



Continuing Education Offerings for Healthcare Professionals Spring 2012



As a healthcare professional searching for continuing education opportunities, HACC is your Central Pennsylvania resource. Regulations are constantly changing, and HACC is committed to providing conveniently located and motivating educational programs. Continuing education hours are being offered to those healthcare professionals with certification, licensure, and registration requirements. Throughout the year new courses will be offered at various campus locations.

Course Offerings:

- Assisted Living Administrator Training
- Diabetes Today
- Home Health Aide
- Introduction to Phlebotomy
- LPN New Pathways
- Massage Therapy Continuing Education
- Patient Care Assistant
- Personal Trainer Certification (ACE)
- Spanish for Healthcare Personnel
- Communication & Supervision for LTC
- Health Law for Nurses
- Hospice and Coping with Loss
- IV Therapy for Healthcare Professionals
- Local Anesthetics for Dental Professionals
- Overview and History of Long Term Care
- Personal Care Home Administrator
- RN/LPN Re-Entry Program

Call today to see if our continuing education offerings meet your needs for annual contact hours.

Healthcare Education Office

Blocker Hall, Room 221
One HACC Drive
Harrisburg, PA 17110
717-221-1351
healthed@hacc.edu

HACC does not discriminate in employment, student admissions, and student services on the basis of race, color, religion, age, political affiliation or belief, sex, national origin, ancestry, disability, place of birth, General Education Development Certification (GED), marital status, sexual orientation, gender identity or expression, veteran status, or any other legally protected classification.

Assisted Living Residence Administrator Certificate Program (15 Contact Hours) \$240

HACC now offers the **new** abbreviated 15-hour Department of Public Welfare approved training course for new assisted living residence administrators. This program is for those individuals that have **already** successfully completed the 100 hour Personal Care Home Administrators Training. This program was developed to meet the requirements set forth in the new regulations. Topics in this course are unique to assisted living.

The Assisted Living Residence Administrator's Course Requirements

- Have an existing Nursing Home Administrator's license, or
- Be an RN or LPN with 1 year of work experience in a related field, or
- Have an Associate's Degree or 60 credit hours from an accredited college or university with degree in Human Services and 1 year experience in a healthcare or human services field or a non human services degree with 2 years experience.
- With the exception of administrators qualified under § 2600.53(a)(5) (relating to qualifications and responsibilities of administrators), experience as a personal care home administrator, if the following requirements are met: Employed as a personal care home administrator for 2 years prior to January 18, 2011.

Topics in this course include: Neurological Impairments, Infection Control, Resident Composition, Informed Consent, and Person Centered Care.

CRN	Harrisburg Campus	03/24 & 03/31	Sa	8am-5pm
CRN	Harrisburg Campus	06/04 - 06/13	T/Th	5:30-9:30pm
CRN	Harrisburg Campus	09/15 & 09/22	Sa	8am-5pm

Any questions regarding this program or any of its components may be directed to (717) 221-1352 or email nchealth@hacc.edu.

Communication and Supervisory Skills for Long Term Care (16 contact hours) \$256

This course is designed to assist those responsible for supervising direct care workers in the long term care and assisted living industry. Research has shown that improving the supervisory skills of supervisors improves employee retention and patient care for the clients. The use of role-plays will enhance the material, and students will take away valuable information they can put to immediate use. This course may be used to meet your required contact hours as defined by your licensing body. Please call our office if you have any questions regarding continuing education approval.

CRN 72349	Harrisburg Campus	02/29 & 03/01	W/Th	8:30am-5pm
CRN 72351	Lancaster Campus	03/27 & 03/28	T/W	8:30am-5pm
CRN 72352	Harrisburg Campus	04/24 & 04/25	T/W	8:30am-5pm
CRN 72353	Lancaster Campus	05/22 & 05/23	T/W	8:30am-5pm

Diabetes Today: Diagnosis, Treatment and Outcome in Adults & Children (4 contact hours) \$64

There have been many changes over the years in how we provide care for diabetes. This presentation will cover the current diagnostic and classification criteria, the range of interventions to prevent acute complications and the recommended treatments for both adults and children. Current technological advances that enhance the quality of life for the person with diabetes will be discussed.

CRN 72316	York Campus	02/13	M	5:00pm-9:00pm
CRN 72318	Harrisburg Campus	03/05	M	5:00pm-9:00pm
CRN 72319	York Campus	04/23	M	5:00pm-9:00pm

Health Law for Nurses (8 contact hours) \$96

This program designed and intended specifically for nurses and nursing students, will inform the participant of the legal causes of action, as well as defenses to those causes of actions that pertain to those in the profession. Interactive discussions will center on scopes of nursing practice, medical record documentation responsibilities most often tasked to nursing personnel, pharmaceutical duties, patient safety duties and professional nursing-patient relationships. The course participant will gain an understanding of the critical 24/7 role of the nurse and that role's impact on the medical care facility, patient, and nurse herself.

CRN 72320	Harrisburg Campus	03/10	Sa	9am-3:30pm
CRN 72321	Lancaster Campus	05/07	Sa	9am-3:30pm

Home Health Aide Expansion Program (80 hour course) \$440

This program has been designed to supplement training for long-term care nurse aides. This course will increase your knowledge, marketability and skills preparing you to work in a home health setting. Experience this 80-hour course which is held in a number of educational settings including the classroom, the nurse aide lab and clinical experience with the Visiting Nurse Association of Central Pennsylvania. *Costs does not include textbook or uniforms.*

Copies of the following documents must be available on the first day of class:

- *Current CPR for the Healthcare Provider
- *Physical
- *Immunization History
- *2-Step PPD Testing (or original 2-step and proof of annual each year after)
- *Pennsylvania State Police Criminal Background Check
- *Pennsylvania Child Abuse Clearance
- *Must be in good standing on the Pennsylvania Nurse Aide Registry

Please call our office for dates and times.

Hospice and Coping with Loss (4 contact hours) \$64

Goal of this session is to understand the historical development and concept of hospice care currently provided in the US. An overview of hospice services as well as the various methods of payment will be provided.

CRN 72322	Harrisburg Campus	03/13	T	5:30pm-9:30pm
CRN 72323	Lancaster Campus	04/10	T	5:30pm-9:30pm

Introduction to Phlebotomy for Allied Health (30 contact hours) \$265

Prerequisite: Experienced Healthcare Professional

This course is designed for experienced healthcare professionals who want to obtain a new skill or refresh old skills and techniques. Topics include safety procedures, infection control, specimen collection, collection equipment, point-of-care testing, customer service and the role of the phlebotomist in the health care system. *Textbooks are an additional cost and mandatory first day of class.*

CRN 72330	Lancaster Campus	01/17-5/11	W	8:00am-10:00am
CRN 72331	Harrisburg Campus***	02/21-5/11	T	10:00am-11:30am
CRN 72332	Lancaster Campus	02/25-5/11	SA	9:00am-12:05pm

****This is a blended course*

Additional course offerings may be available in the Summer sessions. Please call our office for additional information.

IV Therapy (20 contact hours) \$269

This interactive course will focus on the performance of venipuncture, calculation, regulation of infusions, maintenance of IV sites and the recognition and treatment of the complications of IV therapy. Supervised simulated insertion allows a critique of the skills learned and an opportunity for individual instruction. This course is a review for registered nurses and fulfills the requirements for IV therapy for LPNs in Pennsylvania.

CRN 70770	Harrisburg Campus	01/19-01/21	Time to be determined
CRN 70771	Harrisburg Campus	03/30-03/31	Time to be determined

LPN New Pathways (136 Contact Hours) \$950

The healthcare industry undergoes changes periodically that involve new staffing patterns in acute care. In the most recent of changes, some facilities have reviewed nursing care and decided to decrease the use of, or in some cases, re-assign Licensed Practical Nurses. This decision has left some experienced hospital LPNs with a need to decide which pathway to choose. The good news is that there are a number of opportunities being offered to LPNs who desire to explore other areas of nursing. Some of those areas include long-term care, agency nursing such as home care, and ambulatory care in physician offices and clinics. This course includes 40 hours of classroom education and 96 hours of clinical experience. *Textbooks are an additional cost and mandatory first day of class.*

Copies of the following documents must be available on the first day of class:

- | | |
|----------------------------|---------------------------------|
| *Current CPR Certification | *Physical |
| *Immunization History | *2-Step PPD Testing |
| *Pennsylvania State Police | *Criminal Background Check |
| *Malpractice Insurance | *Current Health Insurance Info. |

Call our office for dates and times.

Local Anesthetics for Dental Professionals (30 Contact Hours) \$980

This course is designed for dental hygienists and dentists offered at HACC that meets current levels for the standard of care. Successful graduates will learn current technical skills, evidence based knowledge and legal implications in the use of local anesthesia. Students will learn how to improve treatment outcomes through increased patient and clinical comfort and how to increase the efficiency of care by making maximum use of the skills of the dental team.

CRN 71121	Harrisburg Campus	03/17, 03/18, 03/31, 04/01	7:30am-5:00pm
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Massage Therapy Continuing Education Offerings

HACC is an approved provider of continuing education through the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB). Provider #451654-11. We also are a PA state license continuing education approved provider. HACC is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools. These courses are designed for the professional massage therapist to meet their continuing education requirements.

Course Offerings Include:

- ***Massage in Long-Term Care** 18 CEU's \$360
- ***Massage Therapy for the Iliopsoas and Quadratus Lumborum** 6 CEU's \$120
- ***Event Sports Massage** 12 CEU's \$240

Please call our office for dates and times of the above courses and possible new course offerings.

Overview of the History & Future of Long-Term Care (3 contact hours) \$48

The provision of residential services for the aged as a governmental responsibility dates back to pre-revolutionary times and was a project promoted by Benjamin Franklin. Since those early days the proportion of elderly in the population has increased twenty-fold and the very nature of what it means to be “old” has altered dramatically. Evolving family structures, lengthening life expectancies, economic circumstances, service preferences, and the sheer costs of care have thrown governmental policy makers into a quandary as to how to address the future needs of elderly persons needing chronic care supports.

CRN 72324	Harrisburg Campus	02/03	F	9:00am-12:00pm
CRN 72325	Harrisburg Campus	05/04	F	9:00am-12:00pm
CRN 72326	Harrisburg Campus	09/07	F	9:00am-12:00pm
CRN 72327	Harrisburg Campus	11/02	F	9:00am-12:00pm

Patient Care Assistant Expansion Program (48 Contact Hours) \$298

This course has been designed to supplement nurse aide training for long-term care nurse aides. This course will increase your knowledge, marketability and skills preparing you to work in an acute care setting, like a hospital. This course will be held in a number of educational settings including the classroom, the nurse aide lab and clinical experience at a local inpatient hospital. *Costs does not include textbook or uniforms.*

Copies of the following documents must be available on the first day of class:

- *Current CPR for the Healthcare Provider
- *Physical
- *Immunization History
- *2-Step PPD Testing (or original 2-step and proof of annual each year after)
- *Pennsylvania State Police Criminal Background Check
- *Pennsylvania Child Abuse Clearance
- *Must be in good standing on the Pennsylvania Nurse Aide Registry

Please call our office for dates and times.

Personal Trainer Certification Course \$715

Have a passion for fitness? Enjoy helping others? Looking for a way to earn part-time or full-time income? Become an ACE-certified Fitness Professional! Whether pursuing a fitness degree or looking to share your passion for exercise with others, becoming a certified personal trainer through the American Council on Exercise® (ACE®) will help you establish professional creditability, advance your knowledge and skills and enhance your employability. ***Tuition includes books and exam fees.*** For more information contact the Healthcare Education-Noncredit Programs at (717) 221-1319.

Why get ACE-certified?

- ACE is the world's largest nonprofit fitness certification organization
- ACE is recognized industry-wide as the standard for fitness certifications
- ACE certifications are NCCA-accredited, providing you with a competitive advantage.



Classes now forming at the Harrisburg Campus. Please call our office for specific dates and times.

Personal Care Home Administrator Certificate Program (100 Contact Hours) \$1,480

HACC offers the full 100-hour course for new administrators and also offers individual courses to meet the requirements of the 24 annual CEU's for existing administrators. The course has been approved by the Pennsylvania Department of Public Welfare to meet the requirements set forth in the new regulations. This program is designed to strengthen health and safety requirements and more adequately address all of the issues surrounding resident care. State certification exam is administered after completion of the course at no additional charge to the participants of this course.

The Personal Care Home Administrator's Course Requirements

- Have an existing Nursing Home Administrator's license, or
- Be an RN or LPN with 1 year of work experience in a related field, or
- Have an Associate's Degree or 60 credit hours from an accredited college or university

Any questions regarding this program or any of its components may be directed to (717) 221-1351 or email nchealth@hacc.edu.

**Full 100 hr. course beginning April 10, 2012—CRN 72314
and
July 10, 2012-CRN 80205**

The individual components of this course may meet your continuing education needs. You can register today for any of the following courses:

- Abuse and Neglect Prevention and Reporting (6 hours)
- Medication Procedures, Medication Effects and Side Effects and Universal Precautions (7 hours)
- Care of Residents with Mental Illness (8 hours)
- Care of Residents with Dementia, Cognitive Impairments and Other Special Needs (8 hours)
- Recreation (4 hours)
- Writing, Completing and Implementing Initial Assessments and Support Plans (7 hours)
- Resident Rights (3 hours)
- Community Resources, Social Services and Activities in the Community (4 hours)
- Nutrition, Food Handling and Sanitation (7 hours)
- Cultural Competency (3 hours)
- Budgeting and Financial Record Keeping (4 hours)
- Gerontology (6 hours)
- Care for Residents with Developmental Disabilities (2 hours)
- Local, State and Federal Laws and Regulations Pertaining to the Operation of a Home (2 hours)
- Resident Home Contracts (2 hours)
- Fire Prevention and Emergency Preparedness (4 hours)
- Personal Care Services and Personal Hygiene (9 hours)
- Staff Supervision and Training (8 hours)

This course is currently only offered at the Harrisburg Campus.

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* **NEW PROGRAM: ASSISTED LIVING RESIDENCE TRAINING** *
* **FOR MORE INFORMATION SEE PAGE 2** *
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RN/LPN Re-Entry Program \$2,000

This program is designed for the RN and LPN who have an **inactive** license, have been out of the clinical setting for **5** years or more, and/or want to refresh their knowledge and skills for re-entry into the clinical setting. This course includes supervised experience in a variety of clinical settings and updates and lecture in the classroom. *Course also includes IV Therapy course. Textbooks are an additional cost and mandatory first day of class.*

Copies of the following documents must be available on the first day of class:

- *Current CPR Certification
- *Physical
- *Immunization History
- *2-Step PPD Testing
- *Pennsylvania State Police
Criminal Background Check
- *Malpractice Insurance
- *Current Health Insurance Info.

CRN 70823 Harrisburg Campus 02/27-04/27/12 M/W/F
Times will vary but all are day classes/two Saturdays.

Spanish for Healthcare Personnel (30 contact hours) \$265

Learn basic Spanish language skills needed for courtesy expressions, routine visit dialogue, asking for and taking information, making appointments, giving directions, discussions of anatomy, illnesses, emergencies, and family planning through sample conversations and role play. Gain an understanding of cultural differences. *Textbooks are an additional cost and mandatory first day of class. Currently enrolled, HACC Allied Health and Nursing Students will receive a student discount on the cost of the course.*

CRN 72340	Harrisburg Campus	03/01-05/03	Th	5:30-8:30pm
CRN 72354	Harrisburg Campus	05/15-06/14	T/Th	5:30-8:30pm
CRN80210	Harrisburg Campus	09/18-10/25	T/Th	5:30-8:30pm

Course Schedule Legend

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U=Sunday

REGISTRATION INFORMATION

HACC Welcome Center Locations

Gettysburg Campus

731 Old Harrisburg Rd.
Gettysburg, PA 17325
Tel: 717-338-1010/Fax: 717-337-3015

Lebanon Campus

735 Cumberland St.
Lebanon, PA 17042
Tel: 717-270-6309/Fax: 717-270-6375

Harrisburg Campus

One HACC Dr.
Harrisburg, PA 17110
Tel: 717-780-2414/Fax: 717-780-2616

York Campus

2010 Pennsylvania Ave.
York, PA 17404
Tel: 717-718-0328/Fax: 717-718-8967

Lancaster Campus

1641 Old Philadelphia Pike
Lancaster, PA 17602
Tel: 717-358-2901/Fax: 717-358-2963

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Refund Policy

A determination to deliver a scheduled class is based on first day enrollment. To withdraw, students must call **before** the start of a class for 100% refund. **Withdrawals received after the first day of class will not receive a refund.** A student called for military duty must provide a copy of deployment papers for 100% refund.

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Financial Aid

There is no federal financial aid available for the courses listed in this document. However, students may be eligible for student loans and can pursue that through their personal financial institution or other financial lenders.

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Veterans Education Benefits

Noncredit healthcare programs which result in a certificate upon completion are approved for veterans' education benefits. VA benefits are based on length of the class and the number of clock hours per week. Benefits are determined by the Department of Veterans Affairs. Tuition must be paid in advance since VA benefits are disbursed on a post-payment basis. Information on veterans' education benefits is available from the military and Veterans Affairs Office, Cooper 204B, 717-780-2331 or email vaoffice@hacc.edu.

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Winter Delay/Cancellation Information

Announcement of closures or delays for **day classes** will be **made by 6 a.m.** and announcements for **evening classes** will be **made by 3:00 p.m.** (Make-up time for these classes will be announced by the instructors of these courses on their next scheduled class date). There will be **no** delayed schedule for evening classes. Please check your local news listings, the HACC homepage or sign up for E2Campus alerts that will be sent directly to your phone via text.
