

**Harrisburg Area Community College  
Harrisburg, PA**

**Request for Bid**

**RFB16-09**

**For**

**PROTECTIVE CLOTHING WASHING AND DRYING  
CABINET**

Dates:

DATE OF ISSUANCE: October 9, 2015  
DEADLINE FOR QUESTIONS: October 16, 2015  
QUESTIONS ANSWERED: October 23, 2015  
DEADLINE TO SUBMIT BIDS: October 30, 2015, 02:00 p.m.  
BID OPENING: October 30, 2015, 02:15 p.m.  
SUBMIT BIDS ONLINE: PennBid Program ([www.PennBid.net](http://www.PennBid.net))  
DIRECT QUESTIONS TO: "Questions" tab within PennBid

**BID DUE DATE:      October 30, 2015 by 2:00PM**

Award of Contract:      Following the December 1, 2015 Board of Trustees Meeting

Sealed Bids Must Be Submitted Online via the PennBid Program ([www.PennBid.net](http://www.PennBid.net))

Bid results will be posted on PennBid website.

For information concerning the RFB process, required format and the schedule of activities, please direct questions to:

Monique Baylor  
Director of Procurement  
Telephone: (717) 736-4121  
Email: [procurement@hacc.edu](mailto:procurement@hacc.edu)

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## **Harrisburg Area Community College**

### **REQUEST FOR BID**

#### **RFB16-09 PROTECTIVE CLOTHING WASHING AND DRYING CABINET**

#### **SPECIFICATIONS**

HACC, Central Pennsylvania's Community College-Central Administration is looking to purchase one (1) Protective Gear Washer/Extractor, and one (1) Drying Cabinet, for HACC's Non-Credit Fire Training Program.

- The Protective Gear Washer/Extractor, and Drying Cabinet should both meet NFPA recommendations and be able to accommodate at least three sets of firefighter's protective gear. Both units should be able to be assembled in a utility room that is approximately 7' x 10' and has a 34"x83" doorway. Three phase electrical service is already in place.
- The Protective Gear Washer/Extractor should be front loading, of hard mount design, and be programmable so that other items such as shop towels, EMS blankets, jumpsuits and other similar items may be washed.
- The bidder will include a demonstration of start-up and in-service procedures.
- The bidder should include all shipping, delivery, mounting and installation fees.
- Units must be new, and include full manufacturer's warranty, no B-stock or refurbished equipment will be accepted.

Brands and models considered are as follows:

Milnor 40lb Capacity Washer/Extractor  
Milnor Gear Guardian Drying Cabinet  
Speed Queen Quantum  
UniMac UX Series  
Continental Girbau ExpressWash  
Dexter

Any bids that do not meet these requirements will be rejected as incomplete submissions.

**END OF BID SPECIFICATIONS**

## Harrisburg Area Community College

### REQUEST FOR BID

### RFB16-09 PROTECTIVE CLOTHING WASHING AND DRYING

### CABINET BID FORM

- A. Washer/Extractor: \$ \_\_\_\_\_
- B. Dryer: \$ \_\_\_\_\_
- C. Total Shipping and Installation Cost: \$ \_\_\_\_\_
- D. Total cost for section a, b & c: \$ \_\_\_\_\_
- E. When will the equipment be available to ship? \_\_\_\_\_

Should be sent in a single shipment; shipping cost to be itemized separately, or noted if included in the cost of the item.

Ship to: Harrisburg Area Community College  
Attn: Perry Pierich  
Shumaker Public Safety Training Center, North Hall  
One HACC Drive  
Harrisburg, PA 17110

(Note: Educational Discount should be applied if applicable.)

#### Bid Deadline:

To be considered for selection, sealed bids should be submitted online via the PennBid Program ([www.PennBid.net](http://www.PennBid.net)) by 2:00 pm on Friday October 30, 2015. Bids received after this time will not be accepted. **ONLY BONAFIDE BIDS WILL BE ACCEPTED.**

#### Acceptance of Bid:

The College reserves the right in awarding the contract to consider the competency, responsibility, and suitability of the Bidder, as well as the services to be provided. The College further reserves the right to accept or reject any or all bids, to waive any irregularities or informalities, and to award the contract in the best interest of the College. Neither the College nor any agent thereof on behalf of the College will be obligated in any way by any Bidder's response to this RFB.

The College also reserves the right to allow a Bidder to correct a defect in its Bid provided that correction of the defect does not alter the amount of the Bid or the scope of work required under the Bid.

Addenda to the RFB:

In the event that it becomes necessary to revise any part of this RFB, HACC's Procurement and Contracts Office will post the addenda on [www.pennbid.net](http://www.pennbid.net), the PA DGS website: <http://www.emarketplace.state.pa.us/Search.aspx> and the HACC website: <http://www.hacc.edu/Purchasing/index.cfm> No oral statements, explanations, or commitments by whosoever made shall be of any effect except as the College's Procurement and Business Services Office has confirmed the same in writing.

Oral Communication:

Oral communication with any College employee, unit, department, or organization concerning this RFB is not binding on the College and shall in no way modify the RFB or the obligation of the College or the provider.

Bidding Documents

All Bidding Documents are available at no cost via the PennBid Program:  
[www.pennbid.net](http://www.pennbid.net)

HACC, Central Pennsylvania's Community College is a member of the following:

- 1) Educational & Institutional Cooperative Service, Inc.
- 2) Provista
- 3) NJPA
- 4) Amerinet
- 5) US Communities
- 6) Keystone Purchasing Network (KPN)
- 7) COSTARS
- 8) PEPPM

SIGNATURE \_\_\_\_\_

FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

TELEPHONE \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

**END OF BID FORM**

**BID CERTIFICATION**

\_\_\_\_\_  
(date)

Procurement and Contracts  
Harrisburg Area Community College  
Ted Lick Administration Bldg. TL203  
One HACC Dr.  
Harrisburg, PA 17110

The undersigned certifies that to the best of his/her knowledge: (check one)

- ( ) There is no officer or employee of HACC, Central Pennsylvania Community College who has, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid.
- ( ) The names of any and all public officers or employees of HACC, Central Pennsylvania Community College who have, or whose relative has, a substantial interest in any contract award pursuant to this proposal/bid are identified by name as part of this submittal.

The undersigned further certifies that their firm (check one) \_\_\_\_IS or \_\_\_\_IS NOT currently debarred, suspended, or proposed for debarment by any state or federal entity. The undersigned agrees to notify the College of any change in this status, should one occur, until such time as an award has been made under this procurement action.

In compliance with Request for Proposal "RFB16-09 Protective Clothing Washing and Drying Cabinet" and after carefully reviewing all the terms, conditions and requirements contained therein, the undersigned agrees to furnish such goods/services in accordance with the specifications/scope of work.

\_\_\_\_\_  
(firm)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(signature required)

\_\_\_\_\_  
(phone no.)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(fax no.)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(fed. tax id no.)