NEW STUDENT BASED INITIATIVE ANNOUNCED

Who’s the next great political leader in York County? It could be one of our own students!

On Thursday, September 19 State Representative Kevin Schreiber announced the formation of his new initiative, the Collegiate Advisory Council, during a press conference in the Arthur J. Glatfelter Community Room at the York Campus. The council will include college students who are currently attending various York County colleges and universities. Represenative Schreiber and his staff will accept and review the applications then select 9 students to serve on the board.

The board will meet with the Representative and his staff on a monthly basis and will learn about the legislative process during that time. They will also be engaged with the community through outreach events. The board will be responsible for developing and sharing a report containing legislative policy or programmatic recommendations to Rep Schreiber for consideration and implementation.

Representatives, as well as students, from York College, Penn State York, and the Art Institute were in attendance for the announcement. Applications are being accepted through October 9.

Application: Applicants are required to submit a resume, statement explaining their interest in the Council and a professional or academic reference. Please forward all materials to Kyle Joines at kjoines@pahouse.net

50th ANNIVERSARY PHOTO THIS WEEK!

You are invited to participate in the 50th Anniversary photo event:

When: Thursday, October 3, 2013 at noon
Where: Cooper Student Center, Harrisburg Campus
Registration: 11-11:45 a.m. Line-up for photo is at noon
Please complete and bring the attached photo release form with you to registration (send from the HACC 50th committee via email on 9/25).
Greetings, colleagues!

At this month’s staff inservice on October 15th at 8:00 a.m. in the Glatfelter Community Room, we will be exploring the idea of DARING GREATLY to spark innovation on our campus and across the College. Dr. Ski’s convocation address encouraged all of us to take the steps needed to move HACC forward. Let’s begin, together, to explore how each of us can be a contributor to this goal.

As an inspirational guidepost to the conversations we’ll be having this academic year, I thought I’d share a portion of a monumental speech delivered by President Theodore Roosevelt in 1910:

“It is not the critic who counts; not the man (person) who points out how the strong man stumbles, or where the doer of deeds could have done them better. The credit belongs to the man who is actually in the arena, whose face is marred by dust and sweat and blood; who strives valiantly; who errrs, who comes short again and again, because there is no effort without error and shortcoming; but who does actually strive to do the deeds; who knows great enthusiasms, the great devotions; who spends himself in a worthy cause; who at the best knows in the end the triumph of high achievement, and who at the worst, if he fails, at least fails while daring greatly, so that his place shall never be with those cold and timid souls who neither know victory nor defeat.”

I invite each of you to show up, contribute, and let your voices be heard as we take a deeper dive into our campus master plan on October 15th. For those of you who are committed to other obligations that day, we will be sharing our ideas with you and soliciting your input, as well as, the rest of the College community’s input in the days ahead. There is much work to be done and much to celebrate! A light breakfast will be served from 8:00-8:30 a.m. and the session will wrap up by 11:45 a.m.

Have a great October.

Jean
What role does Career Services play at HACC’s York Campus?

Ideally, Career Services can serve a supplementary role for all college constituents. Career Services as a college unit is functioning at its highest when it can support students, help faculty, and foster connections between the college and the community.

What can Career Services do to support students?

Career Services can support students in the full cycle of career preparation and development, including the following:

- exploring careers and making informed career decisions
- creating resumes and other job search tools
- improving interview skills and other soft skills necessary for career success
- preparing for the workforce with effective career development planning (including internships and experiential learning)
- developing and conducting an effective job search plan

How can Career Services help me as a faculty or staff member?

In Career Services, I am always looking for opportunities to partner with our excellent faculty and staff members to strengthen our students’ career preparedness. Together we can connect your classroom learning experiences to the world of work and help prepare the students for tomorrow’s challenge of entering the workforce.

What is the goal of the Career Services Office at the York Campus of HACC?

Research indicates that when students—regardless of their demographic grouping—decide to attend an institution of higher learning, the underlying motivations are nearly always the same:

- to improve upward mobility
- to increase job opportunities
- to increase earning potential.

Thus, I want our students to develop a career-focused mindset so that from their first days on campus they are integrating the knowledge from the classroom into a career development plan. What can we have the students doing today that will pay dividends tomorrow?
HR UPDATE

As the fall season is upon us and the cooler months are fast approaching, let’s talk a little bit about what to do if you have to miss work because you or a family member gets sick.

As a benefits-eligible employee, it’s important to understand how our sick leave is accrued, when and how much family sick leave may be used, how emergency sick leave is requested, and what the Family and Medical Leave Act does for you as an employee.

The administrative policies concerning sick leave are found in APs 861 and 862. But here are a few basic reminders to understand what is spelled out in the APs:

- **SICK LEAVE:** At the current time, full-time twelve month employees accrue sick leave continuously until they have accumulated 180 days (1,350 hours). At that time, you stop accruing until you use sick time. When you drop below the maximum amount, you will begin to accrue until you reach the 1,350 hours again.

- **FAMILY SICK LEAVE:** Currently, you may use up to 5 days of family sick leave per fiscal year of your own sick time to care for an immediate family member. It needs to be reported under the special code on your time sheet.

- **EMERGENCY SICK LEAVE:** Any accumulated days in the Emergency Sick Leave Bank are available to be applied to the leave of any employee eligible for sick leave accrual (excluding those employees paid by external grant funding or in a temporary position) who has no remaining sick, vacation, or personal leave balances and who suffers an illness or injury that will cause an absence from work that exceeds 10 business days. (Please note that this is for your illness, it can’t be used if a family member is sick.) Typically, use of the Emergency Sick Leave Bank is done in conjunction with a request for FMLA.

- **FMLA:** Some of your sick absences may be protected by the Family and Medical Leave Act. Although it is unpaid, FMLA leave provides you, as the employee, job protection for up to 12 weeks within a rolling 12-month period. At HACC, it is mandated that you use your paid leave until it is exhausted while out on any certified FMLA leave, whether it be a continuous period of time, or intermittently. Any FMLA absence should be recorded in the notes section of your payroll time sheet. You should contact your HR representative as soon as possible, if you foresee missing work for more than 3 days, or on a recurring basis, due to your own serious health condition, or that of an immediate family member. For eligibility requirements, and other qualifying events under the FMLA, please refer to AP 869, or contact Katie Westenberger at x214124.

It can be very daunting to understand all of this when you are in the midst of your own or a family member’s unexpected illness. So, while you are well, please take the time to know what your employee benefits are and how you can best utilize them. Also consider donating to the Emergency Sick Leave Bank, so there are always funds available to draw from (forms are available on MyHACC under Employee Documents).

Of course, please contact me if you have specific questions to your particular situation. While I might not know all the answers off the top of my head, I will do my best to get you the information you need! Live long and prosper!
PLEASE WELCOME

My name is Stepheni Reams, and I am so excited to be the new Admissions Recruiter for HACC York Campus! For the past eight years I worked for the Hanover Area YMCA as the Marketing Administrative Coordinator. My job responsibilities included being the Executive Assistant to the CEO, and I was responsible for all marketing responsibilities. In 2006, I achieved my Associate’s Degree from HACC in Business Administration, and I transferred to Penn State York where I obtained my Bachelors of Science in Management and Marketing in 2008.

I am currently enrolled in the MBA Marketing program at Walden University, and I expect to graduate in 2015. Currently, I live in Hanover with my two spoiled cats, Sophie and Tiger. I am also a certified ZUMBA Fitness instructor, and I enjoy working out during my free time. I am looking forward to working with everyone in my new role here at the York Campus. I am located in the Leader Building, so please feel free to stop by and say hello.

Sunspots from the Sunshine Club . . .

Welcome to the following recent additions to the York Campus!!!

- Diane Appelt – Adjunct Librarian
- Kristin Carr – College Pathways Coordinator
- Mireya Villalobos Duran – Welcome Center Specialist
- Tracy Mendoza Hoy – Integrated Marketing Communications Coordinator
- Elaine Madden – Full-time Faculty Business
- Diane Mauro – Full-time Faculty Virtual Business
- Stepheni Reams – Admissions Recruiter
- Allyson Valentine – Full-time Faculty Librarian

FROM THE WELCOME CENTER

Effective October 1, 2013, you will see the faces of two new student workers at the Welcome Center!

In the mornings you will see Malekai Hall and in the evenings, Shani Williams. Both have graciously agreed to help at special events such as Open House, One Stop, and ARS sessions!

Say hello as you walk by the Welcome Center counter!
HOW DO I ... Refer a Student to a HACC Counselor?

HACC’s faculty counselors provide short-term, solution-focused counseling to enrolled students who are experiencing stress related to academics and/or life issues outside of school. As students are approaching the mid-term point and dealing with the demands of college in general, you may be hearing more expressions of concern. Counselors are available as supportive listeners for students’ personal concerns that may be interfering with academic success plus counselors also provide students with referral information for community resources. Counselors at HACC do not provide therapeutic mental health services or cognitive assessments.

Counselors also provide in-depth career counseling and are trained to interpret the two career assessments offered by HACC – the Myers-Briggs Type Inventory (MBTI) and the Strong Interest Inventory - plus help students explore career interests, values, skills and related areas.

If a HACC student expresses uncertainty about his/her career direction or discloses personal concerns that are interfering with academic success, please direct the student to the Counseling/Advising desk in the Welcome Center (Leader 102) or provide the phone number – (717)801-3213. Students are required to schedule appointments for career and short-term personal counseling. In addition, you could provide students with Counseling Services information cards which are available in each faculty bay.

If a student appears to be having a mental or physical health crisis or emergency, please contact Safety and Security at the emergency number - (717)718-0408.

The York Campus also has a community resource specialist who can connect students with necessary resources such as housing, food, financial assistance and other services. Students may make appointments to meet with the community resource specialist at the Counseling/Advising desk in the Welcome Center. If you have any questions about HACC’s counseling services, please contact Shelly Blanchette, Interim Director of Counseling and Advising at (717)801-3216. Thank you for your support of our students!

NEWS FROM THE IT DEPARTMENT

The York IT department is excited to announce the installation of two new student computing areas. Goodling 136 (next to Macklin’s) has 16 computers and the Leader student entrance (the Alamo) has 4 computers available for student use.

The computers are new Lenovo all-in one PC’s with Windows 7, Office 2013, and internet access.
LIBRARY NEWS FOR OCTOBER

Library Fall Hours

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<td>Sept. 9th – Dec 13th</td>
<td>7:30am-9pm</td>
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<td>Dec 14th – 22nd</td>
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Notes:
- Fall Break: Monday, Oct 14, 7:30-5:30, Tuesday, Oct 15, Noon-5:30
- Thanksgiving Holiday (No day or evening classes) Nov. 27th, 7:30-4:30. Closed: Nov. 28 - Dec 1
- College Closed: Dec 23rd-Jan 2nd

Call the library: 717-801-3220  Text-a-Librarian: 717-745-5255  Email us: yorklib@hacc.edu

HOT OFF THE PRESS!

The library has a great lineup of new educational and entertaining books, including:

- William Shakespeare’s Star Wars, by Ian Doescher
- The American Dietetic Association’s Complete Food & Nutrition Guide
- The Light in the Ruins: A Novel, by Chris Bohjalian

OCTOBER HIGHLIGHTS

- **Breast Cancer Awareness**
  We will feature resources for learning about prevention, detection, and treatment.

- **Domestic Violence Month**
  The CDC’s National Intimate Partner and Sexual Violence Survey in 2010 found that one in four women have been a victim of violence while one in seven men were victims of domestic abuse. Learn more in our online databases:
  - Domestic Violence (Issues & Controversies)
PREVENTING THEFT

Most crimes reported to our security department involve property rather than personal danger. You can minimize your chances of becoming a victim by following these safety tips:

- Lock your car when on campus.
- Keep valuables out of sight.
- Don’t leave property unattended. It takes a thief only seconds to take your valuables. Many of the reported thefts have occurred when the victim was nearby.
- Identify your belongings. Put your name or other identifying marks somewhere in your textbooks. Engrave items that might interest a thief, anything that is portable and valuable. Marking valuables is a proven way to discourage theft.

If you are a victim of theft, please contact your campus security department.

CELEBRATE NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH

October is National Disability Employment Awareness Month, and HACC York is celebrating with a number of events related to the employment of individuals with disabilities.

First, there will be an Abilities Panel Discussion showcasing some current HACC students and the difficulties they face as the result of their disabilities. The Abilities Panel Discussion will take place on Thursday, October 24th, at Noon, in the Glatfelter Community Room. This is a great opportunity for professors, staff, and students to learn about how others are succeeding, despite the challenges they face as the result of disabilities. The panel will include a student who has learned to accommodate her Attention Deficit Disorder, a student who is deaf and uses an interpreter, and a Veteran who will describe what it is like to come back to school after serving. Please join us for pizza, sponsored by Student Government, and a great discussion by a group of student who do not allow their disability to hold them back from their goals and dreams for the future.

Additionally, the Office of Disabilities Services, in partnership with the York Campus Career Services Office, will be hosting a workshop for individuals with disabilities: My Disability and the Interview Process. This workshop will be on Monday, October 21st at 2:00 in room 133 Leader Building.

Finally, on Friday, October 25th, from 9am until Noon, the Office of Vocational Rehabilitation is hosting a Career Fair for people with disabilities. This special career fair will be held in the Glatfelter Community Room, and 16 agencies serving people with disabilities are signed up so far. The Office of Vocational Rehabilitation will also have an information table at the event, so come out to learn more about people with disabilities and the resources available to them.

Join us for these exciting opportunities to learn more about the abilities of people with disabilities and why the heart of the word “disability” is “ability”! For more information, contact Lori Shoemaker, ODS Coordinator, at 717-801-3276.

Many thanks to Errol Wizda and Tim Barshinger for their assistance with this event.
BOOKSTORE NEWS

Now that the fall semester is back in full swing, the Bookstore is carrying Lifestyle Foods salads & snack trays once again! Stop in and buy one for lunch or that much needed snack to get you through the afternoon slump.

Be sure to stop by the Bookstore and check out the new sale items on the sale rack. Remember…the holidays are right around the corner!

For the month of October students will have the option to text to win a Monster mini cooler and cool Monster gear wear. More details about this promotion will be available at the Bookstore.

Stay warm with a nice HACC sweatshirt!

SCHOLARSHIP WORKSHOPS

On September 18th and 19th, Nak Chhoeung from the York Campus Office of Financial Aid Services and Cathy Rosenkrans from the Office for Academic Success offered two Scholarship Workshops to help students work on personal statements and apply for numerous HACC and HACC foundation scholarships. All full- and part-time students with a minimum 2.0 GPA are eligible to apply.

Some of these scholarship funds go unclaimed each year, so the two offices work together to promote them and help make the application process easier for York Campus students. So far, in this cycle, over 220 students college-wide have applied for scholarships. Thirty-four students came in for help during those two days.

In the last award cycle, 59 York Campus students were awarded scholarships.

MANY THANKS

The Office of Academic Affairs thanks all the members of faculty and staff who volunteered to welcome students back during the first weeks of classes this Fall. We are grateful that you took a break from your busy schedules to assist and direct new and returning students.

We would like to take this opportunity to say a heartfelt "Thank you!" to all who contributed. Special thanks to those who stepped in to fill empty slots.

Thanks for your gifts of time and energy!