

**HACC, CENTRAL PENNSYLVANIA'S COMMUNITY COLLEGE
REQUEST FOR PROPOSAL
#09-21
MULTI-FUNCTIONAL DEVICES
ADDENDUM # 1
ANSWERS TO QUESTIONS**

NOVEMBER 19, 2008

Question 1: Under Section II: Request for Proposal, first paragraph – is “incoming Mail / Package Tracking System” correct?

Answer 1: No. Should read as “lease of nine (9) multi-functional devices.

Question 2: Must all equipment be new?

Answer 2: Yes

Question 3: In section IX under Desktop Printing. I don't see an Attachment A?

Answer 3: Replace the wording “Attachment A” with “09-21 Pricing Worksheet”. The 09-21 Pricing Worksheet references Attachment B – change to Pricing Worksheet.

Question 4: Is the maintenance to be billed on an annual basis?

Answer 4: No. The monthly lease payment will include the equipment portion of the lease along with the service portion.

Question 5: On page #25, Q.7 Is the word Supplier supposed to be Customer?

Answer 5: Yes

Question 6: On page #25, Q.3 What is a Stipulated Loss Values Statement?

Answer 6: An addendum to a master lease that incorporates required lessee payments in the event of a default or casualty. These amounts- often expressed as a percentage of some amount- decline with each passing month- until the residual value remains at the end of the lease term.

Question 7: Why is there a 52 page per minute machine when generally most companies have a 50 or 55 page per minute machine? The productivity between a 50 and 52 page per minute machine is insignificant. Also would a 50 or 55 page per minute machine be acceptable?

Answer 7: HACC will accept a 50 per minute machine where a 52 per minute machine was identified.

Question 8: Is the lease a fair market value lease or a dollar out lease at the end of the term of 36 months?

Answer 8: Fair Market Value Lease