



ADDENDUM #1

May 4, 2011

Re: Harrisburg Area Community College
Leader Building Student Services/Nursing Offices and Bio Lab Renovations
Solicitation #11-20

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. 12th Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Plans and Project Manual dated April 18, 2011 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

1.1 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Bid Meeting held on April 26, 2011 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

END OF ADDENDUM



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

Leader Building Student Services/Nursing Offices and Bio Lab Renovations

Addendum # _____ has been received.

Company: _____
Print Company Name

Received By: _____
Print Name Signature

Date: _____

Please check one:

- _____ We are bidding as a prime contractor
- _____ We are not bidding
- _____ We are a sub-contractor

**Harrisburg Area Community College
York Campus
Leader Building Student Services/ Nursing Offices and Bio Lab Renovations**

Pre-Bid Meeting

April 26, 2011
1:00 PM

Meeting Minutes

Attendees

Beth Gibbs – Poole Construction	Mike McCoy – Premier Construction Group
Angela Finn – Madison House	Ken Mohler – Meadow Valley Electric
Chris Menges – Leer Electric	Scott Wercher – Buchart Horn
Sid Kohr – Dorgan and Zuck	Paul Monko – HACC
Sean Walker – Palmer Construction Co.	Keith Rufalo – HACC
Karen Einsig – Hogg Construction	John Page – Eastern PCM (EPCM)
Dan Schleg – Orbit Technologies, Inc.	Greg Lamay – EPCM
Brian Kauffman – Holland Construction	

1.0 Introduction of Team

- a) Owner HACC, Central Pennsylvania's Community College
Jean Treuthart – Campus Vice President
Joan Brennan – Campus Executive Director of Business Affairs
Keith Rufalo – Campus Director of Facilities
Margie Mattis – Campus Executive Dean of Academic Affairs
Paul Monko – Campus Director of Technical Support

Paul Monko and Keith Rufalo represented HACC at the meeting.

- b) Architect Buchart Horn, Basco
Carol-Ann Denning – Lead Architect
- c) MEP Engineer Schlenger/Pitz & Associates, Inc.
Kent Hoffman – Vice President
- d) Construction Mgr Eastern PCM, LLC
Greg Lamay – Sr. Project Manager
John Page – Project Manager

1.1 Greg Lamay from EPCM will handle the Preconstruction and Bidding Phase of this project. All bidding questions should be directed to him during the bid period. John Page will be the project manager for the Construction Phase.

1.2 Bid documents consist of plans and specifications dated April 18, 2011.

- 1.3 The bid form consists of five (5) pages which must be filled out in its entirety and must be accompanied by Bid Security, Non-Collusion Affidavit, and MBE/WBE Utilization form. There are three (3) alternates described in the bid documents. Refer to the Project Manual for requirements for bid submission documents.
- 1.4 Sales tax is to be included in the bid sum, refer to the Project Manual for further clarification; General Conditions Article 3.6 and Article 16.3 in the Supplementary General Conditions.
- 1.5 Bid schedule is as follows:
 - a) Pre-bid Meeting – April 26, 2011
 - b) Addendum #1 will be issued on or about April 29, 2011 and will include the Pre-Bid Meeting Minutes
 - c) Last day for questions is May 6, 2011 at 12:00pm
 - d) The Bid Date is May 12, 2011 at 2:00pm at Three Penn Center, 349 Wiconisco Street, Room 223, Harrisburg, PA 17110
 - e) The Contract will be awarded June 7, 2011 subject to the Board of Trustees Approval
 - f) Substantial Completion is August 15, 2011
- 1.6 This is a prevailing wage project. Refer to the project manual for rates.
- 1.7 The Owner will provide the General Building Permit. The successful bidder is responsible for all trade specific permits, associated costs and inspections (i.e. electrical, plumbing).
- 1.8 Project Overview:

The work will be performed under a Single Prime Contract and consists of 4,500 SF of interior renovations to create office space, a biology lab, and a prep room. Work will include selective demolition of existing, non bearing gypsum board partition assemblies and construction of new gypsum board partitions. HVAC systems will be modified to accommodate the new layout. New lighting will be required and existing lighting layouts will be revised. New plumbing and gas lines will be installed for the biology lab. New finishes will include carpet, acoustic tile ceilings, and paint.
- 1.9 Working Hours: Monday through Friday, 7:00am – 5:00pm

Any work outside of this may require the contractor to supply HACCC approved security at the contractor's sole cost.
- 1.10 There are no liquidated damages but failure to complete the project within specified contract time may result in actual damages including Constriction Management fees, Architect fees, etc.

Respectfully Submitted,
Greg Lamay, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the author no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees

