

General Statement

Bringing a car to campus is a privilege. Operation of a personal car is not a requirement of any College program and students bring and operate cars at their own risk. The College attempts to assist vehicle owners by furnishing appropriate parking regulations and parking spaces, but assumes no responsibility for theft or vandalism to vehicles parked on College Property.

Students, Faculty, Professional Staff and Visitors are requested to observe Harrisburg Area Community College parking regulations when parking.

Motor Vehicle Registration

Any student who plans to operate a motor vehicle on campus is required to register their vehicle with the *Safety and Security Office in Whitaker Hall 131*. Vehicle parking permits are free of charge for the first permit and are valid for your duration of college terms, thereafter it is \$5.00 to replace them. To obtain a permit one must bring in HACC ID/Current Schedule as well as a valid drivers license and vehicle registration. Parking permits are issued immediately with proper information. Parking permits can be transferred to other vehicles, but should be issued to the primary vehicle driven to campus. All permits must be displayed on the rear view mirror on your vehicle in clear view. All parking permits are valid for all of the HACC campuses.

Any attempt to counterfeit or misuse a decal will be referred to the Disciplinary Board.

Parking regulations are in effect 24 hours a day, seven days a week, throughout the calendar year, including vacations.

Parking and Driving Penalties

Persons violating parking and driving regulations are subject to fines up to \$10.00 per occurrence depending on the violation with the exception of handicap parking of \$50.00. Students, Faculty, Professional Staff and Visitors are expected to operate vehicle within the provisions of the

Commonwealth of Pennsylvania Vehicle Code and all associated administrative policies (AP). All vehicles parking on campus property must bear current registrations plates and inspection stickers as required by the state in which the vehicle is registered. Vehicles not in compliance will be considered "abandoned" and subject to towing. An additional 10.00 will be added to any ticket which is not registered with our office.

Towing

Towing is enforced on campus as stated in other sections of this brochure.

If your vehicle is disabled for any reason, or parked illegally due to emergency situations, you must notify Security immediately (anytime day or night). All situations are subject to verification.

Disabled vehicles

Must be removed from campus within 48 hours or they may be subject to towing. Illegally parked disabled vehicles will be subject to ticketing.

Loading and Unloading

Any persons desiring to park a vehicle close to a building, outside authorized parking areas, for the purpose of loading or unloading items, must contact Security for permission and instructions.

Parking Fine Appeals

Appeals must be submitted on the proper appeal form available at the Security Office Lobby, within five (5) working days of the offense. An appeal received after (5) five working day limit will NOT be considered. Appeals are reviewed by the Supervisor and the Director. The appeal decision are final.

Until all fines are paid, diplomas and transcripts will be withheld from graduating seniors. Returning students will not be permitted to register.

Bicycle Usage

For fire and personal safety reasons, bicycles may not be ridden within buildings, parked in hallways, stairwells or anywhere else where it may impede emergency exit from a building. Using a good locking mechanism, bicycles should securely locked to bicycle racks provided on campus. Bicycles may not be chained or attached to anything not designated for the purpose of securing bicycles such as handrails, trees, posts, poles or signs. It is recommended that students make regular and frequent checks of their bicycles to assure maximum security.

Harrisburg Area Community College

Parking & Motor Vehicle Regulations



Department of Safety and Security

Tel: 717-780-3282
717-780-2620 (Info)
www.hacc.edu/AboutUs/security/

Effective: 2009

GENERAL PARKING GUIDELINES All parking must be done within line spaces. Areas without lines, including grassy areas, are not legal parking areas. No curbside parking is permitted on campus

NEVER BLOCK FIRE LANES, CABLES, LOADING DOCKS, OR EXITS – Subject to ticketing and/or towing.

The campus speed limit is 25mph – HACC Drive
15mph – Alumni Drive

General Parking Areas

Open general parking exists on the east side of the campus on Alumni Drive. East Lots E-1 through E-6. On the West side of the campus off of Industrial Road. West Lots W-1 through W-12. Both of these areas are open to college visitors, students, faculty and staff on a “first come first serve” basis.

Secured Staff Parking Lot Area

Staff parking is located in the security lot across from Whitaker Hall labeled (S1, S2). This lot is accessible to personnel with an active proxy/ID card programmed to allow access.

Visitor Parking Area

College visitors may park in the visitor lot located directly in front of the staff parking lot across from Whitaker Hall. This area is limited to 2 hours of parking. If additional time is needed visitors are redirected to the student parking lot area. Faculty, Staff & Students are not permitted in this lot.

Handicap Parking Area/Spots

Handicap parking areas are designated in the East and West parking lot areas, the College Service Center(facilities)building, adjacent to Cooper Student Center and Wildwood Conference Center. There is an area behind the Rose Lehrman Arts Center on the service road. This road is not open to

through traffic, caution must be taken when entering and departing the area.

Temporary handicap parking permit

These permits are issued to students ,faculty and staff who have temporary injuries. To obtain these permits stop by the security office, Whitaker-131A with a documentation from your doctor requesting handicap parking.

Childcare Parking

The child care center located behind parking lot E-1 on the east side of the campus has its own parking lot. Parking in this lot is for drop off, pickup and conducting business at the center.

Public Safety Center Parking areas

The Shumaker Public Safety Center located off of gate 5 on Industrial Road contains three parking areas. These areas are open to general parking with the exception of handicap space. The lots are designated as N-1 and N-2. The third lot behind the complex and fenced training area is utilized by staff and students as directed by the centers administration.

Reserved Special Permit Parking – A area located behind the Rose Lehrman Arts and designated close to the buildings have been reserved for authorized personnel only. These areas will be designated for “Blue Permit Tags”. The issuance of the permits will be regulated by the Director of Safety and Security.

Permanent Reserved Parking Spots

These parking spots are labeled by the title or name of the individual authorized to utilize the parking spot.

Overnight Parking Permits

Persons parking overnight and/or an extended period of time while traveling must file a signed

liability waiver with the Security Department and apply for an overnight parking permit. Overnight parking is permitted in the E-1, E-2 parking lot.

For continued safety of vehicles parked in the student parking areas, it is strongly advised to lock your vehicles, remove visible items, and that owners make frequent checks of their vehicles.

The regulations included throughout this brochure have been designed to promote safety and to control vehicular traffic and parking on campus. The administration of these regulations – affecting all personnel of the college – is the responsibility of the Director of Safety and Security.

Escorts

Escorts are provided to members of the campus community by uniformed personnel between on-campus parking areas and campus buildings. To request an escort, call security at 780-2568 or activate the nearest call box. Escorts may be provided by vehicle or on foot as available.

Jump Starts and Lockouts

Members of the campus community who are unable to start or unlock their vehicles whole on campus may contact the Safety and Security Department for assistance. Due to liability issues, the Safety and Security department will not attempt to unlock a vehicle equipped with power locks or side airbags.

