



ADDENDUM #1

August 25, 2014

Re: Harrisburg Area Community College
RLAC Theater and Prototype Toilet Room Renovations
Solicitation #RFB15-10

From: Eastern PCM, LLC
Construction Manager – HACC
645 N. 12th Street, Suite 200
Lemoyne, PA 17043

To: All Planholders

This Addendum is hereby made part of the Plans and Project Manual dated August 15, 2014 for the above referenced project. The provisions of this Addendum are intended to supplement the provisions of the Plans and Project Manual and/or supersede them where contradictory thereto.

This Addendum contains changes to the requirements of the Plans and Project Manual. Such changes shall be incorporated into the Plans and Project Manual and shall apply to work with the same meaning and force as if they had been included in the original Plans and Project Manual. Where this Addendum modifies a portion of a paragraph or phrase of the Project Manual, the remaining unmodified portion of the paragraph or phrase shall remain in force.

The conditions and terms of the Plans and Project Manual shall govern work described in this Addendum. Whenever the conditions of work, or the quality or quantity of materials or workmanship are not fully described in this Addendum, the conditions of work etc. included in the Plans and Project Manual for similar items of work shall apply to the work described in this Addendum. If no similar items of work are included in the Plans and Project Manual, the quality of material and workmanship shall be subject to the written acceptance of the Architect.

1.1 PRE-BID MEETING MINUTES

Meeting minutes from the Pre-Bid Meeting held on August 20, 2014 are attached and are a part of this Addendum. In the event of a conflict between the information contained in the Pre-Bid Meeting Notes and the Drawings, Specifications and responses to questions contained in this Addendum, the latter shall take precedence.

END OF ADDENDUM



Please sign and return this page, via fax, to Eastern PCM, LLC at (717) 233-1666 indicating receipt of this Addendum.

**RLAC Theater and Prototype Toilet Room Renovations
#RFB15-10**

Addendum #1 has been received.

Company: _____
Print Company Name

Received By: _____
Print Name Signature

Date: _____

Please check one:

- _____ We are bidding as a prime contractor
- _____ We are not bidding
- _____ We are a sub-contractor

**HACC, Central Pennsylvania's Community College
Harrisburg Campus**

**RLAC Theater and Prototype
Toilet Room Renovations**

Pre-Bid Meeting

August 20, 2014
9:00 am

Meeting Minutes

Attendees

Richard Cardamone – HACC

Randall Campbell – HACC

John Cooker – HACC

Benedict Dubbs – Murray Associates Architects, P.C.

Ken Ritchey – Mid-State

Matt Benson – Premier Construction Group

Jeff Heindel – Hogg Construction

Shawn Rose – Titan Construction

Robert Royer – K.S. Heagy Contractor

Carl Barker – CB Construction Services, LLC.

Sarah Centini – Eastern PCM, LLC

Peter Shkuda – Eastern PCM, LLC

1.0 Team Introductions

- i. Owner HACC, Central Pennsylvania's Community College
Harrisburg Campus
Richard Cardamone – Executive Director, Business Affairs
Randall Campbell – Campus Director, Facilities Management
John Cooker – Manager, Purchasing

- ii. Architect Murray Associates Architects, P.C.
Benedict Dubbs – Principal

- iii. Construction Eastern PCM, LLC
Manager
Bill Morgan – Project Executive (Not Present)
Sarah Centini – Project Manager
Peter Shkuda – Project Engineer

1.1 Ms. Centini noted that the Bid Form is made up of four pages, all of which must be filled out completely. A Bid Security, Non-Collusion Affidavit and a MBE/WBE Utilization Form are required. Guidelines for completing the Bid Form are in the Project Manual.

1.2 Bid Documents can be obtained from Eastern PCM for a fee of \$25.00.

1.3 The schedule of the project is as follows:

- a) Bid Date: Thursday, September 11, 2014, 2:00 PM EST at the Ted Lick Administration Building – Harrisburg Campus; Suite 203.
 - b) Contract Award: October 8, 2014; Subject to Board of Trustees approval
 - c) Construction Start Date: November 25, 2014; Subject to the execution of the contract.
 - d) Theater Toilet Rooms Substantial Completion: January 10, 2015
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Prototype (Common) Toilet Rooms Substantial Completion: March 2, 2015

- 1.4 All questions are to be directed to the office of the Construction Manager in writing via fax or e-mail (attn.: Sarah Centini): Fax (717) 233-1666, E-mail: epcm@easternpcm.com. The last day for questions is September 8, 2014, 12:00 PM.
- 1.5 Addenda are expected to be issued via fax on the following dates subject to number and substance of questions received:
 - i. Addendum No. 1 – Expected August 25, 2014; Including Meeting Minutes from the Pre-Bid Meeting
 - ii. Addendum No. 2 – To be determined, if needed
- 1.6 This is a prevailing wage project. Refer to specification section 00820 for rate determination.
- 1.7 The building permit will be obtained and paid for by the Owner. Any trade specific permits (i.e. Electrical, Plumbing, etc.) are to be obtained and paid for by applicable contractors in accordance with jurisdictional requirements.
- 1.8 Project Overview – Scope of Work
 - a) The project consists of renovations to the Theater Toilet Rooms A-105 and A-107 and the common (Prototype) Toilet Rooms B-131A, B-132, A-205 and A-207 in the Rose Lehrman Arts Center. The work includes selective demolition, selective ADA upgrades, the installation of new exhaust fans, new lavatories and new toilet partitions and overall finish upgrades.
 - b) Alternates; Section 01230:
 - i. Alternate #1 – Phenolic Floor Mounted Toilet Partitions
 - ii. Alternate #2 – Ceiling Hung Phenolic Toilet Partitions
 - iii. Alternate #3 – Electric Hand Dryers
 - iv. Alternate #4 – New Mirrors
 - v. Alternate #5 – Full Height Wall Tile
 - vi. Alternate #6 – Floor Tile
 - c) The Contractor shall execute the work in accordance with the following priorities
 - i. Theater Toilet Rooms (Mens/Womens)
Substantial Completion: January 10, 2015
Final Completion: January 20, 2015
 - ii. Second Floor Prototype/Common Toilet Rooms (Mens/Womens)
Substantial Completion: March 2, 2015
Final Completion: April 1, 2015
 - iii. First Floor Prototype/Common Toilet Rooms (Mens/Womens)
Substantial Completion: March 2, 2015
Final Completion: April 1, 2015



Prior to commencing work on the First Floor Prototype/Common Toilet Rooms, All work on the Theater Toilets must be completed.

1.9 Temporary dust barriers and partitions, and signage will be in accordance with the Bid Documents or as required.

1.10 Working hours will be as follows:

November 25, 2014 – December 12, 2014: 10:00PM – 6:00AM
December 13, 2014 – January 20, 2015: 7:00AM – 6:00PM
January 21, 2015 – Substantial Completion: 10:00PM – 6:00AM

Working hours between December 13, 2014 and January 20, 2015 are flexible.

1.11 Occupied areas must be left in existing condition at all times. The Contractor must clean up occupied areas after material deliveries.

1.12 The Owner will provide water and power. All other temporary utilities, including sanitary facilities, will be the responsibility of the Contractor. A designated location for the temporary sanitary facilities will be determined prior to the start of the project.

1.13 Designated Contractor parking will be established prior to the start of the project.

1.14 A designated dumpster location will be established prior to the start of the project.

1.15 Attendees inquired whether an asbestos survey has been completed. HACC will check their records.

1.16 There are liquidated damages assigned to this project. Details can be found in the Project Manual.

1.17 There will be a show in the theater on January 21, 2015. The final completion date of January 20, 2015 for the Theater Toilet Rooms is critical.

1.18 Mr. Dubbs stressed the importance of submitting shop drawings early, so that long lead items are ordered and arrive on time.

1.19 Materials may be stored on top of plywood. If items are stored on terrazzo floors, the floors must be protected.

1.20 The Contractor will be responsible for elevator protection.

1.21 Ms. Centini reiterated that ALL questions must be submitted to EPCM in writing, including questions asked during the site tour.

1.22 A site tour was conducted. Attendees were provided access to all of the toilet rooms included in the project.



1.23 Additional site visits can be coordinated through EPCM.

Respectfully Submitted,
Peter J. Shkuda, Eastern PCM, LLC

The above summations are the interpretation of the author as to the items discussed and the decisions reached. Corrections or additions to these minutes are to be made in writing and sent to the attention of the writer no later than 5 days after receipt; otherwise, these minutes will stand as written.

cc: All Attendees

