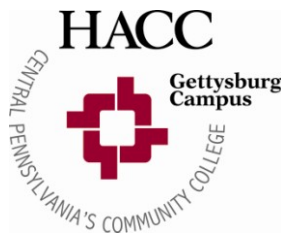


# WHO'S WHO AT



WHERE TO GET HELP CONCERNING	PERSON/OFFICE TO SEE	ROOM NUMBER	PHONE # 717-337-3855
Absences from classes	Your Instructor (see syllabus)		x.3006
Academic Advising	Student Affairs/Counseling	RM 101	x.3001
Admissions	*Welcome Center	RM 102	x.3002
Books and Supplies	Bookstore	RM 132	x.3051
Change of Name/Address	*Welcome Center	RM 102	x.3052
Change of Class Schedule	*Welcome Center	RM 102	x.3010
Career Services	Erin Rose	RM 125	x.3076
Disability Services	Mary Arnold	RM 101D	x.3033
Early Admission	Heather Watt	RM 127E	x.3031
Fees/Billing	*Welcome Center	RM 102	x.3002
Facilities	Jamie Ritz	RM 800	x.3022
Financial Aid	Financial Aid Office – Welcome Center	RM 102	x.3030
Grades/Graduation	*Welcome Center	RM 102	x.3052
Higher One/HACC Debit Card	Welcome Center	RM 102	x.3024
International Students/Admissions	Heather Watt	RM 127E	x.3031
Library Services, Learning Commons	Library Staff	RM 205	337-1644
Lost and Found	Security Office	RM 103	x.3028
Job Opportunities/Internships	Erin Rose	RM 125	x.3076
Multicultural Affairs, Diversity	Jessica Knouse	RM 131A	x.3036
Ombudsperson (student advocate)	Leslie Boon	RM 208B	x.3021
Parking Permits/HACC Photo ID	Security Office	RM 103	x.3028
Payment Plans (tuition & fees)	*Welcome Center	RM 102	x.3024
Registration	*Welcome Center	RM 102	x.3002
Secondary Partnerships	Lori Hockley	RM 140	x.3078
Security, Emergency Only		RM 103	337-0115
Security, Non-Emergency		RM 103	x.3028
Spanish Translation Services (Se Habla Espanol)	Marizol Jimenez	RM 127D	x.3050
Student Activities/Organizations	Student Life Office/Jessica Knouse	RM 131A	x.3036
Student On-campus Employment	Career Services	RM 125	x.3076
Student Records	*Welcome Center	RM 102	x.3052
Testing Services	Test Center	RM 207	x.3035
Transcript-Request for HACC Transcript	*Welcome Center	RM 102	x.3010
Transcript-Evaluation of Prior College Credits	*Welcome Center	RM 102	x.3002
Transfer Questions	Student Affairs/Counselors	RM 101	x.3001
TRDW/WIA/Trade Act Benefit Questions & Eligibility	John Gill/Tracey Smith	RM 101	x.3092
Tutoring & Academic Support Services	Learning Center Staff	RM 208	x.3021
Veterans Affairs	Student VA Reps	RM 101M	x.3034
Withdrawals	*Welcome Center	RM 102	x.3002

**\*MANY OF THE ABOVE SERVICES MAY BE COMPLETED ONLINE THROUGH HACCWEB at [www.hacc.edu](http://www.hacc.edu)**