



ADDENDUM #1

April 16, 2015

RFI15-02 College Wide Video Recording Solution Responses to Questions Submitted

Re: HACC, Central Pennsylvania's Community College
RFI15-02 Responses to Questions Submitted

From: HACC, Central Pennsylvania's Community College
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To: All Responders

This Addendum is hereby made part of the Request for Proposal No. RFI15-02, College Wide Video Recording Solution, dated March 27, 2015. The provisions of this Addendum are intended to supplement the provisions and scope of work and/or supersede them where contradictory thereto.

ANSWERS TO QUESTIONS

| Question Date | Question | All View | Email Answer | Answer | Posted Date |
|--------------------|--|----------|--------------|---|--------------------|
| 3/31/2015 1:21 PM | RE: RFI15-20 We would like to know more information on "group" recordings? Do you mean, the ability to create groups, so only those members have access to content, or, groups can create content together? Thank you, Jenn | X | All Bidders | Ideally, we would like for groups to be able to create recordings AND we could like to create groups so that they can peer review. However, it is not necessary that only group members have content to their area. It can be open to everyone. The best case scenario, would be to have groups work on presentations and be able to merge their individual portions but then "share" it with others in the class. Also, another function would be to simply assign groups for peer reviewing, that does not limit their ability to see everyone's video in the course. | 4/09/2015 10:09 AM |
| 4/07/2015 11:20 AM | Is HACC looking for a Programmatic, or "Departmental" FTE agreement or an HACC-wide FTE agreement? Will you provide the FTE? | X | All Bidders | Specifically, we are looking for Departmental FTE as it pertains to Communications classes but we also do want to consider college wide FTE as well. And we can provide FTE. | 4/10/2015 9:10 AM |
| 4/07/2015 11:21 AM | Also, what is the end goal for the RFI (and future RFP)? What do they want to do with the recordings? Simply view? | X | All Bidders | The end goal is for students to watch their recordings to self evaluate, watch their classmates recordings for peer evaluation and for the instructor/college to have the ability to download and/or link to recordings for discipline/department/college assessment needs. This means a percentage of recordings may need to be transferred to our college assessment tool TK20 from not only Communications courses but other courses involved in Oral Communications Assessment | 4/09/2015 10:08 AM |
| 4/09/2015 1:00 PM | Can you provide more clarity on the "ability to embed videos from YouTube"? Is the desire to take content that exists on YouTube and manage that within the video content management system used to manage the student recordings? Is it the desire to take the student records and publish them to YouTube? Is it imperative that one manufacturer provide a desktop software capture client and the room based hardware solution? Are you open to using an alternate interoperable desktop software client not made by the same manufacturer as the room recording solution? | X | All Bidders | The ability for students and instructors to embed videos from YouTube and respond to videos from YouTube is desirable. Additionally, if YouTube videos are used from students, the ability to then download those videos would be optimal. We are not interested in recording in the classroom for publication on YouTube. It is not imperative that the hardware and software be from the same manufacturer. Currently, we have hardware in all our classrooms and the best solution would work with current hardware. It is imperative that any solution be accessible off-campus for students needing to record from home or another location, in which they would be providing their own hardware. Flexibility for the use of a variety of hardware systems would be desirable. | 4/09/2015 2:39 PM |
| 4/10/2015 9:11 AM | Per your response on the "group recordings," will you please clarify your vision to allow students to "merge their individual portions?" Do you want to allow students to create a mash-up of many recordings using an editor? | X | All Bidders | Yes, we are looking for an optional "mash-up" of recordings. | 4/15/2015 1:55 PM |
| 4/10/2015 11:05 AM | In the Additional Notes section, you mention you would like to "have use of potential solutions for a short period of time..." Can you provide further information on the length of time and time frame you would like to have the solution available to you? | X | All Bidders | At least two months to discover any possible issues with hardware and software depending on the solution. | 4/15/2015 1:56 PM |
| 4/10/2015 11:10 AM | In the Training section of the requirements table you list, "Clear instructions and/or training for faculty on the system," as a key requirement. Can you further describe your desired training method for your faculty? | X | All Bidders | Adequate training should be provided by the vendor for faculty during the initial start-up of the solution plus additional as needed training for the first year. Training should also include any staff that would be conducting more training in the future and maintaining the system. | 4/15/2015 1:57 PM |
| 4/10/2015 11:14 AM | In the Support section of the requirements table you list, "Strong technology support – both outside and internal support," as a key requirement. Can you further describe what you mean by outside and inside support? | X | All Bidders | Our goal is to have superior support at our campuses when issues arise in using the classroom technology. We are also seeking superior support for an online implementation as well so student have access to support off-campus. | 4/15/2015 1:58 PM |
| 4/10/2015 11:52 AM | In the SSO section, you request the "ability to incorporate time-stamped peer review/comments" and "time-stamped privatized Instructor review/comments." Do you currently use any software that has this functionality? | X | All Bidders | Yes. We currently have a system that allows for peer and instructor review comments to be directly correlated with the video. It also allows for peer and instructor rubrics to be attached to the submission. | 4/15/2015 2:00 PM |
| 4/10/2015 11:55 AM | In the SSO section, you requested the "Ability to integrate with D2L—SSO preference (w/ D2L to vendor = LTI, w/o D2L = CAS or Shibboleth)." Is D2L your LMS today and going forward? Do you expect the video content to be hosted and stored on D2L or just be able to be conveniently accessed from D2L? | X | All Bidders | D2L is current LMS for the foreseeable future. Video content does not need to be hosted on D2L, but should be conveniently accessible. | 4/15/2015 2:01 PM |
| 4/10/2015 11:56 AM | What is your expected number of users that will be utilizing this new implementation? How many of these users are faculty? How many of these users are students? | X | All Bidders | 1661 Students and 30 Faculty | 4/15/2015 2:02 PM |
| 4/10/2015 12:09 PM | How detailed would you like our responses to be? Is a simple "Yes," or "No" response sufficient for this RFI? We can provide more details in the RFP. | X | All Bidders | Simple yes and no responses are adequate for the RFI. | 4/15/2015 2:03 PM |
| 4/10/2015 12:16 PM | In the Additional Notes section, you request the "vendor provide a best practice or recommendation for hardware." Could you provide information regarding your current hardware? | X | All Bidders | The current hardware consists of a single wall-mounted camera set up to capture a set location framing the presenter and projected presentation. The camera is connected to a Windows computer which both receives the camera input and facilitates the projection of the students' presentations. Audio is captured using a lapel microphone connected directly to the computer | 4/15/2015 2:05 PM |
| 4/10/2015 12:31 PM | Do you currently have any software or hardware in place that addresses this need? If so, what functionality is missing in your current system that you are looking for in a new system? | X | All Bidders | Current system has integration problems with existing hardware. Requires students to purchase a selected textbook for access to the technology. Current system does not allow for "group" projects. | 4/15/2015 2:06 PM |