



HARRISBURG AREA COMMUNITY COLLEGE
OFFICE OF INSTITUTIONAL RESEARCH
AND PLANNING

Research Office Annotated Bibliography
1986 to Present*

* Last updated in August 2011

This document contains a list of the reports, projects, and surveys conducted by HACC's Office of Institutional Research (IR) from 1986 to present.

The information is organized by year and month of completion, with the most recent projects listed first. Each entry lists the title, author, semester/month/year of completion, timetable (frequency of project), time period (if the project repeats, duration for which the project was conducted), and description of the project.

Some projects in this document are marked "confidential." Release of confidential information must be approved by the appropriate administrator, department head, or program chair.

For more information regarding any of the reports, projects, or surveys listed within, please contact IR. To request a copy of an existing report, please fill out the IR Research Request Form by going to <http://apps.hacc.edu/research/surveys/IRRequestForm.asp>.

- Office of Institutional Research

Office of Institutional Research - Bibliography

Title HVAC/Welding Survey **ID:** 210

Author Lum & Mussoline

Timetable bi-annual **Location** college-wide

Month **Semester** Spring

Year 2011 **Time Period** 2009 -

Description Survey of HVAC and Welding graduates (1 month program). Student and employer satisfaction surveys for a U.S. Department of Labor grant.

Title College Board Annual Survey of Colleges **ID:** 1

Author Mussoline

Timetable annual **Location** college-wide

Month January **Semester**

Year 2011 **Time Period** 1986 -

Description Comprehensive online survey completed for the College Board. Information requested includes student enrollment and persistence totals and demographics, financial aid, programs offered, student life, academic and disability support services, placement testing and admission requirements, and institution general information and demographics (i.e. type of school, accreditation, location). The College Board publishes the data in their College Handbook and in four other College Board directory publications. This survey is submitted at the beginning of each year.

Office of Institutional Research - Bibliography

Title Nursing Employers Survey **ID:** 139

Author Lum & Mussoline **Confidential**

Timetable bi-annual **Location** college-wide

Month September **Semester**

Year 2011 **Time Period** 2006 -

Description The survey of employers is conducted annually and focuses on the evaluation of HACC nursing graduates and their level of knowledge and on-the-job performance. This specialized survey was written to meet NLN accrediting requirements and were first administered in 2006.

Title College in High School Report **ID:** 112

Author Lum & Mussoline **Confidential**

Timetable annual **Location** college-wide

Month April **Semester**

Year 2011 **Time Period** 2003 -

Description An assessment of College in High School students and courses sorted by campus sponsorship. The report covers courses taught, number of students enrolled, grades earned, and comparison on-campus grades. The College High School Report is completed annually.

Office of Institutional Research - Bibliography

Title	6 Month Graduate Surveys, Graduate Employment and Education Status		ID:	7
Author	Lum & Guidos & Kelsey			
Timetable	annual	Location	college-wide	
Month	August	Semester		
Year	2011	Time Period	1986 -	
Description	Six months after graduation from HACC, students are surveyed to determine their satisfaction with their programs, the quality of programs, graduate employment status (i.e. fulltime, part-time, and unemployed), income, and transfer status. The results of the surveys are published in an annual report.			

Title	College Databook Updates		ID:	9
Author	Gorecki & Mussoline			
Timetable	all terms	Location	college-wide	
Month	June	Semester		
Year	2011	Time Period	1986 -	
Description	Comprehensive document covering students, faculty, staff, programs, school districts, and projections (HS class sizes). Both internal and external sources are cited. Student data is generally provided over a five year period. Updates are completed each term after the student audit is run (Fall, Spring, and Summer terms). The databook is available online at the Research Office website.			

Office of Institutional Research - Bibliography

Title	Perkins Grant Reporting	ID:	20
Author	Lum	Confidential	
Timetable	annual	Location	college-wide
Month	August	Semester	
Year	2011	Time Period	1993 -
Description	This report provides the annual review of Perkins students enrolled in qualifying career/vocational programs, examines academic and occupational GPAs, graduation rates, and persistence. Also, students are sorted by special needs categories (e.g. physical, economic, educational), and the Perkins student outcomes are matched to college-wide totals. Tracking information is provided. The report is completed to meet the Perkins Grant mandate.		

Title	Thomson Peterson's Annual Survey of Undergraduate Institutions	ID:	107
Author	Mussoline		
Timetable	annual	Location	college-wide
Month	February	Semester	
Year	2011	Time Period	2003 -
Description	Survey completed for Thomson Peterson's for publication on the Peterson's Two-Year Colleges informational website. Information requested includes endowment amount, FT instructional expense, institution enrollment data, degrees conferred, cohort data, faculty breakdown, admissions data, student life, and programs of study offered. This survey is completed in the spring of each year.		

Office of Institutional Research - Bibliography

Title Six- and Twenty-four Month Nursing Graduate Surveys **ID:** 124

Author Lum & Mussoline **Confidential**

Timetable bi-annual **Location** college-wide

Month August **Semester**

Year 2011 **Time Period** 2004 -

Description Comprehensive survey administered to graduates of the Registered Nursing and Practical Nursing programs to evaluate quality of services and instruction provided and to meet NLN accrediting requirements. The survey is sent to all graduates at the six and twenty-four month anniversaries of their graduation date. Results are tabulated and sent to the Director of Nursing and campus nursing program supervisors.

Title Online Academy Survey **ID:** 243

Author Kelsey

Timetable annual **Location** college-wide

Month July **Semester**

Year 2011 **Time Period**

Description Survey of participants in Spring online academy. Satisfaction with program and areas that need improvement.

Office of Institutional Research - Bibliography

Title Hispanic Student Tracking **ID:** 240

Author Lum

Timetable upon request **Location** college-wide

Month July **Semester**

Year 2011 **Time Period**

Description The terms considered for this study were Fall 2006 through Fall 2010. Fall and Spring enrollment data are included. The demographic profile of Hispanic students included campus, gender, age, number of Hispanic students from the 5 most recent high school graduating classes, top five graduating high schools of Hispanic students, and the top five resident school districts of Hispanic students.

Title ESL 026 Tracking Study **ID:** 233

Author Lum

Timetable upon request **Location** college-wide

Month July **Semester**

Year 2011 **Time Period**

Description This study includes seven 026 cohort groups and provides a semester-by-semester tracking beginning with the Fall 2004 term through the Fall 2010 term. In addition to the tracking data, a profile of each group is given. The profile includes demographic information such as gender, age, race/ethnicity, as well as institutional-based materials such as campus, part of term, and placement scores. All profile data is sorted by final course grade in English 026.

Office of Institutional Research - Bibliography

Title Dental Assisting Graduate and Employer Surveys **ID:** 129

Author Mussoline **Confidential**

Timetable annual **Location** college-wide

Month October **Semester**

Year 2011 **Time Period** 2004 -

Description Comprehensive survey administered to graduates of the Dental Assisting program and their employers to evaluate quality of services and instruction provided and to meet ADA accrediting requirements. The survey is sent sent to all previous year graduates. Results are tabulated and sent to the Director of Dental Program.

Title Dental Hygiene Graduate and Employer Surveys **ID:** 78

Author Lum & Mussoline **Confidential**

Timetable annual **Location** college-wide

Month October **Semester**

Year 2011 **Time Period** 1999 -

Description Comprehensive survey administered to graduates of the Dental Hygiene program and their employers to evaluate quality of services and instruction provided and to meet ADA accrediting requirements. The survey is sent sent to all previous year graduates. Results are tabulated and sent to the Director of Dental Program.

Office of Institutional Research - Bibliography

Title	National Community College Benchmark Project (NCCBP)	ID:	152
Author	Kelsey	Confidential	
Timetable	annual	Location	college-wide
Month	June	Semester	
Year	2011	Time Period	2006 -
Description	Submitted outcome and effectiveness data to NCCBP for inclusion in aggregate reports containing the same measures for community colleges across the country.		

Title	Math 010 Comparison Study	ID:	211
Author	Lum		
Timetable	upon request	Location	Harrisburg
Month	August	Semester	
Year	2011	Time Period	2010 -
Description	Study of 2 groups (pilot and control group). Pilot had extra hour of instruction (4.0 vs. 3.0 credit hours). Compared pilot to control group and looked at the attitude scale, demographics, and grades. Chi-square and t-tests were performed. There are four studies of this nature in the series.		

Office of Institutional Research - Bibliography

Title	WIB Performance Measures	ID:	121
Author	Kelsey	Confidential	
Timetable	annual	Location	college-wide
Month	September	Semester	
Year	2011	Time Period	2004 -
Description	Program specific data on enrollment and completions to support continued approval by the Workforce Investment Board. Includes both credit and non-credit programs eligible for state assistance through the Workforce Investment Act or Trade Act.		

Title	Counselor/Advisor Evaluations	ID:	120
Author	Mussoline	Confidential	
Timetable	sixteen-week terms	Location	college-wide
Month	August	Semester	
Year	2011	Time Period	2004 -
Description	An evaluation of counselors conducted each fall and spring term. Results are provided to selected administrators and individual counselors. Included in each counselor's packet are college-wide results and campus results for comparison purposes. Tenured staff results are provided only to the counselors.		

Office of Institutional Research - Bibliography

Title Speech 101 - PRCA 24 **ID:** 246

Author Kelsey

Timetable sixteen-week terms **Location** college-wide

Month May **Semester**

Year 2011 **Time Period** 2009

Description Pre and Post test of "Personal Report of Communication Anxiety." Purpose is to assess effectiveness of SPCH 101 course in reducing communication anxiety.

Title Diagnostic Medical Sonography Faculty Evaluation (online) **ID:** 161

Author Kelsey **Confidential**

Timetable all terms **Location** Harrisburg

Month August **Semester**

Year 2011 **Time Period** 2007 -

Description Completed each term, student evaluation of faculty for their DMS course. Customized evaluation tool to address accrediting mandates. Instrument is online and was developed in cooperation with DMS faculty.

Office of Institutional Research - Bibliography

Title	<input type="text" value="Radiologic Technology Faculty Evaluation (online)"/>	ID:	159
Author	<input type="text" value="Kelsey"/>	Confidential	
Timetable	<input type="text" value="all terms"/>	Location	<input type="text" value="Harrisburg and Lancaster"/>
Month	<input type="text" value="August"/>	Semester	<input type="text"/>
Year	<input type="text" value="2011"/>	Time Period	<input type="text" value="2007 -"/>
Description	<input type="text" value="Student evaluation of faculty for all radiologic tech courses. Customized evaluation tool to address accreditation mandates. Instrument developed in cooperation with Rad Tech faculty."/>		

Title	<input type="text" value="Rose Lehrman Arts Center Survey"/>	ID:	122
Author	<input type="text" value="Lum"/>	Confidential	
Timetable	<input type="text" value="upon request"/>	Location	<input type="text" value="Harrisburg"/>
Month	<input type="text" value="April"/>	Semester	<input type="text"/>
Year	<input type="text" value="2011"/>	Time Period	<input type="text" value="2004 -"/>
Description	<input type="text" value="Assessment of the performing arts series. The instrument covered an assessment of current event and events patrons would like added to the schedule. Frequency of attendance, information about programming, and selected demographics were included in the survey."/>		

Office of Institutional Research - Bibliography

Title	Internet Course Evaluations	ID:	113
Author	Guidos & Kelsey	Confidential	
Timetable	sixteen-week terms	Location	Virtual
Month	May	Semester	
Year	2011	Time Period	2003 -
Description	Student evaluation of faculty conducted each fall and spring semester for online courses (Virtual Campus).		

Title	Dental Assisting Faculty Evaluations	ID:	245
Author	Kelsey	Confidential	
Timetable	sixteen-week terms	Location	college-wide
Month	May	Semester	
Year	2011	Time Period	2010 -
Description	Completed each term, student evaluation of faculty for their Dental Assisting course. Customized evaluation tool to address accrediting mandates. Instrument is online and was developed in cooperation with DA faculty.		

Office of Institutional Research - Bibliography

Title	English as a Second Language (ESL) Course Evaluation	ID:	97
Author	Lum & Kelsey	Confidential	
Timetable	sixteen-week terms	Location	college-wide
Month	May	Semester	
Year	2011	Time Period	2002 -
Description	The evaluation instrument was created by the English faculty for the ESL courses. Surveys are administered in Fall and Spring semesters. Initially it was administered by paper and then moved to an online format. It is currently administered through HACC Web (beginning Fall 2006). Paper reporting was replaced by electronic summaries after the move to HACC Web.		

Title	Grade Analysis Report	ID:	96
Author	Lum & Mussoline	Confidential	
Timetable	sixteen-week terms	Location	college-wide
Month	May	Semester	
Year	2011	Time Period	2002 -
Description	Comprehensive examination of grades awarded and resulting GPAs. Information is provided on a college-wide, campus, and divisional basis. Distribution of all developmental course grades is also provided. The report is completed for the fall and spring terms.		

Office of Institutional Research - Bibliography

Title	<input type="text" value="Nursing Program Evaluation System"/>	ID:	84
Author	<input type="text" value="Lum & Kelsey"/>	Confidential	
Timetable	<input type="text" value="all terms"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="August"/>	Semester	<input type="text"/>
Year	<input type="text" value="2011"/>	Time Period	<input type="text" value="2000 -"/>
Description	<input type="text" value="Creation of seven evaluation tools to address the National League for Nursing accrediting requirement. Evaluation tools were initially completed on paper and reported in paper format. Beginning with the Fall 2003 term, all tools were placed online with paper reporting. As of Fall 2006, all tools and reporting were completed online through HACC Web. The evaluation is conducted each major term with an 80% return rate benchmark as approved by NLN. The evaluation covers courses, faculty, lab, clinicals, observations, and graduates. There is also an evaluation completed by nursing instructors. The tools were created by the Nursing Program and Research Office."/>		

Title	<input type="text" value="Student Evaluation of Educational Quality (SEEQ)"/>	ID:	38
Author	<input type="text" value="Guidos & Kelsey"/>	Confidential	
Timetable	<input type="text" value="sixteen-week terms"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="May"/>	Semester	<input type="text"/>
Year	<input type="text" value="2011"/>	Time Period	<input type="text" value="1995 -"/>
Description	<input type="text" value="Student evaluation of faculty conducted each fall and spring semester. Paper forms are printed by the Research Office and distributed to faculty to be administered during class time. Students complete the forms which are returned to the Research Office for scanning. After scanning, individual results are calculated in Banner and then printed. Results are provided directly to tenured faculty, while non-tenured faculty results are distributed by the division or campus dean's office."/>		

Office of Institutional Research - Bibliography

Title Dental Hygiene Faculty Evaluations **ID:** 244

Author Kelsey **Confidential**

Timetable sixteen-week terms **Location**

Month May **Semester**

Year 2011 **Time Period** 2010 -

Description Completed each term, student evaluation of faculty for their Dental Hygiene course. Customized evaluation tool to address accrediting mandates. Instrument is online and was developed in cooperation with DH faculty.

Title Faculty Workload Report **ID:** 109

Author Lum & Mussoline

Timetable sixteen-week terms **Location** college-wide

Month April **Semester**

Year 2011 **Time Period** 2003 -

Description Distribution of faculty workload by FT, adjunct, and overload appointment. Provided are FTE load and percentage totals. College-wide totals are given as well as breakouts by campus. The report is completed for the fall and spring terms.

Office of Institutional Research - Bibliography

Title Police Academy Graduate Survey **ID:** 146

Author Lum & Mussoline **Confidential**

Timetable bi-annual **Location** Harrisburg

Month August **Semester**

Year 2011 **Time Period** 2006 -

Description Comprehensive survey administered to graduates of the Police Academy to evaluate quality of services and instruction provided. The survey is sent to each class two months after graduation from the program. Results are tabulated and sent to the Director of Instructional Services, Public Safety Center.

Title Chemistry Data Analysis: Fall 2005 - Spring 2010 **ID:** 215

Author Kerstetter

Timetable upon request **Location** college-wide

Month April **Semester**

Year 2011 **Time Period**

Description Enrollment data was included for all chemistry courses along with the grades for each course for each semester. Grade and enrollment data were broken down by campus and time of day. A more detailed look at CHEM 100 and 101 was also included.

Office of Institutional Research - Bibliography

Title	Faculty Council/Senate Elections	ID:	247
Author	Kelsey	Confidential	
Timetable	annual	Location	college-wide
Month	April	Semester	
Year	2011	Time Period	2008 -
Description	Online survey for faculty to elect individuals to open leadership and representative positions.		

Title	Engineering Workforce Commission Survey of Enrollments and Degrees in Engineering	ID:	110
Author	Mussoline		
Timetable	annual	Location	college-wide
Month	February	Semester	
Year	2011	Time Period	2003 -
Description	Two surveys submitted to the Engineering Workforce Commission. One survey requests totals by gender and race/ethnicity for students enrolled in engineering programs and is submitted in the spring. The other survey requests totals by gender and race/ethnicity for graduates from engineering programs and is submitted in the fall.		

Office of Institutional Research - Bibliography

Title Virtual Enrollment Profile Report **ID:** 140

Author Mussoline

Timetable all terms **Location** Virtual

Month April **Semester**

Year 2011 **Time Period** 2006 -

Description Reviews Virtual Campus enrollment for Fall, Spring, and Summer semesters. Data reviewed includes breakdowns by county of residence, gender, ethnicity/race, home campus, age, and top 20 programs by enrollment.

Title Nursing Application Profile **ID:** 138

Author Lum & Mussoline & Kohler **Confidential**

Timetable annual **Location** college-wide

Month January **Semester**

Year 2011 **Time Period** 2006 -

Description This report reviews the RN program data. College-wide information is presented profiling all applicants to the clinical portion of the program. Also included is an assessment of those who were accepted and denied admission. The profile includes demographics covering gender, age, ethnicity/race, GPA at time of application, and total points earned on the 100 point admissions scale. The profile for PN program applicants is also included.

Office of Institutional Research - Bibliography

Title	Presidential Evaluation	ID:	3
Author	Lum & Kelsey	Confidential	
Timetable	annual	Location	college-wide
Month	March	Semester	
Year	2011	Time Period	1986 -
Description	<p>All FT employees are afforded the opportunity to complete an annual evaluation of the President. The instrument for evaluation was initially drafted by the Research Office, and was revised and approved by Faculty Council. The latest revision of the tool was completed by an ad hoc faculty committee in 2006. Initially conducted on paper, the evaluation instrument was placed on HACC Web in 2006. The evaluation is generally conducted in the spring term (April/May) and the results are given only to the President.</p>		

Title	School District Enrollment Data and Profile	ID:	116
Author	Mussoline	Confidential	
Timetable	annual	Location	college-wide
Month	January	Semester	
Year	2011	Time Period	2003 -
Description	<p>Comprehensive profile of all public school districts in HACC's 10 county service region. Information includes FTE totals and a six year history, graduating class size, unemployment rate by county, and HS graduating class projections (PDE data). In addition, placement information is provided for the most recent HS graduates for reading, writing, and math. School districts are provided the opportunity to update/correct class projection data (from PDE). The reports are completed each fall term.</p>		

Office of Institutional Research - Bibliography

Title Board Enrollment Report **ID:** 8

Author Lum & Mussoline

Timetable sixteen-week terms **Location** college-wide

Month April **Semester**

Year 2011 **Time Period** 1986 -

Description Reviews the HACC enrollment for Fall and Spring semesters, including the Late Fall and Late Spring. Included are college wide figures plus totals for each campus and center. Some of the data included in the report are headcount, FTE, gender, academic major, ethnicity/race, enrollment status (FT or PT), number of applications and readmits, number from sponsoring districts, plus others. Also, similar data from the previous year's totals are employed for comparison purposes. Reports available online beginning in 2001.

Title Advisory Committee Survey **ID:** 227

Author Lum

Timetable upon request **Location** college-wide

Month March **Semester**

Year 2011 **Time Period**

Description Survey to understand how HACC can improve committee experience as well as better apply committee ideas and recommendations.

Office of Institutional Research - Bibliography

Title Electronics Program Data **ID:** 222

Author Lum

Timetable upon request **Location** college-wide

Month March **Semester**

Year 2011 **Time Period**

Description Electronic Engineering Technology and Electronic Technology programs. Included are counts of majors, total FTE, and annual graduates beginning with the 04-05 academic year. Also, the total number of registrations for all electronic courses is provided.

Title Technology Studies and Civil Technology Student Tracking **ID:** 237

Author Lum

Timetable upon request **Location** college-wide

Month March **Semester**

Year 2011 **Time Period**

Description Technology Studies and Civil Technology programs. Three cohort groups were identified, consisting of students who declared majors in these programs in the Fall 2006, 2007, and Fall 2008 semesters. The data include semester-by-semester tracking from the 2nd Summer 2003 term through Fall 2010. Summary of final grades for all ENGR, GTEC, and math courses are included. A list of all academic majors for students enrolled in ENGR 213 and GTEC 201 is also contained in the report.

Office of Institutional Research - Bibliography

Title **ID:** 226

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Title **ID:** 223

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Office of Institutional Research - Bibliography

Title	Humanities 101 Tracking Study	ID:	217
Author	Kerstetter		
Timetable	upon request	Location	college-wide
Month	March	Semester	
Year	2011	Time Period	
Description	<p>Study focuses on students in Humanities during the Fall 08, 09, and 10 semesters. Course work completed by these students in developmental reading (ENGL 001, 002, or 003), developmental writing (ENGL 050 or 051), and ENGL 101 was considered as well as their placement scores. In relation to these courses, enrollment patterns and academic outcomes were also examined. Demographic profiles of HUM 101 students are included.</p>		

Title	Administrative Assessment	ID:	108
Author	Lum & Kelsey		Confidential
Timetable	annual	Location	college-wide
Month	March	Semester	
Year	2011	Time Period	2003 -
Description	<p>Annual evaluation of administrators who have supervisory authority over faculty. The evaluation is completed annually, with both FT and PT faculty being afforded an opportunity to evaluate their immediate supervisor (often an assistant dean or branch campus dean), division head, and VP of Academic Affairs. In 2006 the evaluation was moved to HACC Web. The instrument was initially created by the Research Office and revised & approved by Faculty Council (through an ad-hoc committee). The last revision of the tool was completed in 2006. No respondents are individually identified, and results are given to the administrators and their supervisor.</p>		

Office of Institutional Research - Bibliography

Title Nursing Application Profiles 5-year Comparison Tables **ID:** 204

Author Kerstetter **Confidential**

Timetable annual **Location** college-wide

Month January **Semester**

Year 2011 **Time Period** 2010 -

Description Data tables compare a rolling 5-year period of data for RN and LPN programs. Age, gender, race, GPA, and number of points earned are included.

Title Nursing Enrollment Profile **ID:** 203

Author Kerstetter **Confidential**

Timetable annual **Location** college-wide

Month January **Semester**

Year 2011 **Time Period** 2010 -

Description Analysis of those RN's and LPN's that applied and were given a decision (Yes, No, Alternate) and whether or not they chose to enroll in the respective program. All demographics from Nursing Application Profile were considered.

Office of Institutional Research - Bibliography

Title HACC Veteran Firsttime Students: Characteristics and Academic Progress Fall 2003 - Fall 2005 Cohorts **ID:** 214

Author Kerstetter

Timetable upon request **Location** college-wide

Month February **Semester**

Year 2011 **Time Period**

Description Report closely mirrors report conducted college-wide. New enrollment of veterans was recorded by campus, enrollment status, major, and academic performance. Report includes graduation rates and cumulative GPA at the time of last semester. Consecutive semester enrollment was also analyzed.

Title Middle States Institutional Profile **ID:** 2

Author Lum

Timetable annual **Location** college-wide

Month March **Semester**

Year 2011 **Time Period** 1986 -

Description Annual report to the Middle States Association (MSA) conducted in the Spring. The report covers enrollment totals, graduation numbers, personnel, distance learning, branch campuses, finance, significant developments, and other information required for MSA accrediting.

Office of Institutional Research - Bibliography

Title	ACT Institutional Data Questionnaire	ID:	117
Author	Mussoline		
Timetable	annual	Location	college-wide
Month	April	Semester	
Year	2011	Time Period	2003 -
Description	<p>Online survey completed for the American College Testing (ACT) program, an independent, non-profit organization that provides assessment, research, and program management services in the areas of education and workforce development. Among other things, ACT publishes the results of their college surveys on its website to assist students in choosing a school. Information requested includes student enrollment and persistence totals and demographics, financial aid, programs offered, student life, academic and disability support services, placement testing and admission requirements, and institution demographics (i.e. type of school, accreditation, location). This survey is submitted in the spring of each year.</p>		

Title	Salary Analysis Report - Compensation Update	ID:	106
Author	Lum & Mussoline		Confidential
Timetable	annual	Location	college-wide
Month	May	Semester	
Year	2011	Time Period	2003 -
Description	<p>Annual review of staff salary (FT) which includes faculty, administrators, and classified members. Emphasis is placed on faculty compensation, sorted by rank. Figures are used to compare with other PA public community colleges. Median, mean, range, and standard deviation are provided for total group and all subgroups. Report is completed each fall term.</p>		

Office of Institutional Research - Bibliography

Title Virtual Campus Course Withdrawal Survey **ID:** 162

Author Lum

Timetable upon request **Location** Virtual

Month May **Semester**

Year 2011 **Time Period** 2006 -

Description Survey of students who withdrew from their Virtual Campus (VC) course(s) during the Fall 2006 term. Questions covered the initial reason for enrolling in the VC course, experience with learning in an online or video environment, reasons for withdrawing from the VC course(s), and future enrollment plans. The survey responses were reported in summary form only, with no formal report completed. The survey was administered in cooperation with the VC staff.

Title 24 Month Graduate Surveys, Graduate Employment and Education Status **ID:** 10

Author Lum & Guidos & Kelsey

Timetable annual **Location** college-wide

Month September **Semester**

Year 2011 **Time Period** 1986 -

Description Twenty-four months after graduation from HACC, students are surveyed to determine their satisfaction with their programs, the quality of programs, graduate employment status (i.e. fulltime, part-time, and unemployed), income, and transfer status. The results of the surveys are published in an annual report.

Office of Institutional Research - Bibliography

Title	IT Center – Teaching & Learning Technology Survey (online)	ID:	175
Author	Kelsey	Confidential	
Timetable	annual	Location	college-wide
Month	February	Semester	
Year	2011	Time Period	2008 -
Description	<p>A survey completed in conjunction with the IT Center assessing faculty usage and needs concerning “SMART” classrooms. Topics include frequency of use, hardware and software equipment needs, training requirements, and suggestions for improvement. Online survey employed to identify areas in which IT could enhance faculty experience and student learning in a “SMART” classroom environment. Survey creation, administration, and data reporting only. No summary report completed by Research Office.</p>		

Title	PIMS - Pennsylvania Information Management System	ID:	228
Author	Lum		
Timetable	all terms	Location	college-wide
Month		Semester	Fall
Year	2010	Time Period	
Description	<p>Student and staff reporting system mandated by the Pennsylvania Department of Education (PDE). PIMS provides enrollment data on all HACC students for Fall, Spring, and all summer sessions. Also, information on faculty is provided. Data submission began in early 2010. Extensive data on students provided along with registration information.</p>		

Office of Institutional Research - Bibliography

Title Veterans Needs Assessment **ID:** 213

Author Kerstetter

Timetable upon request **Location** college-wide

Month October **Semester**

Year 2010 **Time Period**

Description Survey, survey results, and focus group findings. The goal of the survey was to determine the needs of veterans attending HACC, especially those at the York Campus. The results of the surveys and focus group were used to secure a donation from a private entity to supplement the supportive learning environment at the York Campus (pilot program).

Title Review of Associate Degree Nursing Admissions Process **ID:** 242

Author Kelsey

Timetable upon request **Location** college-wide

Month October **Semester**

Year 2010 **Time Period**

Description This study will include a transcript review of 3 cohorts (Fall 2002, 2003, and 2004) of students admitted to the ADN program to assess whether the current point system accurately predicts student outcomes. It will also include a SWOT analysis of the process. The third part of the analysis includes a survey administered to administrators of other community college ADN programs.

Office of Institutional Research - Bibliography

Title Administrative/Professional Job Satisfaction Survey **ID:** 239

Author Lum

Timetable every five years **Location** college-wide

Month September **Semester**

Year 2010 **Time Period** 1996 -

Description Report covers both job satisfaction and questions related to the establishment of an administrative/professional organization. Assessment of HACC's administrative and professional staff regarding job satisfaction and their perceptions on a number of work related issues. Topics included professional development, college mission and goals, supervision, budget responsibilities, and general level of job satisfaction.

Title Law Enforcement Training Unit Assessment Report **ID:** 220

Author Lum

Timetable every five years **Location** college-wide

Month September **Semester**

Year 2010 **Time Period**

Description This study covers LETU non-Academy activities, programs, and courses followed by a review of the Police Academy itself. Report contains survey data from instructors and Academy graduates. Non-credit course evaluation data are also used. Interview data collected from FT and PT staff members based on a common set of questions are included. Information related to enrollment, courses offered, budget, recent history, facilities, and other topics are provided.

Office of Institutional Research - Bibliography

Title Math 005, Math 010, and HD107: Fall 2009, 2010 and Spring 2010 **ID:** 216

Author Kerstetter

Timetable upon request **Location** college-wide

Month September **Semester**

Year 2010 **Time Period**

Description Data includes placement test scores for math and placement into Math 005 , HD 107, or Math 010 and course outcomes.

Title Assessment of Financial Aid Services Report **ID:** 212

Author Kerstetter

Timetable every five years **Location** college-wide

Month August **Semester**

Year 2010 **Time Period**

Description A comprehensive report to meet the assessment requirements of HACC and Middle States. Covers changes over the past 5-10 years, staffing issues, facility needs, and services provided. Special emphasis is placed on student and staff evaluations of Financial Aid Services.

Office of Institutional Research - Bibliography

Title Assessment of Accounting, Accounts Payable, Budget Offices **ID:** 196

Author Lum

Timetable every five years **Location** college-wide

Month July **Semester**

Year 2010 **Time Period** 2010 -

Description Assessment of Accounting, Accounts Payable, and Budget Offices covering duties and responsibilities, staffing, training and development, IT support, organization and communication, physical facilities and equipment, and general issues. Examined changes over the past 5-10 years and anticipated challenges in the next five years. Survey, staff interviews, and other data employed in assessment process.

Title Non-returning Student Survey **ID:** 11

Author Lum & Guidos & Kelsey

Timetable upon request **Location** college-wide

Month July **Semester**

Year 2010 **Time Period** 1987 -

Description Students who attended HACC for at least one semester and then left were surveyed to determine the reasons for their departure.

Office of Institutional Research - Bibliography

Title Lebanon Staff Profile Survey **ID:** 208

Author Lum & Mussoline

Timetable upon request **Location** Lebanon

Month July **Semester**

Year 2010 **Time Period**

Description Survey of all faculty/staff at the Lebanon Campus to determine their educational background, degree attainment, and their age when they completed the degree.

Title Blood Pressure Study **ID:** 219

Author Lum

Timetable upon request **Location**

Month July **Semester**

Year 2010 **Time Period**

Description Compares blood pressure taken at the arm versus the ankle to see if the two measures correlate. Results found that they do not correlate.

Office of Institutional Research - Bibliography

Title Safety and Security Surveys **ID:** 201

Author Lum

Timetable upon request **Location** college-wide

Month May **Semester**

Year 2010 **Time Period**

Description Surveys administered to faculty/staff and students about safety and security at each campus. The Safety and Security Department staff members were also surveyed.

Title Concurrent Enrollment Program Survey **ID:** 235

Author Lum

Timetable upon request **Location** Lancaster

Month April **Semester**

Year 2010 **Time Period**

Description Assessment of the manner and frequency of contact available to the Lancaster area secondary schools in regards to Concurrent Enrollment Programs such as College in the High School and College Advantage.

Office of Institutional Research - Bibliography

Title Diesel Service/Technology Program Survey **ID:** 207

Author Lum & Mussoline

Timetable upon request **Location** college-wide

Month April **Semester**

Year 2010 **Time Period**

Description Needs assessment of program. Survey of local businesses to determine their need for diesel mechanics.

Title International Education and Training Survey **ID:** 221

Author Lum

Timetable **Location** college-wide

Month March **Semester**

Year 2010 **Time Period**

Description Survey sent to various businesses and organizations which focused on their need for training employees who travel overseas and/or who work with international employees/colleagues. Reviewed cultural, language, and business needs for employees who are involved with international business and/or employees.

Office of Institutional Research - Bibliography

Title **ID:** 225

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Title **ID:** 238

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Office of Institutional Research - Bibliography

Title **ID:** 236

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Title **ID:** 200

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Office of Institutional Research - Bibliography

Title	Environmental Majors Data	ID:	224
Author	Lum		
Timetable	upon request	Location	college-wide
Month	March	Semester	
Year	2010	Time Period	
Description	Environmental science, environmental associate, and environmental specialist programs. Headcounts are given beginning with Fall 2001 term and run through Fall 2010. Data sorted by gender, race/ethnicity, and age. County and school district characteristics are also provided. Graduate total beginning with the 01-02 academic year are listed, plus the number of transfers to 4-year institutions. Transfer data covers a 4-year period beginning with 06-07 academic year.		

Title	President's Climate Commitment	ID:	218
Author	Kerstetter		
Timetable	annual	Location	college-wide
Month	March	Semester	
Year	2010	Time Period	2010 -
Description	Assessment of commuter traffic to and from each campus for all students, faculty, and staff was calculated using secondary data (home addresses pulled from Banner, geocoded, and ran through ArcGIS). College-funded outsourced travel was included for personal mileage reimbursement only. Study abroad data was collected by calculating distances between airports based on trip enrollment data provided by the Office of Multicultural Affairs.		

Office of Institutional Research - Bibliography

Title Fall Campus Enrollment and Unemployment Rate, 1993-2009 **ID:** 194

Author Lum

Timetable upon request **Location** college-wide

Month November **Semester**

Year 2009 **Time Period**

Description Examined the relationship between enrollment and the county unemployment rates from 1993-2009. Fall audited headcounts were matched to the home county rates at each campus. (Weighted average used when computing rates of Dauphin, Cumberland, and Perry counties for the Harrisburg Campus.) The results showed that no significant relationship existed for the four campuses (York, with only two years of data, was not included) between enrollment and unemployment.

Title ENGL 001 Placement and Course Outcomes **ID:** 206

Author Lum & Mussoline

Timetable upon request **Location** college-wide

Month October **Semester**

Year 2009 **Time Period**

Description Report reviews placement test scores for those students placed into 001, enrolled, and earned a grade for the course.

Office of Institutional Research - Bibliography

Title	HRIM/ENGL Grade Study	ID:	209
Author	Mussoline		
Timetable	upon request	Location	college-wide
Month	October	Semester	
Year	2009	Time Period	
Description	HRIM was considering an ENGL pre-requisite. Comparison of grades earned in HRIM to Development English courses (001, 002, 003, 051) and ENGL 101.		

Title	Paralegal Employer Surveys	ID:	95
Author	Lum	Confidential	
Timetable	every other year	Location	college-wide
Month	September	Semester	
Year	2009	Time Period	2002 -
Description	Two surveys conducted by the Paralegal Program as part of their accrediting mandate with the American Bar Association (ABA). The employer survey was distributed to law firms who retained HACC educated paralegals. Assessment of graduates, duties and responsibilities of a paralegal, credentials required, and staffing plans were covered. The second survey was completed two years later and provided additional data for the accrediting report. The survey was written by the Paralegal Program and the Research Office.		

Office of Institutional Research - Bibliography

Title Math Placement Study **ID:** 195

Author Lum

Timetable upon request **Location** college-wide

Month September **Semester**

Year 2009 **Time Period**

Description Assessment of Math Accuplacer score, student registration, and course outcomes for all new students entering HACC the Fall 2002, 2003, 2004 terms. Determine course placement to actual course enrollment and examined whether cutoff scores were an effective predictor of course success (A - C grade earned). Study included the four largest developmental math courses, 005, 010, 020, and 051. Scores were sorted by the three categories used by Accuplacer - arithmetic, elementary algebra, and college math.

Title Survey of Central Library Staff **ID:** 205

Author Lum & Mussoline

Timetable upon request **Location** Central

Month September **Semester**

Year 2009 **Time Period**

Description Examines the perceptions and needs of the Central Library staff: their satisfaction with the reorganization, job assignments, etc.

Office of Institutional Research - Bibliography

Title Assessment of the Military and Veterans Affairs Office **ID:** 192

Author Lum & Kohler

Timetable every five years **Location** college-wide

Month August **Semester**

Year 2009 **Time Period** 2000 -

Description A comprehensive report to meet the assessment requirements of HACC and Middle States. Covers changes over the past 5-10 years, staffing issues, facility needs, and services provided. Special emphasis is placed on veteran and dependent satisfaction with services.

Title Chemistry Course/Program Assessment **ID:** 198

Author Lum

Timetable upon request **Location** college-wide

Month July **Semester**

Year 2009 **Time Period**

Description Assessment of the chemistry program, courses, faculty, lab, materials, and other related topics. Provided course data, faculty pay hours, and survey of current chemistry students. Also survey of chemistry graduates plus those in related programs (e.g. Biology) requiring a chemistry course.

Office of Institutional Research - Bibliography

Title Pay for Performance (Merit) Survey **ID:** 197

Author Lum

Timetable upon request **Location** college-wide

Month July **Semester**

Year 2009 **Time Period**

Description Survey of HACC employees who qualify for merit salary adjustments. Assess their perception of current policy and changes they would like to see incorporated in salary decisions. Completed in conjunction with Human Resources Office.

Title Math 103 Pilot Analysis **ID:** 187

Author Lum

Timetable non-repeating **Location** Harrisburg

Month April **Semester**

Year 2009 **Time Period**

Description Analyzes the results of a Math 103 project which compared results between a group taught by the new "model" approach to a control group instructed under the traditional approach. Tracked 385 students and subsequent grade performance in selected courses requiring a Math 051 and/or 103 prerequisite.

Office of Institutional Research - Bibliography

Title	Chronicle Guidance Publications Institutional Data and Programs of Study Offerings Surveys	ID:	111
Author	Mussoline		
Timetable	annual	Location	college-wide
Month	March	Semester	
Year	2009	Time Period	2003 -
Description	Online surveys completed for the Chronicle Guidance Publications (CGP). The Institutional Data survey includes student enrollment and persistence totals and demographics, financial aid, student life, academic and disability support services, placement testing and admission requirements, and institution demographics (i.e. type of school, accreditation, location). This survey is submitted in the spring. The Programs of Study Offerings survey is a comprehensive listing of the programs offered, including name and type of degree, and is submitted in the fall. Both surveys are offered on the CGP website for public use.		

Title	School District Demographic Profiles	ID:	169
Author	Kohler		
Timetable	upon request	Location	college-wide
Month	March	Semester	
Year	2009	Time Period	
Description	These profiles consist of demographic data compiled from Decennial Census 2000 for each school district in each of the 10 counties that HACC serves. These profiles also contain GIS mapping of selected characteristics for each school district.		

Office of Institutional Research - Bibliography

Title Classified Staff Satisfaction Survey Report **ID:** 49

Author Guidos & Kohler

Timetable every five years **Location** college-wide

Month March **Semester**

Year 2009 **Time Period** 1995 -

Description Survey of HACC's classified staff covering a number of areas related to their work life and job satisfaction. A total of 68% (174/255) responded. Topics included compensation issues, management/supervision, staff development, work environment, and governance. A list of recommendations as a result of this survey is also part of the report.

Title Gettysburg Campus Schedule Assessment Comparison **ID:** 199

Author Lum

Timetable upon request **Location** Gettysburg

Month February **Semester**

Year 2009 **Time Period**

Description Assessment of Gettysburg class schedule (13-week). Surveyed both student and faculty regarding preference of 13- vs 15-week class schedule. Issues were discussed such as impact on class space and class scheduling.

Office of Institutional Research - Bibliography

Title	Placement Score and Course Outcomes	ID:	186
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	February	Semester	
Year	2009	Time Period	
Description	Review math placement scores, course registration, and course grades for all new HACC students entering the Fall 2002, 2003, 2004, and 2007 semesters. The data included students who enrolled in the four largest developmental math courses, 005, 010, 020, and 051. Analysis sorted out the math Accuplacer test scores by the three categories found on the exam - arithmetic, elementary, algebra, and college math. Results from this review provided information for the Math Dept to assess their current math placement cut off scores and to revise them based on actual student classroom performance. Primarily data review with limited analysis.		

Title	Factors Affecting Fall to Fall Retention New Students - Fall 2005, 2006, 2007	ID:	185
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	January	Semester	
Year	2009	Time Period	
Description	An assessment that tracked all new students entering HACC the Fall 2005, 2006, 2007. The primary goals were determining the fall to fall retention rates and factors impacting student persistence. The overall retention for the 12,765 students included in the study was 47.2%. The independent variables were gender, age, ethnicity/race, enrollment status (FT/PT), academic major, educational goal, developmental course enrollment, and first term GPA. Descriptive, bivariate, and multivariate analyses were computed. The multivariate regression analysis determined that first term GPA was the most effective predictor of retention. Year by year totals also provided.		

Office of Institutional Research - Bibliography

Title Testing for Virtual Campus Courses (online) **ID:** 174

Author Kelsey

Timetable non-repeating **Location** college-wide

Month **Semester** Fall

Year 2008 **Time Period**

Description Virtual Campus faculty were asked how they conducted exams online, time allotted, whether proctors are assigned, the number of exams conducted, and their feelings related to the integration of their exams with the Testing Center. Suggestion and comment section available. Survey completed in conjunction with the IT Center (E. Moran). Survey creation, administration, and data reporting only. No summary report completed by Research Office.

Title Analysis of FT/PT Faculty by '0' Level Grade **ID:** 193

Author Lum

Timetable non-repeating **Location** college-wide

Month November **Semester**

Year 2008 **Time Period**

Description Report examines grade distribution between FT and PT faculty in developmental Math. Specific focus on grading patterns in Math 005, 010, 020, and 051 and if they differ between FT and PT faculty.

Office of Institutional Research - Bibliography

Title	Admissions Office and First Choice Assessment	ID:	179
Author	Kohler		
Timetable	every five years	Location	college-wide
Month	October	Semester	
Year	2008	Time Period	2008 -
Description	<p>A comprehensive report to meet the assessment requirements of HACC and Middle States. Covers changes over the past 5-10 years, staffing issues, facility needs, and services provided. Special emphasis is placed on student evaluations of the admissions process (both for general and international students), admissions staff, and First Choice</p>		

Title	PA Department of Education Reports and Requests	ID:	6
Author	Lum		Confidential
Timetable	annual	Location	college-wide
Month	September	Semester	
Year	2008	Time Period	1986 -
Description	<p>Annual reports to PA Department of Education (PDE) covering enrollments, programs, budgets, and others. Also included are applications for campus status, capital funding, workforce development data, and others on a requested or as-needed basis. The reports, applications, and requests address PDE regulations and mandates. Assigning a PA Secure ID for all HACC students, which was implemented in Fall 2006, was a new data reporting requirement.</p>		

Office of Institutional Research - Bibliography

Title	IPEDS Report	ID:	5
Author	by Department	Confidential	
Timetable	annual	Location	college-wide
Month	September	Semester	
Year	2008	Time Period	1986 -
Description	Completion of various IPEDS (Integrated Postsecondary Education Data System) reports occur throughout the academic year. These reports fulfill the U.S. Department of Education mandates and cover the following areas: * Institutional Characteristics - October 15 (completed by IR) * 12-Month Enrollment - October 15 (completed by IR) * Completions - October 15 (completed by IR) * Human Resources (Employees by Assigned Position, Salaries, and Fall Staff) - January 21 (completed by HR) * Fall Enrollment - April 15 (completed by IR) * Finance - April 15 (completed by Business Office) * Graduation Rate Survey - April 15 (completed by IR) * Student Financial Aid - April 15 (completed by OFA) * Residence of Students - September 26 (completed by IR) The Student Right To Know report is also a part of IPEDS (completed by IR)		

Office of Institutional Research - Bibliography

Title	Student Transportation Needs - HACC - Midtown Survey	ID:	184
Author	Lum		
Timetable	non-repeating	Location	Midtown
Month	September	Semester	
Year	2008	Time Period	
Description	<p>Assess the transportation needs and challenges of students enrolled at the Midtown Center by survey. A total of 264 respondents were included and topics covered mode of transportation to Midtown, use of public transportation, and changes students would like to see enacted. Nearly all drive to the Midtown Center (94.7%) while few utilized public transportation (1.9%). Nearly three in five (59.1%) also enrolled for classes at the main campus (Hbg) and many would be more willing to attend main campus course if HACC shuttle were available (45.5%). Survey completed in conjunction with Midtown administrator (S. Ciotti).</p>		

Title	Payroll Office Assessment	ID:	180
Author	Lum		
Timetable	every five years	Location	college-wide
Month	September	Semester	
Year	2008	Time Period	2008 -
Description	<p>An assessment of the Payroll Office covering services, staffing, budget, facilities, technology, and management/organizational structure. A number of sources were employed to obtain needed information for this project. They included the College Data Book, facility records, Payroll staff interviews, survey of HACC's employees, and oral history of the office. A comprehensive report was written and responses from the Payroll staff are included in the final draft. Descriptive, bivariate (Chi Square), and multivariate (ANOVA) statistics were used to analyze the results of the survey.</p>		

Office of Institutional Research - Bibliography

Title	Viticulture and Enology Survey	ID:	178
Author	Lum		
Timetable	non-repeating	Location	Harrisburg
Month	June	Semester	
Year	2008	Time Period	
Description	Completed in cooperation with the BHET Division (L. LeFevre) and the PA Wine Marketing Board, the Viticulture & Enology Survey assessed the needs for developing a program to provide skilled labor for the PA wine industry. The sample included vineyard operators and managers of wineries in the middle Atlantic region. Topics covered included assessing present vineyard and winery production and staffing levels plus anticipated increases over the next five years. Results from this survey will be used to help determine whether there is sufficient demand/need to develop programs in support of the PA wine industry. Survey creation, administration, and data reporting only. No summary report completed by Research Office.		

Title	Video Course Evaluations	ID:	114
Author	Guidos & Kelsey	Confidential	
Timetable	sixteen-week terms	Location	college-wide
Month	May	Semester	
Year	2008	Time Period	2003 - 2008
Description	Student evaluation of faculty conducted each fall and spring semester. Paper forms are printed by the Research Office and distributed to faculty to be administered with the last test or assignment. Students complete the forms which are returned to the Research Office for scanning. After scanning, individual results are calculated using SPSS. Results are distributed electronically in PDF format, with copies going to the instructor and to the campus or division dean for non-tenured faculty.		

Office of Institutional Research - Bibliography

Title	Virtual Grade Analysis Report	ID:	168
Author	Mussoline	Confidential	
Timetable	annual	Location	Virtual
Month	June	Semester	
Year	2008	Time Period	2007 -
Description	Comparison of virtual course grades to college-wide classroom grades. The report is completed for both fall and spring terms. Results are sent to Senior Administrator and Assistant Administrator of Virtual Campus.		

Title	Physical Therapist Assistant Survey	ID:	177
Author	Lum		
Timetable	non-repeating	Location	Gettysburg
Month	March	Semester	
Year	2008	Time Period	
Description	A survey of health providers in south central PA to assess the need for a Physical Therapist Assistant program. Survey covered present services provided and also planned implementation or expansion of physical therapy (PT). Staffing needs, salary/wages, and suggestions regarding how the Gettysburg Campus could assist their organization and community in the PT area were covered. Survey creation, administration, and data reporting only. No summary report completed by Research Office.		

Office of Institutional Research - Bibliography

Title	Developmental Math Courses: Profile, Outcomes, and Tracking	ID:	176
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	January	Semester	
Year	2008	Time Period	
Description	Comprehensive review of HACC's developmental math students covering the 005, 010, 020, and 051 courses. This report serves in part as a follow-up to the "Developmental Math Report" completed in November of 2003. It provides a demographic profile, success rates (C grade or higher), and tracking for four, three, and two years. All new students enrolled in '0' level math courses for the Fall 2002, 2003, and 2004 terms are included in the study.		

Title	HACC Podcasting Survey (online)	ID:	158
Author	Kelsey		
Timetable	non-repeating	Location	college-wide
Month		Semester	Fall
Year	2007	Time Period	
Description	Students were asked whether they have used podcasting for their classes, the type of equipment (PC & mp3) they have, problems they encountered, frequency with which they podcasted, course attendance patterns for podcaster, perceived level of learning, and their satisfaction level with the podcasting option. Survey was conducted in cooperation with the IT Center. Survey creation, administration, and data reporting only. No summary report completed by Research Office.		

Office of Institutional Research - Bibliography

Title	York Center's Student Satisfaction Survey Report	ID:	173
Author	Kohler		
Timetable	every ten years	Location	York
Month	December	Semester	
Year	2007	Time Period	2007 -
Description	The York Center is in the process of applying for campus status with the PA Department of Education. An integral part of this process is to comply with the mandates of HACC's primary accrediting organization, the Middle States Association. Assessment of programs and services is a critical component of the accrediting process. As such, the Student Satisfaction Survey will help to fulfill the York Center's requirement to provide students an opportunity to evaluate their education and to make recommendations and comments which they believe will improve their learning experience.		

Title	Midtown Student Satisfaction Survey	ID:	183
Author	Lum		
Timetable	non-repeating	Location	Midtown
Month	November	Semester	
Year	2007	Time Period	
Description	Survey of Midtown Center students assessing their satisfaction with instruction, courses, physical facility, parking, student services, and other issues. Determined why they selected the Midtown Center, whether it was their first choice and changes they would like to see implemented. Selected demographics provided. A total of 93 students were included in this survey. Completed during the first term of operation at Midtown Center.		

Office of Institutional Research - Bibliography

Title	Biology/Life Science Program Assessment – Student Survey	ID:	172
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	November	Semester	
Year	2007	Time Period	
Description	The second of two Biology assessment surveys, current students enrolled in at least one biology course over a two year period (from 2005 to 2007) were included in the sample. Survey assessed the individual courses, instruction, lab, academic support, counseling/advising, and overall satisfaction. Comments and descriptive results provided. Completed in cooperation with the Biology Assessment Team. Survey creation, administration, and data reporting only. No summary report completed by Research Office.		

Title	Biology/Life Science Program Assessment – Graduate Survey	ID:	171
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	November	Semester	
Year	2007	Time Period	
Description	Completed in conjunction with the Biology Assessment Team (R. and W. Hairston), this survey was administered to all Biology/Life Science graduates from 2001 to 2007. Graduates provided assessment of specific courses, quality of instruction, counseling/advising, lab facility, transfer experience, and academic support. Descriptive results and comments/suggestions were provided to the Biology Department. Survey creation, administration, and data reporting only. No summary report completed by Research Office.		

Office of Institutional Research - Bibliography

Title Assessment of Counseling, Career, and Transfer Services **ID:** 170

Author Kohler

Timetable every five years **Location** college-wide

Month November **Semester**

Year 2007 **Time Period** 2007 -

Description A comprehensive report to meet the assessment requirements of HACC and Middle States. Covers changes over the past 5-10 years, staffing issues, facility needs, and services provided. Special emphasis is placed on student and staff evaluations of Counseling, Career, and Transfer Services.

Title IT Center Training Evaluation (online) **ID:** 160

Author Kelsey

Timetable upon request **Location** college-wide

Month September **Semester**

Year 2007 **Time Period** 2007 -

Description An ongoing survey which assesses training conducted by the IT Center. Evaluation of the class, instruction, expectations, and comprehension are covered. A comment and suggestion option is provided. Completed in cooperation with the IT Center. Survey creation and administration only. Survey is set up so IT can access results themselves. No summary report completed by Research Office.

Office of Institutional Research - Bibliography

Title	Sonography Program Faculty Evaluations	ID:	115
Author	Lum & Kelsey	Confidential	
Timetable	sixteen-week terms	Location	Harrisburg
Month	May	Semester	
Year	2007	Time Period	2003 - 2007
Description	Two instruments were developed to evaluate both faculty and the clinical experience in the Sonography Program. The faculty evaluation tool was a paper version and covered the course instruction, content, and lab. The clinical tool examined various aspects of this activity. The tools were developed to meet accrediting needs and were written by the Sonography Program and the Research Office.		

Title	Developmental English Tracking Study: Success Rates and Subsequent Course Outcomes	ID:	167
Author	Kohler		
Timetable	non-repeating	Location	college-wide
Month	May	Semester	
Year	2007	Time Period	
Description	Comprehensive review of HACC's developmental English students covering the 001, 002, 003, 050, and 051 courses. It provides a demographic profile, success rates (C grade or higher) for both developmental courses and selected subsequent courses, and tracking for all new students enrolled in '0' level English courses for the Fall 2000, 2001, and 2002 terms.		

Office of Institutional Research - Bibliography

Title	Traditional Care Planning & Concept Mapping Methodologies Follow-Up Study	ID:	166
Author	Lum	Confidential	
Timetable	non-repeating	Location	college-wide
Month	March	Semester	
Year	2007	Time Period	
Description	A follow-up study to the one completed in February 2006 (see Linear Care Planning & Concept Mapping Methodologies – Comparison of NLN Assessment & Evaluation), this study again compared two groups of LPN students to assess critical thinking skills development. The results confirmed the first study, as neither Traditional Care Planning (also known as Linear Care Planning) group achieved results significantly different from the Concept Mapping instructional methodology group as measured by the NLN’s Critical Thinking In Clinical Nursing Practice assessment tool. Again, descriptive & bivariate T-test statistics were employed in the data analysis.		

Office of Institutional Research - Bibliography

Title	Toledo Chemistry Placement Scores and Chemistry Course Study		ID:	164
Author	Lum			
Timetable	non-repeating	Location	college-wide	
Month	February	Semester		
Year	2007	Time Period		
Description	The study examined student placement in Chemistry 100 (Principle) and 101 (Gen Inorganic I) based on the Toledo Chemistry Placement Exam (TCPE). Special attention was given to determine whether the current cutoff score of 26 on the TCPE should be retained to place students in the Chemistry 100 or 101 course. Also, the level of mastery, as determined by requisite course enrollment was considered. In both cases the analysis employed chemistry course grades as the benchmark for evaluating the effectiveness of TCPE scores and mathematics enrollment as predictors. Students were drawn from the 2004-05 and 2005-06 academic years and included all who took the TCPE. A total of 173 completed the TCPE and subsequently 120 enrolled in either Chemistry 100 or 101.			

Title	Food Services Survey		ID:	165
Author	Lum			
Timetable	non-repeating	Location	Harrisburg	
Month	February	Semester		
Year	2007	Time Period		
Description	A survey of 189 Harrisburg Campus students assessing how they feel about current food options and changes they would like to see. Covers not only food choices but assesses quality of service, cost, and the physical location in the Student Center. Survey was completed in conjunction with the Business Services Division.			

Office of Institutional Research - Bibliography

Title	Learning Technology Survey	ID:	163
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	February	Semester	
Year	2007	Time Period	
Description	<p>Survey directed primarily at faculty covering use of and need for technology in the classroom and for faculty instructional needs. Topics included the use of the “Smart Classroom,” need for special technology tools, training requirements, computer labs, and comments/suggestions. The survey responses were reported in summary form only, with no formal report completed. The survey was drafted by Instructional Services and Training in cooperation with the Research Office.</p>		

Title	Enrollment and Credit Hour Projection Model	ID:	137
Author	Lum		Confidential
Timetable	upon request	Location	college-wide
Month		Semester	Spring
Year	2006	Time Period	
Description	<p>Projection model developed by the Research Office and used by the College-Wide Projection committee. Initially created for the Board of Trustees in October 2005, the model was expanded from headcount projections to include credit hour forecast. Modifications to model made by the Committee as needed. Projections completed for up to ten years, but emphasis placed on arriving at total for next fiscal year to assist in planning the college budget.</p>		

Office of Institutional Research - Bibliography

Title	Human Resources Office Assessment Survey	ID:	157
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	November	Semester	
Year	2006	Time Period	
Description	<p>Comprehensive survey assessment of the HR Office. The survey was sent to all HACC employees, and 389 surveys were returned. Topics covered included staffing and office services, hiring process, benefits, job performance appraisal, recruitment and searches, professional development/training, and general HR staff service ratings. An extensive employee comment section and demographic characteristics and job assignments were provided.</p>		

Title	Pollock Childcare Center Retention Study: Fall 2004 to Spring 2006	ID:	153
Author	Kohler		
Timetable	non-repeating	Location	Harrisburg
Month	August	Semester	
Year	2006	Time Period	
Description	<p>This report summarizes the retention rates for students utilizing child care services at the Harrisburg Campus. As a means of comparison, statistics are also provided for the college-wide population. Additionally, limited statistics are provided regarding the enrollment status of the population. The time period of interest for this study was from the Fall 2004 semester through the Spring 2006 semester. The study makes no effort to differentiate between new and returning students; however, non-returning students in any given period were compared with the graduation database to determine what percentage did not return because of graduation.</p>		

Office of Institutional Research - Bibliography

Title Wildwood Campus Middle States Student Satisfaction Survey **ID:** 156

Author Lum

Timetable every ten years **Location** Harrisburg

Month August **Semester**

Year 2006 **Time Period** 2006 -

Description Completed in conjunction with HACC's Middle States reaccrediting activities, this report reviewed the results of the Wildwood Campus student satisfaction survey. Areas assessed included instruction, student services and support, computer services, library, buildings and grounds, and others. A total of 658 students were randomly selected by class. Recommendations were made based on the survey findings.

Title Lancaster Middle States Student Satisfaction Survey **ID:** 155

Author Kohler

Timetable every ten years **Location** Lancaster

Month August **Semester**

Year 2006 **Time Period** 2006 -

Description This study assessed student satisfaction on a variety of topics. Included are classroom instruction, student services, physical plant, and educational goals.

Office of Institutional Research - Bibliography

Title Pollock Childcare Center Needs/Satisfaction Assessment Report: Spring 2006 **ID:** 154

Author Kohler

Timetable non-repeating **Location** Harrisburg

Month August **Semester**

Year 2006 **Time Period**

Description This report contains the findings of the Needs/Satisfaction Survey that was conducted by the Research Office on behalf of the Center. The study includes demographics relevant to the parents and children as well as satisfaction with services provided and other characteristics pertaining to the operation of the Center.

Title Dental Assisting Program Surveys **ID:** 150

Author Lum **Confidential**

Timetable non-repeating **Location** Harrisburg

Month July **Semester**

Year 2006 **Time Period**

Description Two Dental Assisting Program surveys were conducted as part of the reaccrediting requirement for the American Dental Association. Graduates were asked their evaluation of the program, future education plans, duties performed as DAs, and employment data. Employers were surveyed and asked to assess HACC graduates and their on-the-job performance. Also included were questions related to employment data and future staffing plans. The surveys were written by the Research Office in cooperation with the DA program.

Office of Institutional Research - Bibliography

Title	Bad Debt Summary Report	ID:	151
Author	Lum	Confidential	
Timetable	non-repeating	Location	college-wide
Month	July	Semester	
Year	2006	Time Period	
Description	Study of student bad debt from 1995 to 2005. This report, completed at the request of the Student Accounts Office, examined the pattern of student debt and the establishment of a “no pay” level whereby students are dropped from their courses. Both beginning of term and end of term balances were considered. In addition, a demographic profile of students holding a debt were presented. A set of recommendations was made based on the findings from the data analysis.		

Title	Lebanon Campus: Middle States Student Satisfaction Survey	ID:	148
Author	Kohler		
Timetable	non-repeating	Location	Lebanon
Month	June	Semester	
Year	2006	Time Period	
Description	This study assessed student satisfaction on a variety of topics. Included are classroom instruction, student services, physical plant, and educational goals.		

Office of Institutional Research - Bibliography

Title Health Information Technology Program Survey **ID:** 149

Author Lum

Timetable non-repeating **Location** college-wide

Month June **Semester**

Year 2006 **Time Period**

Description Survey of selected employers who have health information professionals on staff. The survey examined the current employment level and future plans related to Health Information staffing and included a detailed review of required credentials, job titles, skill requirements, and professional development needs. The survey was completed in conjunction with the assessment of HACC's HIT program.

Title Phlebotomy Technician Program Survey **ID:** 147

Author Lum

Timetable non-repeating **Location** Harrisburg

Month June **Semester**

Year 2006 **Time Period**

Description A survey of employers who retain phlebotomy technicians educated at HACC. Employers are asked about the quality of service provided and the level of mastery exhibited by HACC phlebotomy technicians. A review of duties plus current and future staffing needs was also incorporated into the survey. The survey was conducted by the Research Office in cooperation with the Phlebotomy Tech Program and was part of the program assessment requirement.

Office of Institutional Research - Bibliography

Title	Office of Civil Rights (OCR) and PDE Reports	ID:	4
Author	Lum & Mussoline	Confidential	
Timetable	annual	Location	college-wide
Month	May	Semester	
Year	2006	Time Period	1986 - 2006
Description	Completed annually, these reports cover three major topics: the composition of the governing board (by gender and ethnicity/race), the number of students who apply and enroll, and a seven year student progression which examines both persistence and graduation rates. These mandated reports are no longer required beginning in 2007.		

Title	Developmental Reading and Biology Course Achievements for Pre-Dental Hygiene, Pre-Nursing, Pre-Radiologic Technology, and Pre-Respiratory Care	ID:	145
Author	Kohler		
Timetable	non-repeating	Location	college-wide
Month	April	Semester	
Year	2006	Time Period	
Description	This study attempts to determine whether all developmental reading course requirements should be met prior to taking college-level Biology courses. Success in Biology 111 and 121 for specific Health majors did not appear to be conditioned on the successful completion of any or all reading requirements.		

Office of Institutional Research - Bibliography

Title	<input type="text" value="Lancaster Campus Library Assessment Surveys"/>	ID:	144
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="Lancaster"/>
Month	<input type="text" value="March"/>	Semester	<input type="text"/>
Year	<input type="text" value="2006"/>	Time Period	<input type="text"/>
Description	<input type="text" value="Three surveys were conducted in the fall and spring of the 2005-06 year which assessed the library at the Lancaster Campus. The surveys were written individually for students, faculty (both administered in the fall), and staff (administered in the spring). Respondents were asked to assess a variety of services and resources, including frequency of use, physical setting, and a comments/suggestions section. The surveys were written by the Research Office in cooperation with the Lancaster Campus Library staff. Surveys were administered in October 2005, and the report was completed in March 2006."/>		

Office of Institutional Research - Bibliography

Title Virtual Students: Counseling Contacts At The Lancaster Campus, Fall 2004 And Fall 2005 Semesters **ID:** 143

Author Kohler

Timetable non-repeating **Location** Lancaster

Month March **Semester**

Year 2006 **Time Period**

Description This study utilized data compiled by the counselors at the Lancaster Campus related to the number and type of students they provided service to for the Fall 2004 and 2005 semesters. The purpose of the study was to determine what impact virtual campus students were having on the workload of campus counselors. Even though the number of virtual students has increased, this study found that Lancaster Campus counselors are still primarily providing services to on-campus students. Based on the data reviewed, it can be concluded that appointments and walk-ins are becoming less popular in relation to other modes of service for students desiring to communicate with a Lancaster Campus counselor, but these modes still remain the most popular.

Title Linear Care Planning & Concept Mapping Methodologies – Comparison of NLN Assessment & Evaluation **ID:** 142

Author Lum **Confidential**

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 2006 **Time Period**

Description A study which assessed the critical thinking development of a group of LPN students taught under the Linear Care Planning (LCP) methodology versus a second group in which the Concept Mapping (CM) method was employed. The data analysis found that neither methodology produced clearly higher results as measured by the Critical Thinking In Clinical Nursing Practice assessment tool. The analysis employed both descriptive and the bivariate T-test.

Office of Institutional Research - Bibliography

Title Enrollment Analysis Review – An Update of the December 5, 2002 Report **ID:** 141

Author Kelsey

Timetable non-repeating **Location** college-wide

Month January **Semester**

Year 2006 **Time Period**

Description This report serves as an update to the December 5, 2002 Enrollment Analysis Review. The initial report reviewed data from Fall 2000 to Fall 2002. This report reviews data from Fall 2003 to Fall 2005.

Title Quantitative Measure Report **ID:** 123

Author Kelsey

Timetable annual **Location** college-wide

Month December **Semester**

Year 2005 **Time Period** 2004 - 2005

Description Data requested by a joint panel from the Pennsylvania Departments of Education and Labor & Industry. Intended to be used to assess student outcomes from state funded education programs. L&I was to analyze wage records for non-returning students from both credit and non-credit programs which receive state funding.

Office of Institutional Research - Bibliography

Title Migration of Students between Non-credit and Credit **ID:** 136

Author Kelsey

Timetable non-repeating **Location** college-wide

Month December **Semester**

Year 2005 **Time Period**

Description Migration of students between non-credit courses and credit courses broken down by Division and Academic Major. This migration report tracks all students enrolled in non-credit courses during the academic year beginning July 1, 2001 and ending June 30, 2002 (Summer II, 2001 through Summer I, 2002) to determine their credit enrollment status (i.e. whether they enrolled in credit before or after non-credit enrollment). Enrollment records from Spring 1999 through Fall 2005 were examined to identify migration trends.

Title Student Headcount Projections (Credit) **ID:** 135

Author Lum **Confidential**

Timetable non-repeating **Location** college-wide

Month October **Semester**

Year 2005 **Time Period**

Description Enrollment projection model to the year 2015. The model was developed for the Board of Trustees and general use by the college community and is benchmarked by historical enrollment data. Projections are based on HS graduate yield rates, new adult enrollment totals, returning FT and PT students from benchmark fall term to the next fall term, and continuing student totals. Adjustments were made for Virtual Campus enrollments (subtraction) to account for students assigned to an approved campus but registered for VC courses only. Projections can be updated as needed. The projection model was completed for the Harrisburg, Gettysburg, Lancaster, Lebanon, and York locations.

Office of Institutional Research - Bibliography

Title	HACC First-time Students: Characteristics and Academic Progress	ID:	77
Author	Guidos & Kelsey		
Timetable	every other year	Location	college-wide
Month	July	Semester	
Year	2005	Time Period	1999 - 2005
Description	This report summarizes the academic experiences of first-time students at HACC. It portrays demographic and educational characteristics and describes the educational outcomes over a period of years for several of the cohorts.		

Title	RN Graduate Nursing Educator Development Survey and Millersville University Nursing Educator Development Survey	ID:	134
Author	Lum	Confidential	
Timetable	non-repeating	Location	Lancaster
Month	April	Semester	
Year	2005	Time Period	
Description	Two surveys were completed in cooperation with the Lancaster Campus Nursing Program and the Nursing Department at Millersville University (MU). The purpose of the surveys was twofold. One was to determine the level of interest HACC AA degree RNs had in continuing their education at MU to earn a BSN. The second goal was to determine the level of interest in MU's BSN degree holders to earn a Masters in Nursing and to teach nursing at HACC. The surveys were written by the Research Office in conjunction with the Lancaster Campus nursing faculty and the Nursing Department at MU.		

Office of Institutional Research - Bibliography

Title	Title III Performance Measures	ID:	133
Author	Kelsey	Confidential	
Timetable	non-repeating	Location	college-wide
Month	February	Semester	
Year	2005	Time Period	
Description	Compiled course outcomes data to support the reporting requirements for a Title III grant funding computer-aided instruction in developmental math and English.		

Title	Gettysburg Campus Middle States Student Satisfaction Survey Report	ID:	132
Author	Lum		
Timetable	every ten years	Location	Gettysburg
Month	January	Semester	
Year	2005	Time Period	2005 -
Description	As part of HACC's Middle States reaccrediting activities, the student satisfaction survey was completed at the Gettysburg Campus. The survey provided students with an opportunity to assess various aspects of their HACC education. Areas covered included instruction and programs, student services, library, physical plant, support, a general issues section, and other topics. Recommendations were made based on the survey findings. A total of 320 students were randomly selected by class and included in this study.		

Office of Institutional Research - Bibliography

Title Friday Summer Services Survey – Human Resources **ID:** 131

Author Lum

Timetable non-repeating **Location** Harrisburg

Month November **Semester**

Year 2004 **Time Period**

Description Survey of employees required to provide Friday services at the college during the summer months. Respondents were asked to assess the value of Friday services, the number of students served, and staffing levels. Demographics were provided by the 130 respondents at the Harrisburg Campus only.

Title Master Student Course Evaluation **ID:** 130

Author Lum

Timetable non-repeating **Location** college-wide

Month June **Semester**

Year 2004 **Time Period**

Description Assessment of the Master Student Course (HD 103) by tracking students over time and measuring levels of persistence and academic achievement (e.g. GPA). A pre- and post-course questionnaire was administered and t-Tests were conducted to determine the impact of this course on students. Nearly all (91.5%) MS students were enrolled in at least one developmental course and four in five (82.1%) persisted for two or more terms. These and other highlights were given as well as a set of recommendations.

Office of Institutional Research - Bibliography

Title Bachelor's Degree Completion Survey **ID:** 128

Author Lum

Timetable non-repeating **Location** Gettysburg

Month May **Semester**

Year 2004 **Time Period**

Description Completed in cooperation with Shippensburg University, the survey of Gettysburg students focused on determining the level of interest in completing the BA degree and factors affecting this decision. Results were used by Shippensburg to offer BA degree transfer programs of greatest interest at the Gettysburg Campus. Assessment of required services, scheduling, and selected demographics were provided. The survey was written by the Research Office in cooperation with the Gettysburg Campus and Shippensburg University.

Title Alcohol and Drug Education Survey **ID:** 127

Author Lum

Timetable non-repeating **Location** college-wide

Month April **Semester**

Year 2004 **Time Period**

Description A survey of randomly selected HACC students that reviewed their use of drugs and/or alcohol. Questions covered use of alcohol and/or drugs, frequency of use, and services and support at HACC that are used as well as those they would like to see implemented. Demographic information was included. A data summary was provided without a formal written report. The survey was written by the Research Office in cooperation with Student Life and the PA Campus Community Coalition.

Office of Institutional Research - Bibliography

Title Early Retirement Survey – Human Resources **ID:** 126

Author Lum **Confidential**

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 2004 **Time Period**

Description Survey of faculty and staff to determine interest in an early retirement option and what respondents would like in such a package. Issues such as retirement age, intent, and incentives were covered. The 48 respondents came from a pool that included only FT employees 50 years of age or older.

Title National Governors Association Assessment **ID:** 125

Author Kelsey **Confidential**

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 2004 **Time Period**

Description Provided data on participation and outcomes of adults in training and postsecondary education for the National Governors Association.

Office of Institutional Research - Bibliography

Title	Supervisor Evaluation of the Halogen System	ID:	119
Author	Lum	Confidential	
Timetable	non-repeating	Location	college-wide
Month	November	Semester	
Year	2003	Time Period	
Description	Survey covering various aspects of the Halogen Appraisal System (HACC employee evaluation system). The instrument covered supervisors' support of the online system, various aspects of the evaluation program, and their views regarding a merit-based salary program. A total of 49 supervisors responded. The survey was sponsored by the Performance Appraisal Task Force.		

Title	Employee Evaluation of the Halogen System	ID:	118
Author	Lum	Confidential	
Timetable	non-repeating	Location	college-wide
Month	October	Semester	
Year	2003	Time Period	
Description	FT employees were afforded an opportunity to evaluate the online Halogen Appraisal System. This instrument covered the ease of use, job performance rating scale, supervisors' response, merit pay, and comments/suggestions. A total of 212 FT employees responded. The survey was sponsored by the Performance Appraisal Task Force.		

Office of Institutional Research - Bibliography

Title Low Enrollment Report **ID:** 105

Author Lum

Timetable non-repeating **Location** college-wide

Month October **Semester**

Year 2002 **Time Period**

Description A report which analyzed all active Fall 2002 courses for low enrollment. Low enrollment, for the purpose of this study, was defined as classes with fewer than ten students. The results were sorted by campus and division. Also, video and internet courses were included in a separate count. The results showed that 17.0% of all courses (not including video or internet) enrolled fewer than ten students.

Title Tuition Assistance Program for the Unemployed Worker Report (TAUW) **ID:** 103

Author Lum

Timetable non-repeating **Location** college-wide

Month September **Semester**

Year 2002 **Time Period**

Description Due to increased unemployment in 2001 and 2002, HACC initiated a tuition assistance program. This allows citizens in HACC's service region who lost their FT job to return to school to enhance their career skills or move to another career. This report, based on the findings of the TAUW survey, examined students' goals and career choices, the impact the TAUW Program had in their decision to enroll at HACC, their assessment of the TAUW Program, and how they learned of the program. A total of 92 surveys (out of 202 or 45.5%) were returned.

Office of Institutional Research - Bibliography

Title Fall 2000, 2001 & 2002 Enrollment Analysis **ID:** 104

Author Guidos & Kelsey

Timetable non-repeating **Location** college-wide

Month September **Semester**

Year 2002 **Time Period**

Description The purpose of this analysis was to investigate patterns of student registration at the college to ascertain how enrollment occurs before the start of each semester. Among the patterns identified were those which showed the types of students enrolling, the numbers enrolling, the time when students were enrolling, the type of students applying to HACC, and the timing of applying to HACC. These indicators were used to construct performance measures to indicate rates of enrollment by time and student type.

Title Gettysburg Campus Survey **ID:** 102

Author Lum

Timetable non-repeating **Location** Gettysburg

Month July **Semester**

Year 2002 **Time Period**

Description The Gettysburg Campus experienced rapid increases in enrollment in the 2001-02 academic year. This report was based on the responses of 266 Gettysburg students randomly selected by class. Topics covered included why students selected the Gettysburg Campus, their educational goal, their assessment of both academic and support services, evaluation of faculty and staff, and other issues. Overall, student responses were very positive of the educational experience at the Gettysburg Campus.

Office of Institutional Research - Bibliography

Title	<input type="text" value="Graduate Time Study"/>	ID:	101
Author	<input type="text" value="Guidos & Kelsey"/>		
Timetable	<input type="text" value="upon request"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="May"/>	Semester	<input type="text"/>
Year	<input type="text" value="2002"/>	Time Period	<input type="text" value="1994 -"/>
Description	<input type="text" value="This study looks at the time it takes students to complete their degrees and examines whether over the years, students are requiring a longer time for completion. First study was completed for 1991-1992. The second study was generated using the years 1990-2001."/>		

Title	<input type="text" value="Adjunct Faculty Report"/>	ID:	100
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="May"/>	Semester	<input type="text"/>
Year	<input type="text" value="2002"/>	Time Period	<input type="text"/>
Description	<input type="text" value="Completed as part of the college's ongoing assessment charge, the Adjunct Faculty Report examined a variety of issues and concerns affecting this population. Topics covered included adjunct faculty perceptions and roles in governance, instruction and academic support topics, faculty developmental needs, employment policy and evaluation, and others. Information was based on a survey conducted by the Research Office in cooperation with the Adjunct Faculty Organization and Middle States Committee."/>		

Office of Institutional Research - Bibliography

Title	<input type="text" value="Banner ID Survey"/>	ID:	99
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="March"/>	Semester	<input type="text"/>
Year	<input type="text" value="2002"/>	Time Period	<input type="text"/>
Description	<input type="text" value="Survey of all faculty and staff asking what form of identification option was preferred for use in the new administrative software system and for other HACC activities. Options included social security number, system generated ID, or HACC-defined ID. A total of 430 responded and the results were used to adopt a HACC-defined ID system. A summary report and data results were produced for the College Project Priority Team."/>		

Title	<input type="text" value="New Student Report"/>	ID:	98
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="January"/>	Semester	<input type="text"/>
Year	<input type="text" value="2002"/>	Time Period	<input type="text"/>
Description	<input type="text" value="A survey of 1589 new students completed in the Fall 2000 term. Survey was administered during student orientation with traditional age (First Choice) and adult students (New Beginnings). Topics covered included educational goals, admissions experience, college life, perception of HACC, personal values, and others. A demographic profile is provided. Completed in cooperation with the Admissions Office."/>		

Office of Institutional Research - Bibliography

Title	HACC Classified Staff Survey	ID:	94
Author	Guidos		
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	2001	Time Period	
Description	<p>This report presents the results of a survey of classified staff at Harrisburg Area Community College. Four separate surveys were conducted in Spring 2001 of all employees at HACC, including full-time faculty, part-time faculty, administrative and professional staff, and classified staff. The purpose of the surveys was to assess employee satisfaction with their work environment, obtain their viewpoints about the administration of, communication in, and organization of HACC, and assess classified staff opinions of the overall functioning of the College.</p>		

Title	Dental Staffing Survey	ID:	93
Author	Lum		Confidential
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	2001	Time Period	
Description	<p>A survey of dentists and dental offices that focused on current staffing levels and future staffing needs for dental hygienists and assistants. The survey covered Lancaster, Lebanon, Berks, Chester, Schuylkill, and York Counties. Employment information related to salaries & benefits and recruitment & retention of dental professionals was also included. The survey was completed in cooperation with the Dental Programs and Lancaster Campus.</p>		

Office of Institutional Research - Bibliography

Title Records Office Assessment Audit **ID:** 190

Author Guidos & Kohler

Timetable every five years **Location** college-wide

Month December **Semester**

Year 2001 **Time Period** 2001 -

Description Includes survey results based on faculty satisfaction with grade reporting, student satisfaction with graduation application, transcript request, and transcript.

Title A Portrait of HACC's Wildwood Campus Student Body **ID:** 92

Author Lum

Timetable non-repeating **Location** Harrisburg

Month May **Semester**

Year 2001 **Time Period**

Description In 1999, the American Association of Community Colleges (AACC) and ACT, Inc. conducted a survey of over 100,000 students at 245 community colleges from 41 states across the nation. The purpose of the survey was to assess the community college student population with a focus on four main areas: Access, Learning and Satisfaction, Expected Outcomes and Intent, and Transitions. As a chance to obtain some valuable information on its student enrollment, Harrisburg Area Community College participated in the Faces of the Future survey administered by ACT, Inc. This report presents the results of the survey of 486 credit students who completed the survey during the Fall 1999 semester at HACC.

Office of Institutional Research - Bibliography

Title	Full-time Faculty Survey Summary Report	ID:	188
Author	Guidos & Lum		
Timetable	every ten years	Location	college-wide
Month	April	Semester	
Year	2001	Time Period	1995 -
Description	A survey of all full-time faculty covering various aspects of their professional work life. Included are governance, instruction, computers, library, learning support, diversity, faculty development and evaluation, student services, and general issues and demographics. A total of 112 surveys were returned (59.9% response rate). The survey was written by the Research Office in conjunction with the Middle States committee and Faculty Council. The results were used primarily to address Middle State's accrediting needs.		

Title	Financial Aid Services Assessment Report	ID:	91
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	2000	Time Period	
Description	A comprehensive report completed to meet the assessment requirements of HACC and Middle States. Covers changes over the past ten years, staffing issues, facility needs, and services provided. Special emphasis placed on student evaluation of the Financial Aid Services Office and whether this differed from campus to campus. Much of the student satisfaction information was obtained by two surveys – one of walk-ins plus a detailed survey of randomly selected students receiving financial aid for a specific semester.		

Office of Institutional Research - Bibliography

Title Weekend College Survey **ID:** 89

Author Lum

Timetable non-repeating **Location** college-wide

Month July **Semester**

Year 2000 **Time Period**

Description A survey of HACC's initial student group enrolled in the Weekend College. Demographic information obtained plus other courses these students may have been enrolled in. Also, educational goals, why students selected the Weekend College format, future plans, and satisfaction with the instruction and services available were reviewed. Students provided overall evaluation and listed programs and services they would like made available in the Weekend College.

Title The Flow of Students at HACC: Student Patterns of Enrollment and Reasons for Leaving **ID:** 90

Author Lum

Timetable non-repeating **Location** college-wide

Month July **Semester**

Year 2000 **Time Period**

Description This study presents the results of a survey of students who left the College within four semesters of first enrolling at HACC. It describes the retention patterns and academic progress of the Fall 1998 cohort of new students at HACC through the Spring 2000 semester. The main purpose of this study was to determine the reasons why students left HACC and to gauge whether they were able to meet their educational goals. This report also examined enrollment patterns of different student groups (by age, race, gender, academic status, etc.). This analysis, along with the survey results, shows that student retention and enrollment is highly related to student age, academic achievement during the first semester, and student goals.

Office of Institutional Research - Bibliography

Title Office of Veterans Affairs Assessment Report **ID:** 88

Author Lum

Timetable non-repeating **Location** college-wide

Month May **Semester**

Year 2000 **Time Period**

Description A comprehensive report completed to meet the assessment guideline of HACC and Middle States. Topics covered include staffing, facilities, and changes over the past ten years. Special emphasis placed on student satisfaction with services provided and differences between Wildwood Campus and the branches. Much of the data came from both a survey of veterans registered at HACC plus a demographic profile of all veterans enrolled for a specific semester. Recommendations provided plus administrator's response to report.

Title Academic Performance of Recent High School Graduates (PowerPoint Presentation) **ID:** 86

Author Guidos

Timetable non-repeating **Location** college-wide

Month April **Semester**

Year 2000 **Time Period**

Description This presentation described the first semester academic performance of recent high school graduates who enrolled at HACC in the Fall 1999 semester. Patterns of course scheduling were analyzed to determine which combination of courses resulted in better academic success in terms of grades and number of credits completed.

Office of Institutional Research - Bibliography

Title **ID:** 87

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Title **ID:** 85

Author

Timetable **Location**

Month **Semester**

Year **Time Period**

Description

Office of Institutional Research - Bibliography

Title Help Desk Survey **ID:** 76

Author Lum

Timetable non-repeating **Location** college-wide

Month **Semester** Spring

Year 1999 **Time Period**

Description A survey of faculty and staff to determine how they felt about the quality of service provided by HACC's Computer Services "Help Desk". A number of common computer problems were listed and respondents were asked to indicate the frequency they encountered these difficulties. Also, an assessment was made regarding the speed and quality of help received and whether the staff was courteous and competent. Satisfaction with the Help Desk plus general demographics were also reviewed.

Title Lancaster County Student Survey **ID:** 75

Author Guidos

Timetable non-repeating **Location** Lancaster

Month **Semester** Fall

Year 1999 **Time Period**

Description A survey of Lancaster County students which examined the type of programs and services of greatest need and/or interest. Also, students were asked their educational goals, work status, and favorite instructional format (i.e. video, internet, traditional). A section is devoted to their assessment of a variety of services (e.g. registration and counseling) and the current availability of courses. Survey was completed as part of the planning process for the new Lancaster Campus building. Also used by the Alumni Office to assist in the planning and building of the permanent site plus to enhance services for Lancaster graduates.

Office of Institutional Research - Bibliography

Title	AACC – Faces of The Future Survey	ID:	74
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month		Semester	Fall
Year	1999	Time Period	
Description	<p>An AACC/ACT sponsored survey which provides a comprehensive review of HACC students. Survey was written by AACC and ACT. HACC was one of nearly 250 public community colleges to participate in the initial study. Topics in survey included general background (demographics) information, employment background, educational background, and current college experience. Also, HACC elected to utilize the ten optional questions addressing local concerns. Data analysis and preliminary results provided to each school by AACC/ACT. A summary report will be written by the Research Office and should be available in the 2000-01 school year.</p>		

Title	Legal Assistant Program – Graduate Survey	ID:	83
Author	Lum		Confidential
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	1999	Time Period	
Description	<p>An additional survey completed in conjunction with the 6 and 24-Month Graduate Follow-Up reviews. This specialized survey complied with the requirements of the American Bar Association reaccreditation efforts. Graduates were asked to rate specific aspects of their program plus give current employment status and employers. Separate survey completed for employers also which examined their evaluation of HACC Legal Assistant graduates.</p>		

Office of Institutional Research - Bibliography

Title Mentoring Program for Male Students of Color (PowerPoint Presentation) **ID:** 82

Author Guidos

Timetable non-repeating **Location** college-wide

Month November **Semester**

Year 1999 **Time Period**

Description This presentation included information on the number of male minorities enrolling at HACC over a series of years.

Title Counselor Walk-In Appointment Survey **ID:** 81

Author Guidos

Timetable non-repeating **Location** college-wide

Month August **Semester**

Year 1999 **Time Period**

Description This survey of students who did not make appointments to meet with counselors was conducted in conjunction with the Counseling Assessment Team.

Office of Institutional Research - Bibliography

Title	Student Usage and Perceptions of HACC Counseling Services	ID:	80
Author	Guidos		
Timetable	non-repeating	Location	college-wide
Month	June	Semester	
Year	1999	Time Period	
Description	The survey was completed to meet the needs of the counseling assessment team during the Fall 1998 semester at HACC. Students met with counselors mainly for help in course selection and information about admissions and careers/majors. They found times convenient to them and within a short time of their initial request. The majority of students were satisfied with both their meetings and any necessary follow-up.		

Title	Revision and Updating Academic Calendar	ID:	79
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	April	Semester	
Year	1999	Time Period	
Description	Revising and updating Academic Calendar. The review process was started to again employ the calendar as a college-wide planning tool. Currently being reviewed by the president and other administrators, the deadlines and activities will likely be adjusted to conform with the proposed college-wide Master Plan plus other regulations and requirements that all departments, divisions, and/or offices must address. The return to the possible use of the Academic Calendar was initiated by the President's Office.		

Office of Institutional Research - Bibliography

Title	Off Campus Survey	ID:	65
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month		Semester	Fall
Year	1998	Time Period	
Description	Comprehensive report based on survey of off-campus students. Provides a demographic profile, reasons why they selected off-campus course(s), and assessment of services either provided or those they would like made available. Students' interest in non-traditional instructional format (e.g. video and internet courses) was also included in the analysis.		

Title	Gettysburg Center – Programs/Services Survey – Students and Residents - Programs and Training Survey – Businesses	ID:	66
Author	Lum		
Timetable	non-repeating	Location	Gettysburg
Month		Semester	Fall
Year	1998	Time Period	
Description	A series of three surveys to determine the type of programs and services students, residences, and businesses would like to see offered at the Gettysburg center. Questions related to non-traditional instructional format (e.g. internet courses) plus the degree of interest in various programs (i.e. AA degree, certificate, or diploma) were also posed. The surveys were part of the Gettysburg Center's application to PDE for the granting of branch campus status.		

Office of Institutional Research - Bibliography

Title	<input type="text" value="New Schedule Book"/>	ID:	67
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text"/>	Semester	<input type="text" value="Spring"/>
Year	<input type="text" value="1998"/>	Time Period	<input type="text"/>
Description	<input type="text" value="A survey conducted to assess how students felt about the new format for the Summer/Fall Course Schedule Book (1998). Students were asked whether they had enrolled before, time they generally scheduled classes, enrollment status, and how they utilized the schedule book. Special emphasis was placed on the evaluation of the book itself and how well it addressed issues such as organization/usefulness of the calendar, maps, and other information items."/>		

Title	<input type="text" value="Delayed Opening Survey"/>	ID:	64
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text"/>	Semester	<input type="text" value="Fall"/>
Year	<input type="text" value="1998"/>	Time Period	<input type="text"/>
Description	<input type="text" value="The survey reviewed various delayed opening options during time of inclement weather. Students were asked which option they favored, how they felt about present policy, and what policy they would support to make up snow days. Most students generally wanted to maintain present policy. A number of demographics were included to determine group differences and provide general profile of respondents."/>		

Office of Institutional Research - Bibliography

Title Early Admission Students at HACC **ID:** 73

Author Guidos

Timetable non-repeating **Location** college-wide

Month November **Semester**

Year 1998 **Time Period**

Description This survey of 210 students who enrolled as early-admit students at HACC between 1994 and 1998 found they were very satisfied with the program and benefited from it at senior colleges and universities.

Title Spring 1998 Lancaster Childcare Survey Report **ID:** 72

Author Guidos

Timetable non-repeating **Location** Lancaster

Month September **Semester**

Year 1998 **Time Period**

Description To meet student needs, the Office of Institutional Research and Planning conducted a survey to determine student opinions on the need for a childcare facility at the campus, student support for a center, and potential users of a childcare center. Generally, students supported such a center, especially female students and those with children. Most respondents with current childcare needs and those who anticipated future childcare needs reported they would use the service.

Office of Institutional Research - Bibliography

Title	UCLA Survey of First Time HACC Students	ID:	70
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	May	Semester	
Year	1998	Time Period	
Description	The initial year of HACC's participation in the national UCLA Student Information survey. UCLA waived cost of survey plus fees for the basic report. The survey evaluated a variety of issues including educational goals, position on a number of national issues (e.g. abortion and gun control), and reasons for enrolling in college. Extensive demographic data available which provides an avenue to determine group differences. Over 700 new students participated during their orientation meeting at HACC. Sample drawn from Fall 1996 matriculates.		

Title	Lebanon Campus Spring 1998 Enrollment Analysis	ID:	71
Author	Lum		
Timetable	non-repeating	Location	Lebanon
Month	May	Semester	
Year	1998	Time Period	
Description	An analysis of the Lebanon Campus enrollment for the Spring 1998 semester was completed. The 20% plus increase in total headcount and FTE provided the impetus for this report. The proportion of returning, transfer, and first time students from 1998 will be matched to those from 1997. In addition, other demographic variables and program data will be included.		

Office of Institutional Research - Bibliography

Title Internet Course Survey **ID:** 69

Author Guidos

Timetable non-repeating **Location** college-wide

Month March **Semester**

Year 1998 **Time Period**

Description Noncredit, credit, and video course students were surveyed to determine their interest in Internet courses and to assess current student computer skills. Overall, 43% of the students reported they were interested in courses offered over the Internet. Students who would benefit most from the convenience of Internet courses, i.e., part-time, older, and employed students, were most interested in these types of courses. Courses which relate to computers were the most common topics in which students were interested.

Title Characteristics and Enrollment Patterns of New Students at HACC (PowerPoint Presentation) **ID:** 68

Author Guidos

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 1998 **Time Period**

Description This PowerPoint presentation presented demographic characteristics of the Fall 1994 through Fall 1997 classes of new students at HACC and examined their retention, graduation and academic progress as of the Spring 1998 semester.

Office of Institutional Research - Bibliography

Title	<input type="text" value="Minority Student Enrollment and Retention at HACC"/>	ID:	63
Author	<input type="text" value="Guidos"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="October"/>	Semester	<input type="text"/>
Year	<input type="text" value="1997"/>	Time Period	<input type="text"/>
Description	<p>About 14% of all students who enter HACC in the fall semester are minority students, and the largest segment of these are African American students. The number of minority students enrolling at the college increased between Fall 1994 and Fall 1996. Asian American students achieved the greatest academic success at HACC in terms of retention, but minority students overall did not achieve the same graduation rates as White NonHispanic students. In addition African American and Hispanic students generally did not achieve the same retention rates, academic standing, or graduation rates as Asian American and White NonHispanic students.</p>		

Title	<input type="text" value="Late Spring Semester Re-enrollment"/>	ID:	62
Author	<input type="text" value="Guidos"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="July"/>	Semester	<input type="text"/>
Year	<input type="text" value="1997"/>	Time Period	<input type="text"/>
Description	<p>This study examined the number of students enrolled in the Late Spring semester and determined how many also registered or were registered for the regular spring semester. In addition to finding the number who enrolled for both semesters, the study included the number of credits carried, credits earned, and GPA for this group. Finally, a demographic profile was presented which included gender, age, and ethnicity/race. This report helped HACC better understand who are being served by the Late Spring semester and their level of academic achievement.</p>		

Office of Institutional Research - Bibliography

Title Late Registration and Student Performance **ID:** 61

Author Lum

Timetable non-repeating **Location** college-wide

Month June **Semester**

Year 1997 **Time Period**

Description The report investigated the academic performance of students who registered after the start of Spring 1996 classes. It determined whether their achievement level (as measured by credits carried, credits earned and semester GPA) equaled that of their peers who enrolled prior to the late registration period. Other factors examined included gender, age, ethnicity/race, financial aid, and cumulative GPA. Results employed to consider changes to current late registration policy.

Title Non-Credit Survey - Gettysburg Center **ID:** 60

Author Lum

Timetable non-repeating **Location** Gettysburg

Month April **Semester**

Year 1997 **Time Period**

Description This survey was sent to all businesses who are members of the Gettysburg Chamber of Commerce. The primary purpose was to assess the training needs of local businesses. Also, the survey provided an avenue to promote HACC's non-credit operations and to improve programs and services to the local community.

Office of Institutional Research - Bibliography

Title	Review of Chemistry 121 & 101 Outcomes and Assessment of The Toledo Chemistry Placement Exam	ID:	59
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	April	Semester	
Year	1997	Time Period	
Description	Student's scores on the Toledo Chemistry Placement test were matched to their subsequent course achievement in their initial chemistry course. The primary purpose of this study was to determine whether the Toledo exam effectively placed students in the proper chemistry course. Toledo scores were also matched to grades in math, plus the study examined the level of mastery in math and the impact this had on course performance in Chemistry 121 and 101.		

Title	Women's Center Survey	ID:	58
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	1996	Time Period	
Description	Two surveys were conducted which assessed the feasibility of and support for a Women's Center at HACC. One survey was completed with all of the HACC's fulltime faculty and staff. Additionally, a sample was also drawn of students for the second survey. Topics on the survey included childcare, family planning, abuse and discrimination, self-awareness, and health and human services. Draft of survey written by the Women's Issues Subcommittee, Diversity Task Force. This group will submit written report, summary of results, and recommendations to the college community.		

Office of Institutional Research - Bibliography

Title	An Assessment of English & Math Placement & Accompanying Achievement Levels	ID:	57
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	1996	Time Period	
Description	An assessment of the Computer Placement Test (CPT) and subsequent course performance in English and math. The primary goal of this study was to determine whether the cut-off scores were effective in placing students. Course grades were matched to the various cut-off score ranges and the proportion of those who earned a "C" grade or higher was employed as the primary measure. Certainly other factors come into play which greatly affect course outcomes but this provided a measure, albeit limited, in assessing whether CPT cut-off scores should be adjusted.		

Title	Lebanon County Business Training Survey	ID:	56
Author	Lum		
Timetable	non-repeating	Location	Lebanon
Month	September	Semester	
Year	1996	Time Period	
Description	Survey of the Lebanon County business community to assess their training needs. Conducted in cooperation with the Lebanon Campus Task Force, the results will be utilized to enhance educational services to this segment of the Lebanon community. Special emphasis is placed on the non-credit operation.		

Office of Institutional Research - Bibliography

Title	Health Care Needs Survey Report	ID:	55
Author	Guidos		
Timetable	non-repeating	Location	college-wide
Month	May	Semester	
Year	1996	Time Period	
Description	This survey assessed students' satisfaction of current policies and procedures related to on-campus health care needs. Also, student support for the establishment of a Health Care Center was examined as well as their willingness to pay a health care fee. This study conducted at the request of the Student Services Division in response to concerns raised by a member of the Board of Delegates. A list of recommendations accompanied report.		

Title	Student Evaluation of Educational Quality (SEEQ) pilot program	ID:	50
Author	Guidos & Lum	Confidential	
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	1995	Time Period	
Description	A pilot program of the "Student Evaluation of Educational Quality" instrument was initiated during the Fall 1995 semester. Over 900 sections participated involving all adjuncts and more than 80 fulltime faculty members. The SEEQ instrument is the new student evaluation questionnaire and was employed in addition to the "Purdue System." For the first time, comparison data (e.g. college-wide, division, and discipline) accompanied individual results. The pilot program continued during the Spring 1996 semester and was subsequently approved by Faculty Council as the primary evaluation tool.		

Office of Institutional Research - Bibliography

Title	<input type="text" value="Add/Drop Center Survey"/>	ID:	51
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="December"/>	Semester	<input type="text"/>
Year	<input type="text" value="1995"/>	Time Period	<input type="text"/>
Description	<input type="text" value="An assessment completed in cooperation with the Registration Office, this survey examined why students utilized the Add/Drop Center and their level of satisfaction. The Add/Drop Center was established during the Fall 1995 semester to better address students' scheduling needs during the first week of classes. The Research Office tabulated results only. Members of the Registration and Counseling Offices completed the analysis, wrote the report, and made recommendations."/>		

Title	<input type="text" value="Course Success Chart"/>	ID:	52
Author	<input type="text" value="Lum"/>	Confidential	
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="December"/>	Semester	<input type="text"/>
Year	<input type="text" value="1995"/>	Time Period	<input type="text"/>
Description	<input academic="" advising="" and="" approval="" assist="" available="" by="" c"="" chart="" college-wide="" college-wide.="" councils."="" counselors="" courses="" currently="" data="" distribution="" examined="" faculty="" for="" grade="" higher="" not="" or="" pending="" provided="" selected="" students.="" this="" to="" type="text" value="The success rate, defined as earning a " was="" when=""/>		

Office of Institutional Research - Bibliography

Title Gettysburg Student Satisfaction Survey Report **ID:** 53

Author Guidos & Lum

Timetable non-repeating **Location** Gettysburg

Month December **Semester**

Year 1995 **Time Period**

Description Reflecting earlier studies completed at the Lancaster, Lebanon, and Wildwood Campuses, this survey assessed student satisfaction on a variety of topics. Included are instruction, student services, physical plant, and educational goals. Report completed in part to support HACC's Middle States efforts.

Title Adjunct Faculty Survey **ID:** 48

Author Lum

Timetable non-repeating **Location** college-wide

Month October **Semester**

Year 1995 **Time Period**

Description A survey of all adjunct faculty was completed during the Spring 1995 semester. Out of 404 surveys mailed, a total of 131 (32.4%) were returned. Adjuncts were asked about their level of satisfaction and attitude toward a variety of issues affecting their work life at HACC. Topics included faculty development, governance, instruction and library, diversity, evaluation, and a general question section which focused on their HACC and overall teaching career plus the physical environment in which they work. Also, a detailed section comparing the adjunct results with those of the full-time faculty, using questions common to both surveys, was an integral part of this study. Demographic data provided the basis to examine group differences.

Office of Institutional Research - Bibliography

Title	Wildwood Student Satisfaction, Spring 1995	ID:	47
Author	Lum		
Timetable	non-repeating	Location	Harrisburg
Month	September	Semester	
Year	1995	Time Period	
Description	As part of the process of reaccreditation at HACC, the Office of Institutional Research conducted a survey of students enrolled at the Wildwood Campus during the Spring 1995 semester, in order to determine their satisfaction with their experiences at the college. The survey, which included responses from 899 students in 47 classes, provides a portrait of the student body and of their satisfaction with instruction in the classroom, support services across the campus, and the total campus environment. Generally, students were satisfied with their experience at HACC. Students felt faculty were interested in their success and were available for assistance outside of class, and a great many believed their courses were challenging. In addition, students generally rated course resources and the grading system as good. They were somewhat uncertain about the fairness and utility of faculty evaluations though, and had some problems with faculty advising. Overall, the survey found the majority of students were satisfied with their experiences at HACC and that most students felt they were treated well. However, respondents also identified problems with the services provided by the college in certain areas, and these are the issues on which HACC staff, faculty, and administrators will need to work in the future.		

Office of Institutional Research - Bibliography

Title	Computer Use and Literacy, 1993-94 Graduates	ID:	46
Author	Guidos		
Timetable	non-repeating	Location	college-wide
Month	July	Semester	
Year	1995	Time Period	
Description	This report presents the results of a survey of the 1993-94 graduates of HACC which addressed computer usage and literacy. Computer usage differed based on a student's academic division, time spent at HACC, and by GPA. Students in the General Studies and SSPSBE programs reported the lowest rate of computer usage, while BMS and MET graduates reported the highest usage. Computer knowledge varied according to the function. A majority of students reported they had good word processing skills, while a third of the students had good spreadsheet skills. In contrast, a majority of graduates reported they had no skills in mainframe programming. Many students learned their computer skills from their work and from HACC courses. Access to computers does not seem to be a problem at HACC. Since the majority of graduates used the college's computer labs and almost half owned computers at home. Two-thirds of the graduates reported they always or frequently had adequate access to computers and only 1 of every 10 students reported they rarely had adequate access.		

Office of Institutional Research - Bibliography

Title	Master Student Follow-up Fall 1992 and 1993	ID:	45
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	May	Semester	
Year	1995	Time Period	
Description	This report discusses the students who completed the 'Master Student' course during the Fall 1992 and 1993 semesters. In general, subsequent course achievement for many of these students fell below the general population as measured by the mean cumulative GPA, the mean GPA for courses completed after the 'Master Student' course, and credits and semester enrolled after the course. Student attrition was also the highest during the year directly following the course.		

Title	Assessment of the 1995 Late Spring Semester	ID:	43
Author	Guidos		
Timetable	non-repeating	Location	college-wide
Month	April	Semester	
Year	1995	Time Period	
Description	The late spring semester seemed to fit student needs. Many of the students who were enrolled in the late spring semester attended because they "missed the start of the regular spring semester", while less than 10 percent enrolled because they wanted to avoid winter travel. In addition, students were satisfied with the course offerings, although many suggested additional courses be offered in the future.		

Office of Institutional Research - Bibliography

Title	Follow-up to Standardized Grading for Accounting	ID:	44
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	April	Semester	
Year	1995	Time Period	
Description	Test results for the standardized accounting exams from the spring and fall 1994 semesters were converted to Z-scales in order to normalize the distribution of grades across all sections. The statistical analysis determined that constructing a common scale for all hourly exams was not statistically sound nor administratively feasible. However, by totaling the scores, a basic framework was developed for developing a common final grade scale.		

Title	Lancaster Campus Site Survey of Programs/Services	ID:	41
Author	Lum		
Timetable	non-repeating	Location	Lancaster
Month	March	Semester	
Year	1995	Time Period	
Description	As part of a feasibility study to locate, purchase, and develop a permanent site, various segments of the county population were surveyed. Businesses, high school students, and general residents who responded to the survey expressed interest in the Lancaster campus and wanted many different types of programs to be offered there. The results suggest that career training, especially in computers and business fields are in demand.		

Office of Institutional Research - Bibliography

Title Student Attitudes/Satisfaction Survey Lebanon Campus **ID:** 42

Author Lum

Timetable non-repeating **Location** Lebanon

Month March **Semester**

Year 1995 **Time Period**

Description 355 students surveyed in Fall 1994. The survey measured students satisfaction with a number of campus services, and most students were satisfied.

Title Student Retention **ID:** 40

Author Guidos

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 1995 **Time Period**

Description Spring/Fall 1994. Although 90% of students enrolled during spring 1994 semester intended to return to HACC at some point in the future, fewer than 60% of these students returned in the fall. Return status was strongly related to their goals. Students working towards completion of a degree had the highest retention rate. Enrollment status was one of the strongest predictors of whether they returned or not.

Office of Institutional Research - Bibliography

Title Student Registration and Counseling/Advising Report **ID:** 39

Author Lum

Timetable non-repeating **Location** college-wide

Month January **Semester**

Year 1995 **Time Period**

Description Survey of students enrolled during the Fall 1994 semester found full-time students differ significantly from part-time students in regards to when they register, whether they know their counselor/advisor, and how satisfied they were with the current advising system. Traditional students also differed from older students.

Title Community Survey of Transition Students **ID:** 37

Author Lum

Timetable non-repeating **Location** college-wide

Month November **Semester**

Year 1994 **Time Period**

Description This report contains the results from a survey of students in HACC's Transitions programs. Students were pleased with the programs, activities, and services afforded them at HACC. Students were very likely to be dependent on mass transit, both during the day and the evening.

Office of Institutional Research - Bibliography

Title Enrollment Trends **ID:** 36

Author Guidos

Timetable non-repeating **Location** college-wide

Month October **Semester**

Year 1994 **Time Period**

Description Examined variables affecting fall 1994 enrollment. Almost 3/4 of the fall 1994 students were returning students. The absolute number of returning students declined. HACC continues to attract large number of local HS graduates. Almost 25% of grads from high schools in sponsoring school districts attended HACC.

Title Course Cancellation and Impact on Student Enrollment **ID:** 35

Author Guidos

Timetable non-repeating **Location** college-wide

Month September **Semester**

Year 1994 **Time Period**

Description Over 80% of students who enrolled in classes during Fall 1994 which were subsequently cancelled due to low enrollment stayed at HACC during the fall semester.

Office of Institutional Research - Bibliography

Title Administrative Forum Survey **ID:** 34

Author Lum

Timetable non-repeating **Location** college-wide

Month September **Semester**

Year 1994 **Time Period**

Description A survey of members of the administrative forum found most were generally satisfied with the information presented, but many felt communication could be improved.

Title Student Interest in a Weekend College at HACC **ID:** 33

Author Lum

Timetable non-repeating **Location** college-wide

Month August **Semester**

Year 1994 **Time Period**

Description Students were very interested in a proposed "Weekend College" whereby part-time students can complete an associate degree in 2 1/2 years. 40% surveyed expressed interest in Weekend College, and many were interested in video, weekend, short-term, and off-campus courses.

Office of Institutional Research - Bibliography

Title	<input type="text" value="HACC Student and Staff Parity Report"/>	ID:	31
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="July"/>	Semester	<input type="text"/>
Year	<input type="text" value="1994"/>	Time Period	<input type="text"/>
Description	<input type="text" value="Student enrollment at HACC is similar to and sometimes exceeds the proportional representation of minorities in its service areas on a seven-county basis. However, when local populations are examined, African Americans are underrepresented. Minority faculty and staff has generally mirrored county proportions, but the distribution of females on campus has been even less. Generally females are concentrated in lower classifications such as clerical and maintenance and those who are on the faculty and in administration are likely to be at the low end of the salary scale due primarily to the initial rank offered new faculty."/>		

Title	<input type="text" value="Tri-County Educational Center Survey Report"/>	ID:	30
Author	<input type="text" value="Guidos"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="July"/>	Semester	<input type="text"/>
Year	<input type="text" value="1994"/>	Time Period	<input type="text"/>
Description	<input type="text" value="Students living near the Tri-County Educational Center at Upper Dauphin HS thought it was a convenient site to take classes, but over half had never taken courses at the Center. Students felt more courses should be offered at the site, including weekend courses and advanced classes."/>		

Office of Institutional Research - Bibliography

Title Student Educational Goals **ID:** 29

Author Guidos

Timetable non-repeating **Location** college-wide

Month July **Semester**

Year 1994 **Time Period**

Description More than half of all students enrolled during Spring 1994 wanted to complete courses to earn a degree, while a third were interested in taking courses for transfer and only one in ten completed courses for personal enrichment or to enhance their job skills. Traditional outcome measures focus on graduation rates, but fail to recognize the success of students in the latter two groups, even though many are successful at their individual goals. The pattern of goals varied by gender, age, and race. Student goals also varied by campus, degree status, and academic division.

Title Student/Employee Satisfaction with and Need for Childcare at HACC **ID:** 32

Author Guidos

Timetable non-repeating **Location** college-wide

Month July **Semester**

Year 1994 **Time Period**

Description Separate surveys of students and HACC employees found that while students are generally satisfied with their childcare, many of the faculty and staff were not satisfied. Students were satisfied with the availability and cost of the services provided by the Child Play Center, but also wanted evening service, care for older students, and extended hours of care. Few employees used or planned to use the services provided by the PSECU?HACC Childcare Center although many were interested in part-time care and a nine-month schedule for care.

Office of Institutional Research - Bibliography

Title	Standardized Grading for Accounting 101 and 102	ID:	28
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	June	Semester	
Year	1994	Time Period	
Description	In order to make the grading system comparable across accounting instructors, grades from standard accounting tests were fitted to a normal bell-shaped distribution. Normalizing the test scores in this manner resulted in cutoff scores which could be used by all accounting instructors for grading purposes.		

Title	Spring Semester Calendar Survey	ID:	27
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	May	Semester	
Year	1994	Time Period	
Description	In a survey designed to measure acceptance of changes made to the spring schedule of classes, faculty and students varied greatly on their support for the new schedule. Compared to faculty, far more students wanted to keep a full week spring break, start classes in early January, and retain the Monday following Thanksgiving as a holiday. Students supported adding days to the end of the semester for final exams, but were also willing to use spring break days if necessary.		

Office of Institutional Research - Bibliography

Title Master Student Study, Fall 1992 Class, Wildwood Campus **ID:** 26

Author Lum

Timetable non-repeating **Location** Harrisburg

Month April **Semester**

Year 1994 **Time Period**

Description Students in the master student class did well academically during the semester in which they were enrolled in the course, but did not continue their level of achievement during future semesters. Generally, the grades of many students decline during their future enrollment, although those with higher GPAs continued to do well.

Title Applied But Did Not Register Report **ID:** 24

Author Lum

Timetable non-repeating **Location** college-wide

Month February **Semester**

Year 1994 **Time Period**

Description Potential students who applied for the fall 1993 semester but did not attend generally did not enroll due to financial reasons or because they enrolled in another institution. 40% of the survey respondents said they did not attend because of financial reasons while 30% enrolled at another school.

Office of Institutional Research - Bibliography

Title	Student Attitude/Satisfaction Survey - Lancaster Campus	ID:	23
Author	Lum		
Timetable	non-repeating	Location	Lancaster
Month	October	Semester	
Year	1993	Time Period	
Description	A survey of Lancaster Campus students enrolled during Spring 1993 found students were generally pleased with their courses and instruction, but were less satisfied with some of the academic support services offered on the campus. For instance, students felt faculty were interested in their academic success and taught classes well, but were not as satisfied with faculty advising and counseling services, the library facilities, and financial aid.		

Title	Assessment of Math and Reading Achievement in Developmental Courses	ID:	22
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	July	Semester	
Year	1993	Time Period	
Description	A review of students enrolled in remedial math and English found a fairly strong relationship existed between student achievement in math and their achievement in English courses: students with high English grades were far more likely to also have earned high math grades. However, the report was unable to conclusively demonstrate a need for a reading prerequisite for math courses.		

Office of Institutional Research - Bibliography

Title	<input type="text" value="Late Fall Survey"/>	ID:	21
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="January"/>	Semester	<input type="text"/>
Year	<input type="text" value="1993"/>	Time Period	<input type="text"/>
Description	<input type="text" value="The late fall semester primarily serves students who missed the start of the regular fall semester and those who felt the later start date better met their needs. The survey found late fall students were most interested in core courses, wanted more morning courses, and wanted the semester to end prior to the regular December break."/>		

Title	<input type="text" value="Penn State University - Harrisburg Transfer Study"/>	ID:	19
Author	<input type="text" value="Lum"/>		
Timetable	<input type="text" value="non-repeating"/>	Location	<input type="text" value="college-wide"/>
Month	<input type="text" value="July"/>	Semester	<input type="text"/>
Year	<input type="text" value="1991"/>	Time Period	<input type="text"/>
Description	<input 25%="" 4="" 40%="" a="" almost="" and="" at="" attended="" basis="" during="" enrolled="" first="" full-time="" gpa's="" grades,="" graduate."="" graduated="" hacc="" had="" high="" likely="" maintain="" matriculation="" more="" of="" on="" over="" psu-hbg="" psu-hbg.="" semester="" shock"="" still="" students="" tended="" the="" their="" to="" transfer="" transfers="" type="text" value="Compared to students who transferred to Shippensburg and Millersville Universities, HACC students who transferred to Penn State Harrisburg were older and did not experience " were="" while="" who="" with="" within="" years=""/>		

Office of Institutional Research - Bibliography

Title Math Placement and Completion Study **ID:** 18

Author Lum

Timetable non-repeating **Location** college-wide

Month June **Semester**

Year 1991 **Time Period**

Description Students who entered HACC with low beginning math skills and were placed in remedial math courses successfully completed advanced math courses.

Title SAT/ATC Placement **ID:** 17

Author Lum

Timetable non-repeating **Location** college-wide

Month January **Semester**

Year 1991 **Time Period**

Description The purpose of this study was to determine whether SAT and ACT scores could reliably be used to place new students into math and English courses. The study found that SAT verbal scores could be used to place students into ENGL 101, while SAT and ACT math scores could distinguish between nonremedial and remedial courses, but could not effectively predict placement in specific math courses. Neither the English nor math scores could predict actual classroom success.

Office of Institutional Research - Bibliography

Title	Developmental Courses at HACC: An Assessment of the Fall 1983 Class	ID:	16
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	June	Semester	
Year	1990	Time Period	
Description	Remedial students at HACC were more likely to be males, minorities, and younger than students who were not placed into remedial courses. Over one-third of the remedial students left HACC before graduating, but one-fifth had graduated within six years of matriculation, a graduation rate greater than non-remedial students.		

Title	Academic Achievement of HACC Transfers at Shippensburg	ID:	15
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	March	Semester	
Year	1990	Time Period	
Description	Although students who transferred to Shippensburg University after completing at least one course at HACC tended to have lower first semester grades, overall they were successful in completing their baccalaureate degrees. 70% of the students who transferred completed their degrees within 6 years of graduating from HACC. Student success at Shippensburg was mainly related to a student's GPA at HACC and their age. Older students and those with better grades were more likely to do well.		

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Title	Academic Achievement of HACC Transfers to Millersville University	ID:	14
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	October	Semester	
Year	1989	Time Period	
Description	Compared to native Millersville University students, HACC students who transferred to Millersville performed very well. Although transfer students experienced a slight dip in their GPA in their first semester at Millersville, after 6 years they had similar grades to native students and over half had completed their baccalaureate degree. The study also found that generally student achievement at HACC (GPA and completion of degree) did not have much of an impact on their long-term success at Millersville but did impact short-term measures such as first semester grades.		

Title	First-time, Full-time Student Survey	ID:	13
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	December	Semester	
Year	1988	Time Period	
Description	Full-time students who enrolled for the first time selected HACC because of its low cost, location, and their opportunity to live at home. Over 60% of these students said HACC was their first choice school, and compared to the total college population, were much younger and generally more likely to be working towards a degree.		

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Title	Registration Assessment	ID:	202
Author	Guidos & Kohler		
Timetable	every five years	Location	college-wide
Month	November	Semester	
Year	1988	Time Period	1988 -
Description	A random sample of students was administered by mail and telephone. 10 courses were selected to conduct the survey in class as well. Data was obtained only from those students who enrolled for the Fall 1988 semester. No demographic data was collected. Bivariate analysis focuses on time and method of registration, plus when classes were taken (day or evening).		

Title	Evening, Weekend, and Off-Campus Survey	ID:	12
Author	Lum		
Timetable	non-repeating	Location	college-wide
Month	September	Semester	
Year	1988	Time Period	
Description	A survey of students who attended evening and weekend classes at HACC in 1988 found they were predominantly part-time, older, working adults. Over half were in business majors and most were interested in obtaining a degree or transferring their credits. Although few students used services offered on campus, such as the library, computer labs, and the bookstore, most felt these services should be readily available to them. Students preferred evening to weekend courses and also indicated a preference for classes closer to their home or work.		
