

Nursing Advanced Standing Admission Criteria

This is a selective and competitive admission program. Admission to the college doesn't guarantee admission to the clinical component of the program. You will be admitted as a pre-nursing student and work with your advisor to apply to the clinical/core component of the program.

Minimum Criteria to Apply: See the point system

All Nursing Excelsior Exams have a 2 year time limit for program admission (must have completed exams within 2 years of program application deadline)

Advising: Students must meet with a nursing advisor (health career counselor)

For appointments:

Gettysburg – Counselors (717) 337-3855 x 3001

Harrisburg - Health Career Counselors (717) 780-1124

Lancaster – Counselors (717) 358-2988

Lebanon – Susan Corey (717) 270-6329

York - Brenda DiModugno (717) 718-0328 x 3513

Applications: Application is completed on-line. See Clinical Admission Guidelines (attached) for dates.

* NURS 122 is offered on selected campuses on a rotating basis – see course schedule on the HACC website.

ADDITIONAL REQUIREMENTS PRIOR TO STARTING THE CLINICAL PORTION OF THE PROGRAM (after acceptance)

Additional information and required forms will be provided to you upon acceptance into clinicals. Failure to provide all the necessary documentation before the established deadline could lead to denial of admission into the clinical program. The following must be completed (at your own expense) after you have been selected for, but prior to starting the clinical portion of the program:

Physical Examination and Required Immunizations

All students accepted into the clinical component of the program must submit a health examination form completed by a physician/nurse practitioner/physician's assistant with immunization history including verification through blood work. No student will be admitted with a disqualifying result or failure to meet the specified deadline.

Background Checks

All students accepted into the clinical component of the program must undergo a Pennsylvania Child Abuse History Clearance, FBI Check and State Police Criminal Record Check. No student will be admitted with a disqualifying criminal history or child abuse clearance. Students with criminal backgrounds interested in admission into the clinical portion of any health career program at HACC must follow the [Prohibitive Offense Procedure](#) for Health Career Programs, effective for admission into the clinical portion of any health career program after May 1, 2011.

Drug and Alcohol Screens

All students accepted into the clinical component of the program must undergo a drug and alcohol screen annually at the laboratory specified by the program on or before the stated deadline. This lab is used to protect the integrity of the results being reported. No student will be admitted or retained in the program with a disqualifying result or failure to meet the specified deadline.

Current Certification in Adult, Infant and Child Healthcare Provider Cardiopulmonary Resuscitation (CPR) (American Heart Association recommended)

Any candidate not meeting these criteria will be denied admission into the program.

All students accepted into either NURS 205 or 205A must enroll in NURS 122, LPN-RN Transition Course prior to starting clinicals.

5/19/08 rev 3/7/11

HACC
Associate Degree Nursing Program
For Advanced Standing LPNs
Point System - Fall 2012

Students will be considered for admission into the advanced standing nursing program who have:

- Documented high school diploma or GED or equivalent foreign education as verified by a HACC-approved credential evaluation service
- 2.5 overall GPA
- Documented proficiency, C or better, in English and Math through the 051 level
- High school biology (1 credit academic or honors) or Biology 111 with a C or better (a valid PA LPN license in good standing and an official transcript from an accredited PN educational program will be accepted as meeting this criteria)
- High school chemistry (1 credit academic or honors) or Chemistry 100 with a C or better
- Grade of C or higher in any completed science course required for the program
- Met with a nursing advisor or health career counselor, reviewed and signed the Nursing Essential Qualifications and signature page (retain a copy for your records)
- Earned a C or better on Excelsior Maternal & Child Nursing Exam – Associate
- Submitted a copy of their Pennsylvania Practical Nursing License. License must be current and unencumbered

All nursing program applicants will be ranked on the following criteria:

Points	Criterion (subject to change)
4 to 8	☼Grade in BIOL 121 at HACC A = 8, B = 6, C = 4
8 to 16	☼Grade in BIOL 122 at HACC A = 16, B = 12, C = 8
12 to 24	☼Grade in BIOL 221 at HACC A = 24, B = 18, C = 12
2 to 4	ENGL 101 at HACC A = 4, B = 3, C = 2
2 to 4	PSYC 101 at HACC A = 4, B = 3, C = 2
2 to 4	PSYC 213 at HACC A = 4, B = 3, C = 2
☼Note: All transferred BIOL 121, 122, 221, ENGL 101, PSYC 101, PSYC 213 are equivalent to a “C” grade at HACC.	
2	ENGL102 with a C or better
2	SOCI 201 with a C or better
2	SPCH 101 with a C or better
2	Core A (Humanities/Arts) Elective with a C or better
2	Free Elective with a C or better
2	PE/Wellness with a C or better
10 to 16	GPA x 4 (Minimum GPA of 2.5 at time of selection)
3	*No history of W’s, D’s or F’s in BIOL 121
4	*No history of W’s, D’s or F’s in BIOL 122
5	*No history of W’s, D’s or F’s in BIOL 221
* Note: Within the last 7 years	
Total Score (100 MAX)	

TRANSFER STUDENTS

- In addition to all stated criteria for HACC pre-nursing students (see above), a minimum transfer GPA of 2.5 (from all schools) will be required if the student has transferred in 23 or more of the required general education credits of the Associate Degree Nursing Program. (Note: Removal of transfer credits may affect financial aid status.)
- For any transfer student, as defined above, a 2.5 GPA will be assigned in the calculation of this admission criterion.

The accepted time limit for science courses (HACC or transfer) for use in health career program requirements is 7 years. All Nursing Excelsior Exams have a 2 year time limit for program admission (must have completed exams within 2 years of program application deadline).

3/13/08 rev 1/12

Approved: 6/7/05 RRY; 6/21/06 JLB/LMM

HACC does not discriminate in employment, student admissions, and student services on the basis of race, color, religion, age, political affiliation or belief, sex, national origin, ancestry, disability, place of birth, General Education Development Certification (GED), marital status, sexual orientation, gender identity or expression, veteran status, or any other legally protected classification.



CLINICAL ADMISSION GUIDELINES

Note: Class sizes are limited and as a consequence, admission to classes is very competitive.

Advanced Standing (LPN to RN)				
Clinical Times	Apply On HACC Web	Transition Course (Nurs122) *only for students starting Nursing 205	Start Nursing 205	Start NURS 104
Full-Time Day (Gettysburg, Harrisburg Lancaster)	June 1-30, 2011	Fall	Spring 2012	Spring 2012
Part-Time Evening (Lancaster)	September 1-30, 2011	Spring	Summer 2012	Summer 2012
Full-Time Day (Gettysburg, Harrisburg Lancaster)	February 1-28, 2012	Summer	Fall 2012	Fall 2012
Full time day (Lebanon)	February 1-28, 2012	Summer I	Fall 2012	-----
Part- Time Evening (York)	February 1-28, 2012	Summer	Fall 2012	
Full-Time Day (Gettysburg, Harrisburg Lancaster)	June 1-30, 2012	Fall	Spring 2013	Spring 2013
Part- Time Evening (York)	June 1-30, 2012			Spring 2013
Part-Time Evening (Lancaster)	June 1-30, 2012	Fall	Spring 2013	Spring 2013
Part-Time Evening (Lancaster)	February 1-28, 2013	Summer	Fall 2013	Fall 2013

* Nurs 122 is offered at the Lancaster and Harrisburg Campuses on a rotating basis. All students will need to take the course on the campus on which it is offered.

APPLICATION DEADLINES ARE STRICTLY OBSERVED

In order to be eligible for consideration for a Nursing Clinical Class, ALL of the following must be completed by the above application deadlines:

1. Documented high school diploma, GED or evaluation of secondary school record that shows high school graduation by HACC approved credential evaluation service.
2. 2.5 overall GPA
3. Documented proficiency, C or better, in English **and** Math through the 051 level
4. High school chemistry (1 credit academic or honors) with lab or Chemistry 100 with a C or better
5. Grade of C or higher in any completed science course required for the program
6. Met with a nursing advisor or health career counselor, reviewed and signed the Nursing Essential Qualifications and signature page (retain a copy for your records)
7. For Nursing 205/205A applicants: Earned a C or better on Excelsior Maternal & Child Nursing Exam-Associate (results must be in your campus nursing office by the application due date)
8. Submitted a copy of the Pennsylvania Practical Nursing License. License must be current and unencumbered

SELECTION PROCESS

The clinical nursing admissions committee meets to review the records of all students who have completed the application process. Students will be offered admission based on the Associate Degree Nursing Program Admission Criteria**.

My signature below indicates my understanding of the Special Admissions Guidelines for a Nursing Clinical Class.

Print Name: _____ Date: _____ HACCid: _____

Signature _____

**See the Admission Criteria for Clinical Nursing.

Program Questions: Contact the nursing advisors on your campus.

Any candidate *not* meeting these criteria will be denied admission into or continued enrollment in the nursing programs.

Legal Qualifications

Legal Qualifications for Nursing Programs – Students entering nursing programs will be required to **undergo a Pennsylvania Child Abuse History Clearance, FBI Check, and State Police Criminal Record Check**. No student will be admitted or retained in the program with a disqualifying criminal history or child abuse clearance

Legal Limitation on Qualification for Licensure - The Professional Nursing Law of the Commonwealth of Pennsylvania states that the Board of Nursing may refuse to license a person who has been found guilty or pleaded guilty to felony charges. The application for licensure asks, "Have you been convicted * of a misdemeanor, felony; felonious act; an illegal act associated with alcohol, an illegal act associated with substance abuse(s)?"

*Convicted includes judgment; admission of guilt; pleas of nolo contendere; probation without verdict; incomplete ARD (this refers to both RN and LPN licensure applications)

Applicants should be aware of these limitations **prior** to entering the nursing programs. Practice of deceit in the application procedure is cause for dismissal from the program.

Essential Qualifications

All individuals, including persons with disabilities, who apply for admission to the nursing or practical nursing program must be able to perform specific essential functions with or without reasonable accommodation.

The following outlines the abilities and behavioral characteristics necessary for the student to be admitted to, continue in, and graduate from, the nursing programs at HACC. These are standards of admission.

The applicant should carefully review the essential qualifications for the program and ask questions if not familiar with the activities or functions listed. The applicant must decide if he or she has any limitations that may restrict or interfere with satisfactory performance of any of the requirements. It is ultimately the applicant's responsibility to meet these essential qualifications if accepted into the program.

The applicant should consult with the program director or the director of clinical education to discuss any individual situation if he or she may not be able to meet these essential qualifications. Requests for reasonable accommodation will be considered. Contact the nursing program director if you have any questions about this matter.

I. Behavioral / Social skills

Performing under Stress

Ability to perform under stress when confronted with emergency, critical, unusual, or dangerous situations. Maintain emotional stability to function effectively in situations in which working speed and sustained attention are critical aspects of the job while experiencing the stresses of task-related uncertainty and a distracting environment.

Interpersonal

Demonstrate the ability to relate to others verbally to exchange information clearly and concisely to present ideas, facts and technical information.

Behavioral/Social

Demonstrate the ability to maintain general good health and self-care.

Psychological/Emotional Stability (Compassion, Concern, Respect, Flexibility, Adaptability)

Possess the emotional health required for full utilization of his/her intellectual abilities, exercise good judgment, adapt to changing environments.

II. Communication and Ethical Standards

Communication – verbal, nonverbal, reading, and writing

1. Able to communicate in English orally and in legible writing with clients and members of the health-care team using correct grammar, punctuation and spelling.
 - a. Able to quickly, accurately, and independently follow verbal and written instructions.
 - b. Actively participate in group discussions.
2. Verbal communication must be clear and easily understood.
3. Able to accurately read and comprehend written material in English
4. Able to quickly and accurately clarify information and reconcile conflicting information.
5. Able to accurately convey and interpret nonverbal communication.
6. Able to use communication equipment – telephone, computer, translation device.

Ethical

Ethical Standards: Demonstrate professional demeanor and behavior (refer to Health Career Code of Ethics). Able to practice the profession with honesty, integrity, and accountability, promoting the right of privacy for all.

III. Intellectual, Cognitive, and Critical Thinking Skills

Cognitive (Problem Solving)

The position requires strong concentration skills. The individual must have the ability to voluntarily sustain concentration to a task over an extended period of time as a result of an effortless and usually deliberate heightened and focused state of attention

Critical Thinking

Demonstrate critical thinking and ethical decision making ability under stressful conditions, and to apply quick reaction time in an emergency situation. Requires ability to apply principles of logical thinking to define problems, collect data, establish facts, and draw valid conclusions. Problem solve – able to measure, calculate, reason, analyze, synthesize, integrate and apply information.

Organizational Skills

Demonstrate the ability to handle multi-tasks simultaneously and to operate in a logical, sequential, and orderly manner.

Intellectual Skills

Possess these intellectual skills: comprehension, measurement, mathematical calculation, reasoning, integration, analysis, comparison, self-expression, and criticism. Be able to exercise sufficient judgment to recognize and correct performance. Demonstrate the ability to read, write, speak and understand English at a level consistent with successful course completion and with the development of positive patient-student relationships.

Commitment to Learning

Demonstrate a positive attitude toward decision-making policies and program operating rules and procedures, as applied, as well as learn new concepts and abilities within the program's operational policies and methods.

Knowledge

Demonstrate the ability to learn, integrate, analyze, and synthesize data. This requires that the student can interpret, problem solve, and demonstrate critical thinking, self-evaluation, and life-long learning. Comprehension of three-dimensional and spatial relationships is necessary. Consistent, accurate and quick integration of information is required especially in an emergency situation.

Numerical Ability/ Math Skills

Requires the ability to determine time and weight, and to perform practical applications of fractions, percentages, ratio and proportion as well as basic addition, subtraction, multiplication, and division operations.

IV. Physical Abilities and Motor Skills

Hearing

Able to hear and understand patients and staff; interpret messages not solely based on visual cues. Communicate in English and interact with patients, staff and families from a variety of cultural backgrounds.

- Assess and monitor patient sounds.
- Follow verbal instructions; This includes when the person giving directions is not facing the student or is wearing a surgical mask.
- The ability to distinguish between a variety of sounds including but not limited to phones, voices and beepers.
- Use a stethoscope to hear heart and breath sounds.
- Hear a variety of equipment alarms and cardiac monitors sounds.

Visual

Able to efficiently function in various degrees of light, from dark to bright lighting. Differentiate colors, varying shades of same color, and shades of black, white and gray. Monitor and assess patient and equipment function to provide safe and effective care.

- Visually assess and describe patient's skin color and wounds.
- Read written instruction/orders in English
- Read fine print, and less than legible hand writing.
- Observe demonstrations and patients close up and at a distance.
- Use depth perception
- Use peripheral vision
- Visual acuity and intellectual ability to discriminate between a variety of alarms and acquire information from documents such as charts, radiographs, computer images and other modes of delivery.
- Chart (write) procedures and observations legibly in a permanent medical record in English.

Smell

Smell-Able to detect and distinguish odors from clients and environment.

Tactile

Ability sufficient for physical assessment.

- Distinguish textures, degrees of firmness, temperature differences, pulse rate, vibrations and strength.
- Apply massage strokes and assess client's muscle tonicity and changes in physiological status.
- Manipulate small objects and syringes
- Feel anatomical landmarks and veins.

Mobility

Mobile and strong enough to safely support and move patients. Able to work remaining in a standing position and/or prolonged sitting for 60-90 minutes at a time and/or at least 80% of a shift. Able to move quickly from place to place to perform patient care in various settings and in emergency situations.

- Able to move freely and safely about assigned work area
- Transfer and mobilize mobile and non-mobile patients
- Exert up to 20-50 pounds of force
- Maneuver around the assigned work area and patient care settings and sustain professional activities for up to 8 hours
- Reach equipment and parts of the patient's body
- Reach above shoulder level to manipulate equipment
- Reach below waist level to manipulate equipment.
- Bend, stoop, and squat
- Unrestricted movement of upper and lower extremities, back, hips, and knees
- Perform CPR

Motor skills, fine and gross

Perform multiple motor tasks simultaneously. Fine and gross skills sufficient to handle equipment and provide safe and effective patient care; steady arm and hand movements while manipulating objects or assisting patients. Able to lift a minimum of 50 pounds.

- Lift, assist, move, and transfer patients of all ages and sizes safely
- Operate and manipulate equipment accurately to include, but not limited to turn knobs, press small buttons, write with a pen, operate a keyboard or small tools
- Perform multiple tasks at a time
- Push/pull hospital beds and hospital equipment
- Manipulate a syringe and needle to prepare and administer medications
- Prepare, manipulate, and use blood collection devices
- Manipulate, guide, place, and count large and small objects such as surgical tools and medications (small and large pills)
- Separate sheets of paper, turn pages of a book, and file papers and folders in alphabetical order
- Squeeze fingers
- Perform airway management and CPR
- Have good hand/eye/foot coordination
- Able to utilize both hands in a steady manner simultaneously

Nursing Essential Qualifications

Review of qualifications for nursing programs

As an applicant to this program or student in this program, I acknowledge that I have read and understand the essential qualifications as described on the Health Careers website (www.hacc.edu/healthcareers).

I acknowledge that I am capable of performing the abilities and skills outlined in this document with or without reasonable accommodation and understand that my status as a student in this program depends on my continued ability to successfully demonstrate these abilities and skills. **I understand that if I am no longer able to meet these essential qualifications I will immediately notify the program director.**

_____ (Initial)

I have read and understand the program admission criteria as posted on the HACC Health Careers website. _____ (Initial)

I have read and understand the Legal Qualifications for Nursing Program and Licensure. _____ (Initial)

I understand that all students accepted into the clinical component of the program must undergo a drug and alcohol screen annually at the laboratory specified by the program on or before the stated deadline. This lab is used to protect the integrity of the results being reported. The test is at the cost of the student. No student will be admitted or retained in the program with a disqualifying result or failure to meet the specified deadline. _____ (Initial)

I understand that all students accepted into the clinical component of the program must undergo a Pennsylvania Child Abuse History Clearance, FBI Check, and State Police Criminal Record Check. No student will be admitted or retained in the program with a disqualifying criminal history or child abuse clearance. _____ (Initial)

I understand that students accepted into the clinical component of the program may perform procedures which may expose them to bloodborne and airborne pathogens, ionizing radiation and potentially hazardous materials. _____ (Initial)

I understand that all students accepted into the clinical component of the program must have the following immunizations: Hepatitis B, MMR, DPT, Varicella, and an annual TB screen. _____ (Initial)

Applicant Signature

Date

Print Name

HACCid

HACC does not discriminate in employment, student admissions, and student services on the basis of race, color, religion, age, political affiliation or belief, sex, national origin, ancestry, disability, place of birth, General Education Development Certification (GED), marital status, sexual orientation, gender identity or expression, veteran status, or any other legally protected classification.



Nursing Advanced Standing (LPN to RN)

Available at HACC campuses in Gettysburg, Harrisburg, Lancaster, Lebanon and York (full-time programs)
Lancaster and York (part-time evening programs)

Students who have graduated as practical nurses and have a practical nursing license from the PA State Board of Nursing can receive advanced standing in the associate degree nursing program when they continue their education at Harrisburg Area Community College. Acceptance into nursing clinicals is based on a space-available basis. There are two entry options; see requirements below.

**NURSING, Associate in Arts Degree (#368P) (Includes Advanced Standing)
PROGRAM REQUIREMENTS (TOTAL CREDITS = 72)**

General Education		Major		Other Required Courses	
ENGL 101 English Composition I	3	NURS 103 or 103A+B Nursing/Family Health	7	BIOL 121 Anatomy & Physiology I	4
ENGL 102 English Composition II	3	NURS 104 or 104A+B Nurs/Common Life Exper	8	BIOL 122 Anatomy & Physiology II	4
SPCH 101 Effective Speaking	3	NURS 203 Nursing in Society I	1	BIOL 221 Microbiology	4
Humanities/Arts elective	3	NURS 204 Nursing in Society	1	PSYC 101 General Psychology	3
Free Elective	3	NURS 205 or 205A + B Nurs/Common Health I	9	PSYC 213 Abnormal Psychology	3
Physical Education/Wellness	1	NURS 206 or 206A+B Nurs/Common Health II	9	SOCI 201 Introduction to Sociology	3
	16		35		21

All Associate Degree Programs must meet Diversity (D) and Physical Education and Wellness (W) requirements.

Clinical-Entry Options

Option A (Gettysburg, Harrisburg, Lancaster, York)

Course Title	Credits	Requirement
NURS 103 Nursing Process in Family Health	7	Current PA practical nursing license and official transcript showing successful completion of a practical nursing program

Nursing Courses Required

NURS 104 Nursing Common Life Experience	8
NURS 203 Nursing in Society I	1
NURS 205 Nursing Process in Common Health Problems I	9
NURS 204 Nursing in Society II	1
NURS 206 Nursing Process in Common Health Problems II	9

OPTION B (Every Campus)

Course Title	Credits	Requirement
NURS 103 Nursing Process in Family Health		Current PA practical nursing license and official transcript showing successful completion of a practical nursing program
*NURS 121 Nursing Process in Maternal & Child Health		Excelsior College Examination – Maternal Child Nursing (associate) with grade of C or higher or equivalent college coursework

*NURS 122 Concepts in Nurs Processes (Transitions Course) 2

Nursing Courses Required

NURS 104 Nursing Common Life Experience	8
*NURS 121 + NURS 122 are substituted for NURS 104	1
NURS 203 Nursing in Society I	9
NURS 205 Nursing Process in Common Health Problems I	1
NURS 204 Nursing in Society II	9
NURS 206 Nursing Process in Common Health Problems II	

- All science courses have a 7 year time limit for program admission
- All Nursing Excelsior Exams have a 2 year time limit for program admission (must have completed exams within 2 years of program application deadline)

For additional information, contact Health Careers
(717) 780-1988

healthcareers@hacc.edu