



ADDENDUM #1

April 5, 2010

Re: HACC, Central Pennsylvania's Community College
Campus Square Board Room Audio Visual
Solicitation # 10-30A

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Request for Bids dated March 29, 2010 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Request for Bids and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Request for Bids. Such changes shall be incorporated into the Request for Bids and shall apply to work with the same meaning and force as if they had been included in the original Request for Bids. Where this Addendum modifies a portion of a paragraph or phrase of the Request for Bids, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Request for Bids shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Request for Bids for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Request for Bids, the quality of material and workmanship shall be subject to the written acceptance of the Owner.

1.1 GENERAL CLARIFICATIONS

Section IX. Exhibits/Specifications, Scope of Work, I. General, a. Description of Work

CHANGE Paragraph 1 to read "Harrisburg Area Community College has requested an audio teleconference system to work with existing audio video equipment in the Campus Square Boardroom."

1.2 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Bid Meeting held on April 1, 2010 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Request for Bids and responses to questions contained in this Addendum, the latter shall take precedence.

END OF ADDENDUM

**HACC, Harrisburg Area Community College
Campus Square Board Room Audio/Visual**

Pre-Bid Meeting

April 1, 2010
8:00 AM

Meeting Minutes

Attendees

Jay Kirssin – Alliance Audio
Dave Caplan – Alliance Audio
Ken Curtis – J P Lilley
Michael Sanson – Visual Sound
Lin Speck – SAGE

Robert Dudley – HACC
Ellworth Beckmann – HACC
Stacia Zewe – Eastern PCM
Dave Chonoski – Eastern PCM

- 1.0 Introduction of Team
- a) Owner HACC, Central Pennsylvania's Community College
Ellworth Beckmann – Director Teaching Technology Services
 - b) Construction Mgr. Eastern PCM, LLC
Stacia Zewe – Project Manager
Dave Chonoski – On-Site Construction Manager
- 1.1 Bid Documents
- a) Bid Form – By Contract, 4 pages
 - b) Bid Security – Bid Bond required > \$10,000
 - c) Non-Collusion Affidavit
 - d) MBE/WBE Utilization Form
- 1.2 Schedule
- a) Bid Date: Tuesday, April 13, 2010 2:00 PM EST at Harrisburg Campus; Rm. 130 Whitaker Hall
 - b) Contract Award: May 5, 2010
- 1.3 Questions are to be directed to Garry Crider in writing:
- a) Whitaker Hall, Room 130A, One HACC Drive, Harrisburg, PA 17110
[@hacc.](mailto:gcrider@hacc.edu)
 - b) Last day for questions: April 6, 2010
 - c) Addenda
- 1.4 This is a Prevailing Wage Rate Project, the applicable rates are in Exhibit 'E' of the Request for Proposal.
- 1.5 Ellworth Beckman stated that HACC is using a Polycom Bridge IP Based System that will need to be tied in to the new A/V system. The audio and video system will need to work both concurrently
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and independently. The room is used as a multipurpose Board Room.

- 1.6 The audio will need to be sufficient enough that everyone in the room can hear and the video will be need to sufficient enough for everyone to see.
- 1.7 The system will need to utilize a simple interface because it will be used by non-technical people.
- 1.8 Bob Dudley inquired if contractors would be using the Touch Link System or a different system. Vendors represented that they will use the Touch Link System.
- 1.9 The location in the IT Closet for the components should be determined by contactors.
- 1.10 A secondary display will not be used – One screen will utilize picture in picture capabilities.
- 1.11 Flexible conduit to two separate J boxes has already been installed. There is not a conduit from the closet to the floor boxes.
- 1.12 HACC's IT Staff will punch down network connections into the data closet.
- 1.13 The current floor boxes have both power and data.
- 1.14 In the third floor space below the Board Room the ceiling is open. Contractors will be required to install either EMT or flexible conduit.
- 1.15 The new design is totally independent of the current system (expect for the speakers and projector). The new systems should integrate with the Smart Sympodium.
- 1.16 Bob Dudley stated that HACC currently uses Extron ISM 824.

Respectfully Submitted,
Stacia Zewe, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the writer no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees

