

**HACC — Central Pennsylvania's Community College
Harrisburg, PA**

**Request for Bid
RFB13-11**

For

MOTOROLA TUBO DIGITAL RADIO SYSTEM

Issued:	December 8, 2012
Information session at the York Campus:	December 17, 2012 @ 9:00AM to 11:00am
Questions Due:	December 19, 2012 by 10:00AM
Responses Due:	December 20, 2012 by 4:00PM

BID DUE DATE: **JANUARY 7, 2013 by 11:30AM**

Award of Contract: Following the February 5, 2013 Board of Trustees Meeting

Sealed Bids Must Be Delivered to: HACC
Procurement and Business Services
Room PC223
349 Wiconisco Street
Harrisburg, PA 17110

All firms who respond to the RFB will receive a notification letter in the mail within one week after the Board of Trustee Meeting.

Bid results will be posted on HACC website: www.hacc.edu –
<http://hacc.edu/Purchasing/RequestforBids/Current-RFBs-FY13.cfm>

For information concerning the RFB process, required format and the schedule of activities, please direct questions to:

Garry Crider
Interim Director of Purchasing
Telephone: (717) 221- 1300 x 1645
Email: cgcrider@hacc.edu

ACKNOWLEDGMENT FORM

HACC — Central Pennsylvania’s Community College

Request for Bid

RFB13-11 MOTOROLA TUBO DIGITAL RADIO SYSTEM

Acknowledgement: Please acknowledge receipt and interest in this Request for Bid (RFB) by completing the information requested below and emailing it to jecooker@hacc.edu.

Acknowledgement due date is December 17, 2012.

Also, please include this page with your Bid.

Provider Name: _____ Contact Name: _____

Address (include City, State, Zip): _____

Phone: _____ Fax: _____ Cell Phone: _____

Email: _____ Website: _____

Check One: We will _____ will not _____ be responding to this RFB.

If not responding, please explain briefly: _____

Terms:

1. All bids must be mailed or hand delivered in a **sealed** envelope clearly marked with your company name and the HACC bid number.
2. Bids must include all costs and shipping/handling/freight charges. HACC is tax exempt.
3. **Do not** include a copy of the original RFB with your response.

4. RFB Clarification

Bidders may request an explanation of the intent or content of this RFB and clarification of procedures used for this procurement. No interpretation made to any Bidder as to the meaning of the RFB shall be binding on the College unless repeated in writing and distributed as an addendum by the College Central Administration Procurement Office. Requests for written explanation or clarification shall be e-mailed to John Cooker, eProcurement Manager, at jecooker@hacc.edu. Such requests must be received no later than December 19, 2012 by 10:00AM. Responses will be posted to HACC's website and emailed to all those vendors who complete the Acknowledgement Form on page two (2) of this RFB by December 20, 2012 by 4:00PM.

Failure of the Bidder to make appropriate inquiries, evaluate any special conditions, or to verify requirements of this RFB shall not relieve the Bidder of the responsibility of fulfilling the contract in accordance with the terms of this RFB.

Communication concerning the Request for Bid can only be with John Cooker, e-Procurement Manager (717-221-1300 extension 1646 or jecooker@hacc.edu). Oral communication with any other College employee, unit, department, or organization concerning this RFB is not binding on the College and shall in no way modify the RFB, or the obligation of the College or the Vendor, and may deem the Bidder's bid void.

5. INFORMATION SESSION:

All prospective bidders are encouraged to attend an information session and walkthrough being held at the York Campus at 2010 Pennsylvania Avenue, York, PA 17404. **This session will be held at the York Campus located at 2161 Pennsylvania Avenue, York, PA 17404 (Cytec Building) in the Glatfelter Community Room on December 17, 2012 from 9:00AM to 11:00AM.** There will be a brief question and answer period at the conclusion of the information session and campus walkthrough.

6) Acceptance of Bid

The College reserves the right in awarding the contract to consider the competency, responsibility, and suitability of the Bidder, as well as the services to be provided. The College further reserves the right to accept or reject any or all bids, to waive any irregularities or informalities, and to award the contract in the best interest of the College. Neither the College

nor any agent thereof on behalf of the College will be obligated in any way by any Bidder's response to this RFB.

The College also reserves the right to allow a Bidder to correct a defect in its Bid provided that correction of the defect does not alter the amount of the Bid or the scope of work required under the Bid.

7) Addenda to the RFP

In the event that it becomes necessary to revise any part of this RFB, HACC's Procurement and Business Services Office will provide addenda in writing to the Bidders who indicate that they are interested by returning the acknowledgement sheet (page 2). No oral statements, explanations, or commitments by whosoever made shall be of any effect except as the College's Procurement and Business Services Office has confirmed the same in writing.

- 8) **Insurance:** The Contractor shall maintain Comprehensive General Liability Insurance in the amount of \$1,000,000 per claim, \$3,000,000 aggregate and Combined Single Limit (Bodily Injury & Property Damage) that will protect him from claims for damages and personal injury, including death, which may arise from operation under this Contract, whether such operations be by himself or by any subcontractor or anyone directly or indirectly employed by either of them. The certificates of insurance coverage shall name Harrisburg Area Community College as additional insured. Certificates of such insurance shall be filed with the Director of Purchasing and shall be subject to his approval for adequacy of protection prior to commencing work.

Pennsylvania Law requires that the Contractor shall provide statutory worker's compensation insurance for employees. The Contractor shall also require the same insurance when the work is to be performed by a subcontractor. Certificates of such insurance shall be filed with the Harrisburg Area Community College's Director of Purchasing prior to commencing work.

HACC - Central Pennsylvania's Community College

RFB13-11

MOTOROLA TUBO DIGITAL RADIO SYSTEM REQUEST FOR BID

SCOPE OF WORK

OBJECTIVE:

The York campus of HACC is seeking a new Motorola Turbo digital radio system to replace an existing analog system. This new radio system will need to support the Facilities, IT and Public Safety departments. Also a phone interconnect patch will be required for the Public Safety department. Each department must have their own channel as to not interfere with other departments. In addition, the system will need to integrate with a series of eleven analog call boxes located at five different buildings across the campus and parking lots. The new system will be installed in the College Support Services building, no existing hardware is at this new location. Each end user of the system will need to have a portable radio with a display to use the advanced features of the Motorola Turbo system.

HACC personnel have specified the compliment of equipment needed for the conversion. Offers will be required to make the necessary connections and installations of the equipment, including the supply of equipment identified below.

RADIO SYSTEM COMPONENTS (NO SUBSTITUTES ALLOWED):

1. Quantities and descriptions:
 - 2- Motorola XPR8400 1-40w Repeater
 - 2-Motorola UHF Duplexer
 - 2-Motorola Duplexer cable kits
 - 2-New UHF Antennas, cabling, connectors, mounts, etc
 - 22-Motorola XPR6550 Digital Portable Radios
 - Full Keypad and Display
 - Include Li-Ion Impres Battery, Impres Charger, belt clip and antenna
 - 14 -Motorola Speaker microphone for XPR Series Portable radios
 - 10 -Motorola receive only Ear Piece W/coil tube
 - 10- Motorola Hard Leather cases w/swivel belt loop
 - 22-Motorola Li-Ion Impres Spare battery
 - 12-Motorola spare belt clip
 - 3-Motorola XPR3300 Digital UHF Portable Radio
 - 2- Motorola XPR4350 UHF Mobile Radios
 - 1-Turbo Cable

RFB13-11 MOTOROLA TUBO DIGITAL RADIO SYSTEM

- 2-12v Power Supply w/ Radio Hood
- 2 -UHF Antenna w magnetic mount
- 1-FCC License Application/Modification
- 1-Phone Interconnect Software
- 1-Zetron Phone Interconnect Hardware Unit
- 1-Labor to install Phone Interconnect
- 1- Setup/Program/Install/Test

MAINTENANCE AFTER WARRANTY:

Maintenance cost for year one (1), two (2), and three (3) after warranty is to be provided.

END OF BID SCOPE OF WORK

HACC - Central Pennsylvania's Community College

**REQUEST FOR BID
RFB13-11
MOTOROLA TUBO DIGITAL RADIO SYSTEM**

BID FORM

A) MOTOROLA TUBO DIGITAL RADIO SYSTEM PRICING:

PRODUCT	QUANTITY	UNIT COST	EXTENSION
Motorola XPR8400 1-40w Repeater	2		
Motorola UHF Duplexer	2		
Motorola Duplexer cable kits	2		
New UHF Antennas, cabling, connectors, mounts, etc	2		
Motorola XPR6550 Digital Portable Radios Full Keypad and Display, include Li-ion Impres Battery, Impres Charger, belt clip, and antenna	22		
Motorola Speaker microphone for XPR Series Portable radios	14		
Motorola receive only Ear Piece W/coil tube	10		
Motorola Hard Leather cases w/swivel belt loop	10		
Motorola Li-Ion Impres Spare battery	22		
Motorola spare belt clip	12		
Motorola XPR3300 Digital UHF Portable Radio	3		
Motorola XPR4350 UHF Mobile Radios	2		
Turbo Cable	1		
12v Power Supply w/ Radio Hood	2		
UHF Antenna w magnetic mount	2		
FCC License Application/Modification	1		
Phone Interconnect Software	1		
Zetron Phone Interconnect Hardware Unit	1		
Labor to install Phone Interconnect	1		
Setup/Program/Install/Test	1		
TOTAL COST (Equipment and Labor)			

B) Maintenance cost after warranty

When does warranty for the above list of equipment end? _____ months

First Year after Warranty (Annual rate)	\$
Second Year after Warranty (Annual rate)	\$
Third Year after Warranty (Annual rate)	\$

C) Bid Deadline

To be considered for selection, Bids shall arrive at HACC's Procurement and Business Services Office, 349 Wiconisco Street, Room PC223, Harrisburg, PA, 17110, by 11:30AM on or before January 7, 2013. Bids must be in a sealed container, clearly marked "RFB13-11, MOTOROLA TUBO DIGITAL RADIO SYSTEM." Allow time for normal mail delivery to ensure timely receipt of Bids by HACC's Procurement and Business Services Office. Bids arriving after the deadline will not be considered. All Bids become the property of the College.

D) Number of Copies and Mailing of Bid

Three (3) copies of the Bid will be submitted in a sealed container clearly marked with the name of the Bid and labeled "RFB13-11, MOTOROLA TUBO DIGITAL RADIO SYSTEM." One (1) of the copies shall be marked "Master Copy" and will contain original signatures. The other copy does not require original signatures.

The Bids must be addressed as follows:

Harrisburg Area Community College
349 Wiconisco Street, Room PC223
Harrisburg PA 17110
ATTN: John Cooker, eProcurement Manager
RFB13-11 Motorola Tubo Digital Radio System

E) HACC, Central Pennsylvania's Community College is a member of the following:

- 1) Educational & Institutional Cooperative Service, Inc.
- 2) Provista
- 3) Amerinet
- 4) US Communities
- 5) Keystone Purchasing Network (KPN)

F) Vendor Registration: To all Proposers: Please register your firms information on HACC's website – go to www.hacc.edu – "Business & Community" – "Purchasing" – "Vendor Purchasing System Login" – then following instructions.

NAME _____

SIGNATURE _____

FIRM NAME _____

ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

END OF BID FORM