FALL OPEN HOUSE

Staff and faculty got into the spirit of Halloween and carved pumpkins to decorate for Open House. Great job!

It was a full house for Open House! More than 250 guests were in attendance and 125 applications were received. Thanks to everyone who had a part in this successful event.

Pumpkin carvers Samantha Mayne and Tim Barshinger show off their carving skills with their “HACC” jack-o-lanterns.

EMPLOYEE SURVEY

At the request of HACC’s president, John J. “SKI” Sygielski, the CEB Human Resources Leadership Council, an independent member-based advisory company, is conducting an employee engagement survey.

This confidential online employee engagement survey is designed to help the College’s administration create, maintain and support a work environment conducive to accomplishing HACC’s mission and goals. Survey email was sent from CEB on 10/29 with a completion deadline of 11/8.
Greetings!

At last month’s inservice, I asked if you would be willing to reach out to a student or two this semester beyond what you typically do in your job. **Having a sense of belonging is at the heart of student retention.** Looking for ways to increase our capacity for connection is a win-win. The student sees that others really do care and we get so much back in return. With over 3,000 students on campus, there are many opportunities to interact and have a quality experience. Thank you for considering joining me in reaching out.

**DARING GREATLY!** Who has stepped up, stood in the arena, and pushed beyond their comfort zones? Here’s what you had to say for this month:

- Ron Cline and Paul Monko for their presentations at the staff inservice over fall break that helped us better understand our campus master plan.
- Donna Ruth for her incredible energy and support of our campus United Way campaign as we climb to our $9500 goal.
- Shelly Blanchette, Mary Prescott and David Satterlee for their willingness to take on interim roles and achieve greatly.

In addition to our annual holiday get together (off site for the first time!), we will be holding a faculty breakfast on 12/4 in the Leader faculty bay-everyone is welcome-and our pot luck lunch on 12/13 also in the Leader faculty bay. Student affairs is inviting all staff to their holiday breakfast on 12/20. Several opportunities to celebrate the season!

Jean Treuthart
CAREER SERVICES
Tim Barshinger, Career Services Coordinator

Career Services held two job fairs during the week of October 21. On Thursday, October 24, the Career Services Office partnered with the Nursing department to host a HACC York Nursing Career and Transfer Fair. Eleven local and regional employers and five RN to BSN transfer schools participated. Our nursing and allied health students networked and interacted enthusiastically with the representatives from the different organizations, and many connections were forged which should prove fruitful in the students’ job search.

Additionally, on Friday, October 25, the Career Services Office partnered with the York County Office of Vocational Rehabilitation (OVR) to host a career fair specifically for individuals with disabilities. Seventeen employers participated, and well over 100 job seekers attended the event, including some of our own students.

The Career Services Office is always looking for opportunities like these to partner with our departments and community programs, so please reach out to Tim Barshinger, Career Services Coordinator, at 717-801-3219 or tpbarshi@hacc.edu, if you believe a partnership opportunity exists.
UNIFIED WAY BASKET RAFFLE

It’s time for the next York Campus United Way fundraiser! We’re more than 50% to our goal of $9500 for the 2013 campus campaign!

Come check out the basket raffle in the Leader student lobby on: Tuesday, November 12th and Wednesday, November 13th (8:00 am - 6:00 pm) and Thursday, November 14th (8:00 am - 11:30 am)

Tickets are 3 for $1 – what a deal!!

DRAWING WILL BE IN THE WELCOME CENTER AT 12:00 NOON ON NOVEMBER 14TH

Please join us and share in this fun event!!

ANNUAL FOOD DRIVE FOR STUDENTS

The annual food drive benefitting HACC students is right around the corner!!! The Student Government Association has taken over this event and we are very excited for the opportunity to work with the faculty, staff and students to make this year’s food drive a success. You will be receiving an e-mail with more details very soon. If you have any questions, please contact Kerrie Ward at kward1@hacc.edu.

WELCOME!

We are pleased to welcome Marla A. Wilson to the Goodling Faculty Bay. Marla was an English adjunct instructor for five years and reading and writing tutor for two years in the Writing Center. Marla lives in York with her husband Jim, her two children, Gracie and Lucas, and her two dogs Faith and Pippi. Please stop into the faculty bay and welcome Marla!

CONGRATULATIONS TO DENNIS KING

Congrats to our newest tenured faculty member – Dennis King, full-time faculty member in Heating, Ventilation, and Air Conditioning. The faculty all took a few minutes to celebrate Dennis’ accomplishment at the October faculty meeting.
BOOKSTORE NEWS
Brrrr... it sure did get cold outside since the last newsletter! Remember the Bookstore always has sweatshirts for sale to help keep you warm and the Bookstore also carries hats & gloves for the cold months.

There will be a couple of activities going on at the Bookstore during the month of November. Beginning November 11, 2013, all five HACC Bookstores will be supporting the Wounded Warriors Project (WWP) by selling yellow ribbons for $1 each to be displayed in the windows. All money from the sale of the yellow ribbons, as well as one dollar from every sales transaction of $10 or more in the Bookstore from November 11-30, 2013, will be donated to the WWP.

The vision of the WWP is “to foster the most successful and well-adjusted generation of wounded service members in our nation’s history.” WWP also “raises awareness and enlist the public’s aid for the needs of injured service members; helps injured service members aid and assist each other and provides unique direct programs and services to meet the needs of injured service members.”

During the week of November 11-15, 2013 we will hold a Buy One, Get One Free HACC charcoal grey crew neck sweatshirt as well as 10% off regular-priced clothing, gift items, and clearance items.

The Bookstore doesn’t just sell textbooks – they carry a wide range of snacks, drinks, salads, OTC medications, Burt’s Bee products, school supplies, shoes, boots, socks, clothing, & backpacks. Stop in today for a late afternoon snack or hot coffee.

Happy Fall!

CALL FOR PROPOSALS FROM FACULTY AND STAFF

McCormick Library is honored to host the traveling exhibit Lincoln: The Constitution and the Civil War from Feb. 6 to March 21, 2014. Using panels with photographic reproductions of original documents, the exhibition develops a more complete understanding of Abraham Lincoln as president and the Civil War as the nation’s gravest constitutional crisis. The library is planning a series of programs that explore the themes of the exhibit and the history of Lincoln and the Civil War, sponsored in part by a grant from the HACC Foundation. Although the exhibit will be hosted at Harrisburg, we’d like to expand its impact by offering educational events at all the HACC campuses.

The library invites faculty and staff to submit proposals to be part of the Lincoln programs. Proposal ideas can include lectures, presentations, and class projects. Please send proposals to Marietta Carr (mrcarr@hacc.edu) by November 17th. Please include the following: name; position at HACC; contact information (with campus); short biography; and proposal title, format, description, and expected expenses or materials costs. The exhibit committee will send out acceptances by December 6. Please refer to the library’s guide on the exhibit for more information, including a video walkthrough of the exhibit.

Lincoln: the Constitution and the Civil War, a traveling exhibition for libraries, was organized by the National Constitution Center and the American Library Association Public Programs Office. The traveling exhibition has been made possible by a major grant from the National Endowment for the Humanities. Lincoln: the Constitution and the Civil War is based on an exhibition of the same name developed by the National Constitution Center.
Veteran’s Day

November 11th
10 am—2 pm

All HACC Bookstores

Support the Wounded Warriors Foundation

All veterans with proof of service will receive a FREE GIFT*

All HACC Bookstores will offer 10% off Clothing & Gifts, November 11-15

How can you support our wounded veterans?

• Donate $1.00 & receive a yellow ribbon

• For every purchase of $10.00 or more spent at the bookstore, $1.00 (up to $1,000) will be added to the WWF**
GOOD TIPS FROM GOODLING

Winter is coming and Dennis King, HVAC Instructor, offers his “good tips” for your home heating system.

✓ Don’t fret the first time you turn on your furnace as you may smell a burning odor. This is due to the dust that has collected on the heat exchanger over the summer.

✓ Be sure to check your furnace air filter and change, if necessary. I recommend an inexpensive pleated filter.

✓ Be sure to check the level of oil in your oil storage tank. Keep it as full as you can to keep condensation down inside and so that you don’t run out of oil on those cold winter nights.

✓ Maintain your humidifier and get it ready to operate during the cold and dry months ahead. Some humidity is good, healthful, and adds heat to your air.

✓ Warning: too much humidity inside your home will cause condensation on windows and any cold surface it touches, which could cause the growth of algae and/or mold.

✓ This is the best time to get your heating system serviced (especially if you have oil-fired equipment). I recommend twice a year – once now and right before the cooling season.

✓ Be sure that your flue pipe and chimney are checked for proper operation – flue gas can be deadly!

✓ Install an electronic thermostat that is programmable. You will be able to save money spent on your fueling bill. You can even install a thermostat that works via Wi-Fi and control it from a phone app.

Have a safe and warm winter!

SAFETY ESCORT SERVICE
Edwin Dominguez, Interim Director

HACC’s safety and security department offers safety escort services to our students and employees. If a person would like to be escorted by security personnel, the person can call their campus security office phone number and request an escort. Upon receipt of the phone call, a security officer will be dispatched to the caller’s location. The security officer will then escort the caller to the desired on-campus location and a record will be made in the dispatch log. The service is available as needed and is free. Safety escorts are one of several services the safety and security department provides. Please stop by any of our campus security offices to learn about our other services.
HACC York’s Fall **TutorFest** is set for December 3\(^{rd}\) and 4\(^{th}\)!

**TutorFest** is an event where the Learning Center and Writing Center will remain open for extended hours to help students prepare for their finals! Hours will be extended in math, writing, CIS, science and MORE! Tasty snacks will also be given out to help keep the learning momentum going!

**When:** Tuesday/Wednesday, December 3 and 4

**Time:** Open until 9 PM (Check schedule for specific subject availability times)

**Where:** Writing Center, Cytec 108 & Learning Center, Leader 103

Encourage students to stop in the Learning Center or Writing Center to pick up a TutorFest schedule!!
DISABILITY AWARENESS MONTH EVENT

Over 30 people attended the Student Panel presentation on Thursday, October 24th. Speakers included Ashley McKibben, Kimmie Gunderman and Christy Rost. Josh Musser spoke representing veterans’ experience of coming back to the community and trying to fit in on campus after experiencing war first hand. Ashley explained what it was like growing up deaf in a hearing world, how signing is her language, and sometimes she has felt isolated because of it. Ashley hopes to become a deaf nurse and is working towards that goal. Kimmie explained her experiences with Attention Deficit Disorder and Learning Disabilities. She expressed her struggles in high school without supports and hopes people will understand that with supports, she is capable and creative. Her future goals include a teaching degree. Christy was very open about her Asperger’s Syndrome and shared how people with disabilities can be victims of bullying. Thanks to Errol Wizda and SGA for helping to sponsor the event.

For more information on accommodations for students with disabilities, contact Lori Shoemaker at 801-3276.

HELPING STUDENTS PREPARE FOR IMPENDING FINALS

From the Office of Counseling and Advising

As the end of the semester begins to rapidly approach, many students are caught off guard by the drastic increase of deadlines for papers, projects, quizzes, etc. As a result, they may lose sight of the need to adequately plan for impending final exams. On our end, we often find ourselves recommending that students to come up with an “ideal study plan” to prevent cramming, take good physical care of themselves, and that they begin to understand what each final exam will entail.

Please consider beginning to set the appropriate expectation for the final exam by giving new students clues that will help them to prepare. You may find that engaging your class in a discussion earlier in the semester may yield positive results. Here are a few questions that might be helpful to discuss with them:

- When is the exam in relation to the last day of class?
- Is the exam cumulative?
- Is it more heavily weighted toward the final grade?
- Will it resemble prior exams in the types of questions and the number of questions?
- Will any resources be permitted during the exam (note pages, note cards, books, etc.)?

Additionally, you may want to encourage your students to start asking for clarification on the topics that they’re confused about now, and perhaps stress that waiting until the last minute to ask questions (i.e. office hours the week before the exam) may result in not having sufficient time to get their questions answered adequately. Many students fail to realize the demands on your time as the semester comes to a close.
FACILITIES TIDBITS

Fiber Optic project:
Currently contractors are on campus installing Fiber Optic Cable to increase the speed and reliability of our network. Signs have been posted in all of the buildings, faculty bay and student commons areas to keep you informed about this project.

Goodling Envelope
Currently contractors are on campus working on the EIFS (outside) of the Goodling building. When they are done all of the holes, dents and scrapes will have been corrected, it will have a new paint job and all of the wet gaskets around the windows will have been replaced. All of this is being done as an effort to improve the overall function of the building. Signs have been posted in all of the buildings, faculty bay and student commons areas to keep you informed about this project.

YATA Transfer Station
Currently contractors are on campus working to install a new transfer station for YATA at the corner of Vogelsong and Pennsylvania Avenues. A crosswalk tying this transfer station to our Cytec building will also be installed. Student will no longer need to walk up Pennsylvania Avenue from the mall to get here. This is a huge step toward improving accessibility to the campus for our students. Signs have been posted in all of the buildings, faculty bay and student commons areas to keep you informed about this project.

Have you seen this guy?
Please remember that fall is upon us and this guy and his friends like to come in from the cold and spend the winter with us. Here are a few things you can do to help keep him and his kind at bay:

- Keep any food, candy, mints or gum in a sealed container if you must keep it at your desk.
- Glass is preferred as they don’t chew through that but will chew through almost anything else.
- If you eat at your desk, please try to pick up any crumbs or drops of food that you might normally leave behind.
- Loose papers in your desk drawers make a great nest, so now is a great time to clean up 😊
- Please, especially in the community room, if you are done with your event, please make sure to take all of your food with you. Please do not store it in the cabinets for later use.

Dumpster at the CSS
The Facilities Department is in the process of cleaning out the warehouse and has placed a dumpster in the rear of the CSS for this purpose. It will be on campus for about 1 to 2 months.

Campus Work Order Reminder
If you need the facilities or custodial staff to complete work in your area, please use the TMA Work Order System that can be found on ‘My HACC’.

If you require additional instructions, please e-mail Connie at csmith2@hacc.edu and you will be sent the instructional MS Power Point that is available upon request.
NEW ROOM REQUEST FORM

A new room request form is being released to the campus. Please note that are plenty of changes and yet it still looks similar to what you are used to. Please make sure to use this form and toss any old versions into recycling.

![New Room Request Form Image]
EXCITING NEWS FROM THE HACC YORK NURSING PROGRAM

The HACC Nursing program has been approved by the Pennsylvania State Board of Nursing, and the HACC College Administration to offer a part time, day time program at the York campus. This new program will begin in Summer 2013.

The program will mirror the current evening program, and will be a total of eight semesters, from start to finish continuously throughout each academic year and summer sessions. The first application window will open this December 1-31, 2013.

We will enroll the first class in the day program in Summer 2013 and they will have an anticipated graduation date of December 2016. Students will be attending lecture at the campus for two week days in the first and second semester of the program; and beginning with the third semester will be on campus for one weekday each week and on clinical during weekend days. The weekend clinical schedule will be either Saturday each week, or Saturday and Sunday every other week; this schedule will depend on the available clinical site vacancies.

The program expansion and success of the HACC York nursing program would not be possible without the enthusiasm, professionalism and support of the full time faculty members at the campus: Judy Rahauser, LizAnn Brickell and Margie Hinkle. It is indeed, an exciting time for us here at the York campus.

BUDGET DEVELOPMENT

The proposed budget season for FY14-15 has begun and we are off to an excellent start. A finance presentation by John Eberly, a budget development training session, and a 3 year budget history have been completed. With all of these tools our budget managers are prepared to make good fiscal decisions that tie into the college’s strategic plan.

Everyone is reminded to have all of your adjustments entered by November 20th, 2013.

WILLIAM PENN STUDENT OF THE MONTH

Recently, both Rick Albright, chair of the English Department, and Matt Harris, chair of the math department, visited William Penn High School to meet the teachers, students and to see the “HACC Hallway”. While on their visit, Rick was able to present Otina Rosario with the September Student of the Month Award.

Congratulations to Otina!