

**Harrisburg Area Community College
Harrisburg, PA**

Request for Bid

RFB16-11

For

Refurbished Police Vehicles

Dates:

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| DATE OF ISSUANCE: | September 24, 2015 |
| DEADLINE FOR QUESTIONS: | October 1, 2015 |
| QUESTIONS ANSWERED: | October 5, 2015 |
| DEADLINE TO SUBMIT BIDS: | October 9, 2015, 02:00 p.m. |
| BID OPENING: | October 9, 2015, 02:15 p.m. |
| SUBMIT BIDS ONLINE: | PennBid Program (www.PennBid.net) |
| DIRECT QUESTIONS TO: | "Questions" tab within PennBid |

BID DUE DATE: October 9, 2015 by 2:00PM

Award of Contract: Following the November 10, 2015 Board of Trustees Meeting

Sealed Bids Must Be Submitted Online via the PennBid Program (www.PennBid.net)

Bid results will be posted on PennBid website.

For information concerning the RFB process, required format and the schedule of activities, please direct questions to:

Monique Baylor
Director of Procurement
Telephone: (717) 736-4121
Email: procurement@hacc.edu

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Harrisburg Area Community College

REQUEST FOR BID

RFB16-11 Refurbished Police Vehicles

SPECIFICATIONS

HACC, Central Pennsylvania's Community College-Central Administration is looking to purchase four (4) 2011 Refurbished Crown Victoria Police Interceptor Vehicles for HACC's Law Enforcement Training Program. Vehicles must meet the minimum specifications as follows:

- Reconditioned back to factory standards
- Mileage: 80,000 to 95,000
- Color: Preference is white – But not required.
- Engine: 4.6L Gas/Ethanol 8 Cylinders
- Transmission: 4 speed Automatic w/OD
- Drive Type: Rear Wheel Drive
- Fuel Tank Capacity: 19 Gallons
- Tires: P225/60R17 All Season Radials
- Speed-proportional power steering
- Air Conditioning
- Remote trunk release
- Tilt-adjustable steering wheel
- Remote keyless power door locks
- Power mirrors
- Variable intermittent wipers
- Rear defogger
- 4-wheel ABS
- Front and rear ventilated disc brakes
- Height adjustable driver seat
- Low fuel level warning
- one-touch power windows

Any bids that do not meet these requirements will be rejected as incomplete submissions.

END OF BID SPECIFICATIONS

Harrisburg Area Community College

REQUEST FOR BID RFB16-11

Refurbished Police Vehicles

BID FORM

- A. Price per Vehicle: \$ _____/each
- B. Total for four (4) vehicles \$ _____
- C. Total Shipping Cost: \$ _____
- D. Total cost for sections B & C: \$ _____
- E. When will vehicles be available to ship? _____

Should be sent in a single shipment; shipping cost to be itemized separately, or noted if included in the cost of the item.

Ship to: Harrisburg Area Community College
Attn: Beth Dombrowsky PLEC160B
Piccola Law Enforcement Complex
One HACC Drive
Harrisburg, PA 17110

(Note: Educational Discount should be applied if applicable.)

Bid Deadline:

To be considered for selection, sealed bids should be submitted online via the PennBid Program (www.PennBid.net) by 2:00 pm on Friday October 9, 2015. Bids received after this time will not be accepted. ONLY BONAFIDE BIDS WILL BE ACCEPTED.

Acceptance of Bid:

The College reserves the right in awarding the contract to consider the competency, responsibility, and suitability of the Bidder, as well as the services to be provided. The College further reserves the right to accept or reject any or all bids, to waive any irregularities or informalities, and to award the contract in the best interest of the College. Neither the College nor any agent thereof on behalf of the College will be obligated in any way by any Bidder's response to this RFB.

The College also reserves the right to allow a Bidder to correct a defect in its Bid provided that correction of the defect does not alter the amount of the Bid or the scope of work required under the Bid.

Addenda to the RFB:

In the event that it becomes necessary to revise any part of this RFB, HACC's Procurement and Contracts Office will post the addenda on www.pennbid.net, the PA DGS website: <http://www.emarketplace.state.pa.us/Search.aspx> and the HACC website: <http://www.hacc.edu/Purchasing/index.cfm>. No oral statements, explanations, or commitments by whosoever made shall be of any effect except as the College's Procurement and Business Services Office has confirmed the same in writing.

Oral Communication:

Oral communication with any College employee, unit, department, or organization concerning this RFB is not binding on the College and shall in no way modify the RFB or the obligation of the College or the provider.

Bidding Documents

All Bidding Documents are available at no cost via the PennBid Program: www.pennbid.net

HACC, Central Pennsylvania's Community College is a member of the following:

- 1) Educational & Institutional Cooperative Service, Inc.
- 2) Provista
- 3) NJPA
- 4) Amerinet
- 5) US Communities
- 6) Keystone Purchasing Network (KPN)
- 7) COSTARS
- 8) PEPPM

SIGNATURE _____

FIRM NAME _____

ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

END OF BID FORM

BID CERTIFICATION

(date)

Procurement and Contracts
Harrisburg Area Community College
Ted Lick Administration Bldg. TL203
One HACC Dr.
Harrisburg, PA 17110

The undersigned certifies that to the best of his/her knowledge: (check one)

- () There is no officer or employee of HACC, Central Pennsylvania Community College who has, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid.
- () The names of any and all public officers or employees of HACC, Central Pennsylvania Community College who have, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid are identified by name as part of this submittal.

The undersigned further certifies that their firm (check one) ____IS or ____IS NOT currently debarred, suspended, or proposed for debarment by any state or federal entity. The undersigned agrees to notify the College of any change in this status, should one occur, until such time as an award has been made under this procurement action.

In compliance with Request for Proposal "RFB16-11 Reconditioned Police Vehicles" and after carefully reviewing all the terms, conditions and requirements contained therein, the undersigned agrees to furnish such goods/services in accordance with the specifications/scope of work.

(firm)

(address)

(signature required)

(phone no.)

(print name)

(fax no.)

(title)

(fed. tax id no.)