



ADDENDUM #1

April 12, 2010

Re: HACC, Central Pennsylvania's Community College
Internal Emergency Mass Notification System & Fire Alarm Upgrades
Solicitation # 10-37

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Request for Proposals dated March 29, 2010 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Request for Proposals and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Request for Proposals. Such changes shall be incorporated into the Request for Proposals and shall apply to work with the same meaning and force as if they had been included in the original Request for Bids. Where this Addendum modifies a portion of a paragraph or phrase of the Request for Bids, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Request for Proposals shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Request for Proposals for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Request for Proposals, the quality of material and workmanship shall be subject to the written acceptance of the Owner.

1.1 PROPOSAL DATE RESCHEDULED

Responses Due, Page 2

CHANGE first Paragraph to read:

Responses to this Request for Proposal are due no later than 2:00 pm on April 14, 2010 and are to be addressed and delivered to:

1.2 CHANGES TO THE REQUEST FOR PROPOSAL

a. General Information, Page 1, Item E

DELETE requirement for AutoCAD - .dwg format

b. Schedule, Page 3

CHANGE the schedule to the following:

- | | |
|---|----------------------------------|
| 1. Proposals due to HACC Purchasing | April 14, 2010 at 2:00pm |
| 2. Award of Engineering Services contract | May 5, 2010 |
| 3. Completion of Construction Documents | July 28, 2010 |
| 4. Bid Period – Expedited | August 2 – August 20, 2010 |
| 5. Construction | August 30, 2010 – March 30, 2011 |
| 6. Project Closeout | March 31, 2011 – May 31, 2011 |

c. Proposal Requirements, Page 3

CHANGE Item D to read:

State Proposed Stipulated Sum Fee for the engineering services to complete the assignment.

1.3 GENERAL CLARIFICATIONS

- a. Q: Are AutoCAD drawings available for all 14 buildings?
A: No, .pdf as-builts are available for all; .dwg files are available for two buildings.
- b. Q: Is the engineer responsible for generating AutoCAD backgrounds for buildings?
A: No.
- c. Q: Is the Engineer responsible for updating AutoCAD backgrounds?
A: No. Detailed plans with accurate dimensions from fixed reference points for all devices will be required.
- d. Q: Is the current system tied back to a central station?
A: Yes.
- e. Q: Who currently holds the service contract for the existing fire alarms?
A: Berkshire System Group, Inc.
- f. Q: Has there been a budget established for the project?
A: The project budget is \$ 2,060,000 including all construction costs, design fees, management fees, contingencies, and permitting costs.
- g. Q: Will this design require a licensed Fire Protection Professional Engineer?
A: It is the responsibility of the Engineer to determine what sub consultants will be required and to incorporate their services into the stipulated sum fee proposal.

1.4 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Proposal Meeting held on April 5, 2010 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Proposal Meeting Notes and the Request for Proposals and responses to questions contained in this Addendum, the latter shall take precedence.

END OF ADDENDUM

**HACC, Central Pennsylvania's Community College
Internal Emergency Mass Notification System & Fire Alarm Upgrades
Harrisburg Campus
Solicitation #10-37**

**Engineering Services
Pre Proposal Meeting**

April 5, 2010
8:30am

Meeting Minutes

Attendees

Todd Crawley – HACC	Scott Evans – Gannett Fleming
Joe Wojtysiak – HACC	Brian Seip – Gannett Fleming
John Melham – Melham Associates, PC	Raj Arora – Arora Engineers
Bruce Yager – Melham Assoc/All Warning Systems	Greg Lamay – Eastern PCM
Jeffery Balan – Integrated Engineering Solutions	Kelly Foreman – Eastern PCM

- 1.0 Team Introductions
- a) Owner
HACC, Central Pennsylvania's Community College
Joseph Wojtysiak – Senior Campus Facilities Director
Todd Crawley – Director of Safety Services
 - b) Construction Manager
Eastern PCM, LLC
Greg Lamay – Project Manager
Kelly Foreman – Project Engineer
- 1.1 Schedule *
- a) Pre-Proposal Meeting: April 5, 2010
 - b) Notice of Intent to Submit: April 9, 2010
 - c) Responses Due: April 13, 2010 at 2:00pm
 - d) Contract Award: May 4, 2010
 - e) Bid Documents Due: June 20, 2010
 - f) Bids Received: July 9, 2010 (tentative)
- * Updated in Addendum
- 1.2 Deliver Proposals to: Purchasing Office, Whitaker Hall, Room 130
Harrisburg Area Community College
One HACC Drive
Harrisburg, PA 17110
Attn: Garry Crider
- 1.3 A public bid opening will be held at 2:00pm in Whitaker Hall. Exact room location is to be determined.
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- 1.4 Questions to Construction Manager (attn: Greg Lamay) in writing via fax or e-mail
- a) EPCM Fax: (717) 233-1666
 - b) EPCM E-mail: @easternpcm; Re: IEMNS & Fire Alarm Upgrades
 - c) Last day for questions: April 11, 2010; 12:00pm

Correction: Last day for questions: April 12, 2010; 8:00 am.

- 1.5 An addendum will be issued on April 9, 2010.
- 1.6 The scope of the project was further defined; Engineers are responsible to create construction documents to integrate the internal EMNS and fire alarm system while maintaining basic life safety services during construction. They are also responsible to design a multiple zone system for notification and annunciation and anticipate expansion with a fully addressable system while utilizing and adapting existing infrastructure to maximum extent possible. A supervised system is required. A wireless system is not required.
- 1.7 The current system utilized horns and strobes. The intent is to change this to an audible voice annunciator.
- 1.8 There is currently an underground electrical survey being conducted. Once finished, CAD files and video surveillance of this survey will be provided to the Engineer.
- 1.9 The existing system is Siemens, but the engineer is not required to use Siemens for the upgrade.
- 1.10 The intent is to provide security personnel with the capability to initiate announcements from a central location and from FACP in each building.
- 1.11 Each building will have its own panel, but there needs to be a master control panel for all buildings.
- 1.12 A budget will be established and published in Addendum #1.
- 1.13 The design must provide connection to all buildings.
- 1.14 Each building has a graphic annunciator, but majority of them do not work. They are not required by the college, but may be incorporated into the system if repair is cost effective. If they are removed, specifications must call for patching.
- 1.15 The design must provide the existing system for the newer buildings (Select Medical and Childcare Center), may need replaced. The company that installed the system has since gone out of business.
- 1.16 As stated in the Request for Proposal, the Engineer will be required to assist HACC with plan review comments during the building permit process.
- 1.17 Redundancy is not required in the building connectivity loop.
- 1.18 The conductors are to be copper, not fiber optic.

- 1.19 The construction will have to be done in phases due to occupied buildings. The design will provide for fire protection during construction and fire watch specified, if required during switchover.
- 1.20 The Engineer will be required to attend bi-weekly construction meetings during the six months of construction.
- 1.21 The Engineer will be required to prepare a punch list for each building as well as a final punch list.
- 1.22 Each building can act as a standalone system until the Master Control Panel is installed.
- 1.23 Engineers are to contact Greg Lamay with Eastern PCM for additional site visits.
- 1.24 The existing Master Panel is located in Blocker Hall Room 108. The proposed location is to be determined by the Engineer. It is recommended to remain in Blocker Hall Room 108, as all the feeds go to that location.
- 1.25 The system needs to be able to identify the exact trouble location areas.
- 1.26 A question was raised asking if CAD drawings of each building will be provided. This will be addresses in the addendum.

Respectfully Submitted,
Kelly Foreman, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the writer no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees

