



Name:

HACC ID#:

Name and HACC ID# must be completed legibly in order for approval to be granted.

COURSE REPEAT APPROVAL FORM

According to College policy AP668 on repeating courses:

A student may take a course three times for credit without permission if the grade earned was a D, F, W, I, Y, IF, YD, or YF. Thereafter, the student must meet with his or her advisor or a counselor to discuss his or her educational plan and get the advisor or counselor's signature on the enrollment form to repeat the class again. The counselor or advisor must submit a Course Repeat Approval Form.

CRN Number	Subject	Semester Code (e.g. 200830)

Signature of Counselor, Advisor, Administrator

Date

Printed name of Counselor, Advisor, Administrator

Submit to:

**Harrisburg Area Community College
One HACC Drive
Harrisburg, PA 17110
Attn: Nancy Bobersky
Penn Center, Room 429
nbbobers@hacc.edu
fax: (717) 901-4296**