## **Enroll in HACC Payment Plan**

Log into your <u>myHACC</u> account using your HAWKMail prefix for your User ID and enter your password. If you are not sure of your HACC password, follow the <u>Forgotten</u> Password link.

On the Student tab, select Registration/Records on the left navigation bar



- » View Student Invoice and Schedule
- » Pay My Account
- » Refund Request Form
- » Payment Deadline

In the overview your tuition/fees and other charges will be listed by term under Summary. Scroll down to view the section labeled Payment Plans.



This screen will detail your total budget amount for the semester and your payment schedule (the number of payments in the plan, the amount of each payment, when those payments are due, and the non-refundable \$30.00 enrollment fee).

Fall 2020 HPP Fall 2020	Payment Schedule		Plan Details
\$816 Amount you can enroll in plan 3 payments   \$30 enrollment fee	1	<b>\$272</b> Payment due 8/5/20	Enrollment fee: There is an enrollment fee of \$30, due upon enrollment, to participate in this plan. This fee covers your school's administrative costs associated with the plan, and is in addition to the plan amount of \$816. HPP Fall 2020
	2	<b>\$272</b> Payment due 9/15/20	
	3	<b>\$272</b> Payment due 10/15/20	





Review the terms and conditions. Select the acceptance box agreeing to the terms and conditions and click Continue

By clicking here, I agree to the terms and conditions.

Select your payment method from the drop-down menu or use a saved payment method. Enter the required information and click Continue.

Your receipt will be emailed to the indicated email address. Review summary for correct information and click on Pay \$30 enrollment fee



After paying the enrollment fee, select a payment method again to pay the 1<sup>st</sup> installment.

Thank you for your payment. The payment receipt was sent to your email address.

## **Additional Information:**

You will receive system-generated emails with the installment plan due dates and reminder notifications about upcoming and/or missed installments.

You will receive a \$15 late fee if you do not pay an installment on time.