



## ADDENDUM #2

November 6, 2008

Re: HACC, Central Pennsylvania's Community College  
Telecommunication Network Audit & Evaluation  
HACC Project No. 09-19

From: Eastern pcm, LLC  
Construction Manager – HACC  
212 Locust Street, Suite 604  
Harrisburg, PA 17101

To: All Planholders

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This Addendum is hereby made part of the Request for Proposal dated September 30, 2008 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Bid Documents and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Request for Proposal. Such changes shall be incorporated into the Request for Proposal and shall apply to work with the same meaning and force as if they had been included in the original Request for Proposal. Where this Addendum modifies a portion of a paragraph or phrase of the Request for Proposal, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Request for Proposal shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Request for Proposal for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Request for Proposal, the quality of material and workmanship shall be subject to the written acceptance of the Owner.

### Item 2.1 PROPOSAL DUE DATE RESCHEDULED

Proposals will be received by HACC, Central Pennsylvania's Community College, Purchasing and Business Services Office, Whitaker Hall, Room 130, One HACC Drive, Harrisburg PA 17110 until **2:00 pm, November 25, 2008**.

All references to earlier proposal due dates are to be changed to reflect the above date and time.

### Item 2.2 CLARIFICATIONS

a. **Q.** How many phones are at each campus locations?

**A.** Harrisburg – 650, Lancaster – 250, Gettysburg – 110, Lebanon – 70, York – 70, Penn Center, Midtown I, and Midtown II – 100.

b. **Q.** Is there one centrally located network closet at each campus?

**A.** Yes, there is a main phone room at each location.

- c. **Q.** How many routers/switches/firewalls are there at each campus locations?
- A.** All internet connections run through the Harrisburg Campus, therefore only a single firewall exists. Each campus is connected to the Harrisburg Campus via a router. There are approximately 50 switches in Harrisburg, 14 in Lancaster, 5 in Lebanon, 4 in Gettysburg, 2 in York, and 16 in our remaining sites Penn Center, Midtown I and Midtown II.
- d. **Q.** What type of audit is being requested?
- A.** A telephone audit of readiness to move to VoIP.
- e. **Q.** Regarding the request to inventory. Is asset tagging to be included?
- A.** No. Asset tagging is not required.
- f. **Q.** What is the current internet connectivity at each location?
- A.** Each location links through Harrisburg for Internet connectivity.
- g. **Q.** How are you accessing the public switch telephone network at each location?
- A.** Each location has some connectivity to the PSTN. Depending on the size and number of lines it varies between POTS and PRI's.
- h. **Q.** Has HACC organized any kind of internal committee of faculty and/or staff to participate in the selection of the consultant, oversee the progress of this project, or manage its implementation?
- A.** No.
- i. **Q.** What amount of funds has HACC appropriated for this consulting engagement?
- A.** The project budget will be established concurrent with the evaluation of the responses.
- j. **Q.** Does HACC wish to have the new network interconnect all of its primary campuses and satellite campuses?
- A.** Proposed solutions would be most cost effective if it utilizes the existing data network.
- k. **Q.** What plans to expand distance education does the College have which may affect the scope of work of this engagement?
- A.** No plans that would impact this project.

- l. **Q.** What is the percentage of the total enrollment that is served from the four main campuses and the satellite campuses?
- A.** Harrisburg 55%, York 10%, Gettysburg 10%, Lebanon 5%, Lancaster 20%.
- m. **Q.** What current inventory of existing voice and data network and systems does HACC already have available?
- A.** There is no current inventory. One is to be created as an outcome of this project.
- n. **Q.** What level of detail does HACC wish to have the consultant provide in the inventory as specified at Section V.A.i on page 2?
- A.** Model of equipment, location, number of phone drops.
- o. **Q.** To what extent should this project incorporate HACC's current plans for construction of new facilities? If so, which facilities should be incorporated here?
- A.** Respondents should consider the acquisition of three (3) buildings [80,000 sf, 50,000 sf, 42,000 sf] in the scope of this request for proposal.
- p. **Q.** Regarding Section V.B.vi on page 3 in which the College state the final report must be sufficient "to develop documents to construct the proposed system", does the College wish to have the consultant provide as part of its final report the actual "documents to construct the proposed system" (e.g. an RFP document) or the detail information that can later be used to develop an RFP?
- A.** Detailed information that can later be used to construct the system.
- q. **Q.** Does HACC have an estimate of the projected growth at each of its primary campuses and the satellite campuses and sites which might affect the scope of the work involved in this project?
- A.** No. That information is not available at this time.
- r. **Q.** Regarding Section V.C.iii: As the results of the final report will not include a recommendation for a specific manufacturer or carrier, please clarify what is the expectation of the College for the "detailed list of the system components".
- A.** The performance criteria or the systems components are expected in order to develop a budget for the improvements.
- s. **Q.** Can we obtain floor plans for the buildings in the scope? In what format?
- A.** Floor plans will be made available to the successful respondent in electrical format if available or PDF, TIFF, or hard copy.

- t. **Q.** How many number of rooms and classrooms in total?
- A.** Network in place. Classrooms do not require phones. The number of rooms is not required to respond to this RFP.
- u. **Q.** Does the scope of work expressed in the RFP include on the five campuses identified in the first paragraph of the RFP or incorporate other remote locations? If other locations are involved in the HACC network plans, please identify these individually by description.
- A.** All locations are identified in 2.19(a).
- v. **Q.** How many Equipment/Telephone Rooms are there in total?
- A.** Harrisburg – 32, Lancaster – 13, Lebanon – 3, Gettysburg – 4, York – 2, Penn Center, Midtown I, Midtown II – 7.
- w. **Q.** Does this project include Outside Plant (OSP), or is it Inside Plant (ISP) only?
- A.** The project includes ISP or Inside Plant only.

**END OF ADDENDUM**