HACC Adult Learning
Summer 2014 Online Class Schedule
Contact Jennifer Bodenstein at (717) 221-1309 or by email (jgbodens@hacc.edu) with any questions. See last page for registration information.

Online Courses

- Instructor-Facilitated
- Online Discussion Areas
- 24-Hour Access
- 6 Weeks of Instruction

Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. You can complete any course entirely from your home or office. Any time of the day or night.

Features:
- Courses run for six weeks (with a 10-day grace period at the end).
- Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more.

Popular Courses:

Accounting Fundamentals
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

Creating Web Pages
Learn the basics of HTML so you can design, create, and post your very own site on the Web.

Speed Spanish
Learn six easy recipes to glue Spanish words together into sentences, and you’ll be engaging in conversational Spanish in no time.

Introduction to Microsoft Excel
Work with numbers? You need to know Excel. Learn the secrets of this powerful application.

Grammar Refresher
Revive your lost or forgotten knowledge of English grammar and gain confidence in your ability to produce grammatically correct writing.

www.hacc.edu
Gettysburg 717-337-3855 | Harrisburg 717-780-2400 | Lancaster 717-293-5000
Lebanon 717-270-4222 | York 717-718-0328 | Virtual Campus 717-221-1300, ext. 1510

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1. Visit www.ed2go.com/hacc

2. Select your preferred CATEGORY from the menu on the main page

3. Select any topic of interest from the submenu

4. Browse courses. If you would like to see a class demo, click on the preferred class title and click DEMO. Or, you may simply click “ENROLL NOW” to begin the registration process. Follow on-screen prompts to complete the online portion of the registration process. Once completed, you will have to make payment for the class with HACC’s Welcome Center (717.780.2414).