	0100
Child Development Associate	0600
CIS - Software Specialist	0220
Civil Technology	0340
Construction Codes & Safety Science	0570
Construction Estimating	0520
Construction Field Supervision	0530
Construction Project Management	0540
Culinary Arts - Catering*	0121
Dietary Manager	0140
Electrical Technology	0300
Entrepreneurial Leadership	0270
Gerontology	0231
GM Express Maintenance Technology*	0350
Heating, Ventilation, Air Conditioning (HVAC)	0280
Home Building & Remodeling	0290
Industrial Maintenance Technology	0460
Music & Marketing	0630
Music Product Sales	0620
Music Technology & Marketing	0160
Pre-Phlebotomy Technician**	039P
Professional Bookkeeping	0360
Real Estate	0170
Senior Health Care Workplace Assistant	0240
Welding	0500
Woodworking: Cabinetmaking and Architectural Technology	0510

* These programs have additional requirements, procedures and deadlines beyond admission to the college.

** Pre-clinical students: Clinical programs are selective and competitive. Admission to the college does not guarantee acceptance into the clinical program.

All programs are not necessarily offered at all campuses. Please call the campus you plan to attend for more information. (8/12/10)

HACC APPLICATION FOR ADMISSION *(Front: Please print all information)*

(*) Asterisks designate required information. Incomplete or inaccurate information may delay or prevent registration.

1. Admission Status*

What is your student type?

- New Student (this includes those who applied but never took classes)
 Readmit to HACC (former student returning after 5 or more years)

- Guest Student (currently enrolled and in good standing at another College or University and taking courses at HACC to fulfill the home institution's degree requirements)

2. Name and Mailing Address*

Last Name _____ First Name _____ MI _____ Previous Last Name _____

Mailing Address _____

City _____ State _____ Zip Code _____ County _____
() ()

Phone Number _____ Cell Phone Number _____

Email Address _____

3. Personal Information

This information is used for statistical purposes and will not be used to determine admission.

Gender*: Male Female **Date of Birth*:** (MM/DD/YY) _____ **Social Security Number*:** _____
(Your Social Security number is required for financial aid eligibility, veterans benefits, and IRS tax reporting purposes. To protect your privacy, it will not be used as your student identification number.)

Are you a United States citizen?* (Check one) Yes No *(If no, please supply required information in shaded box below.)*

I am a permanent resident, and am submitting a copy of my Permanent Resident card with application. *(DO NOT check this box if you are a U.S. citizen.)*

I am a non-resident alien, have completed the questions below and am submitting a copy of my current visa and I-94 card with this application.

Country of citizenship? _____

Current visa? _____

What is your Primary Language?* _____

Ethnicity: (Check one) Hispanic/Latino Non-Hispanic/Latino

Race: (Check one or more) American Indian/Alaskan Native Native Hawaiian/Other Pacific Islander Asian
 White Black/African American

Military and Veteran Affairs Background:

Are you a veteran, eligible dependent, or member of the National Guard or Selected Reserves (VT)? Yes No

Are you applying for Veteran's Educational Benefits (VA)? Yes No

4. High School and College/Technical School Information*

High School applicants who graduated within the past year must submit a final high school transcript.

Please check only one box:

High School/Home School diploma _____ Graduation Date (MM/DD/YYYY) _____ GED _____ Date Diploma Issued (MM/DD/YYYY) _____

Currently in high school _____ Anticipated Graduation Date (MM/DD/YYYY) _____ Do not have a High School Diploma or GED

Name of High School/Home School _____ City/State _____

College/Technical School Information: (List in order of most recent school attended)

Name of Institution _____ City _____ State _____ From/To Dates _____

Name of Institution _____ City _____ State _____ From/To Dates _____

HACC APPLICATION FOR ADMISSION *(Back: Please print all information)*

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5. Residency*

Indicate in which State and School District you reside: *(You are considered a Pennsylvania resident only if you have lived in the state for one full year. Students currently residing in one of HACC's 22 sponsoring school districts starting July 1, 2010, located in Cumberland, Dauphin or Perry counties, must obtain a valid Certificate of Residence from their school district office before they qualify to receive a lower tuition rate.)*

State _____ School District of Residence _____

How long have you resided in the state of Pennsylvania? _____ Year(s) _____ Month(s)

6. Educational Goals*

When do you plan to enter HACC? *(Fill in year and check term)*

Fall (August) Summer I (May, 6-week/May, 12-week/June, 8-week)
 Year Spring (January) Summer II (July, 6-week, Harrisburg, Lancaster and Virtual Campuses only)

Which HACC location do you plan to attend? Gettysburg Lancaster Lebanon Harrisburg York

Do you intend to take online classes? Yes No

Will you attend HACC full- or part-time? *(Check one)* Full-time (12 or more credits) Part-time (less than 12 credits)

Program of study *(Select the one major code that most closely represents your educational goal. GUEST STUDENTS should select GTST as your major.)*
 Major Code

If the major code you selected has a four letter concentration code, please record the concentration you prefer.
 Concentration Code

7. Signature(s) and Date(s)*

I hereby understand that any misrepresentation of information in this application may result in denial of admission or dismissal.

Student Signature	Date	Parent/Guardian Signature	Date
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Parent/Guardian signature required only if student is under 18 years of age.

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Lancaster 1641 Old Philadelphia Pike, Lancaster, PA 17602 | **Lebanon** 735 Cumberland Street, Lebanon, PA 17042
York 2010 Pennsylvania Avenue, York, PA 17404

OFFICE USE ONLY

Student Type: N or R Admit Type: _____ Term: _____

Application Status: Decisoned Incomplete

HACC, Central Pennsylvania's Community College, in full accordance with the law, does not discriminate in employment, student admissions, and student services on the basis of race, color, religion, age, political affiliation or belief, sex, national origin, ancestry, disability, place of birth, General Education Development Certification (GED), marital status, sexual orientation, gender identity or expression, veteran status, or any other legally protected classification. HACC recognizes its responsibility to promote the principles of equal opportunity for employment, student admissions, and student services taking active steps to recruit minorities and women. Inquiries should be directed to the Assistant to the President/College Diversity Officer, One HACC Drive, Harrisburg, PA 17110.

HACC makes every effort to provide accessible facilities and programs for individuals with disabilities. For accommodations, please contact the Office of Disability Services at the location you plan to attend.