

# Gettysburg Campus

## Academic Affairs Update



## WELCOME TO THE FALL 2013 TERM!

### MIDDLES STATES UPDATE

- The Middle States Monitoring Report authors welcome feedback from the College community on the draft of the report. **If you have recommendations for revisions and would like to share them, please submit your suggestions per the directions outlined below.**
- Read the Middle States Monitoring Report at the **Campus Announcements** channel on the **Home tab** of myHACC.
- If you would prefer to read it as a Microsoft Word document, please email Jeb Baxter ([jebaxter@hacc.edu](mailto:jebaxter@hacc.edu)) and/or Kathy Brickner ([kmbrikn@hacc.edu](mailto:kmbrikn@hacc.edu)) for a Word version to be sent to you.
- **Submit your comments or suggestions regarding the report via the comment boxes in the online form.** Please copy this link and paste it into a browser to get the page to display properly:  
<http://www.hacc.edu/AboutUs/InstitutionalEffectiveness/MiddleStates/MonitoringReport.cfm>
- The **deadline for feedback is Aug. 23** for feedback from academic areas and faculty.
- **Representatives from Middle States will visit HACC on Sept. 24 and 25.**

### FALL 2013 CLASSROOM UPGRADES!

- **Room 109** – New projector
- **Room 114** – New instructor microscope
- **Room 117** – PC's will replace the laptops, and it will be converted to a projection room
- **Room 136** – Converted to a projection room
- **Room 137** – Converted to a projection room
- Coming for this Spring→ **Room 120A & B** – Converting to a large computer classroom and both projectors will be replaced.

## **THE HACC STRATEGIC PLAN 2012-2015**

### **Vision Statement**

HACC will be the first choice for a quality and accessible higher education opportunity.

### **Mission Statement**

Creating opportunities and transforming lives to shape the future - **TOGETHER.**

Three areas of the College have been designated as “mission critical” in the current Strategic Plan to propel the College forward:

- 1) Teaching and Learning Excellence
- 2) Organizational Excellence
- 3) Operational Excellence

These areas will drive and truly highlight the College's need to adapt to changing enrollment trends, embrace changing student demographics, and address emerging economic and political conditions. **We look forward to working together as a college to successfully meet our current Strategic Plan goals and welcome everyone’s contributions.**

### **Goal I: Teaching and Learning Excellence**

Objective 1: Create a comprehensive plan to maximize enrollment.

Objective 2: Improve retention rate.

Objective 3: Improve degree completion utilizing best practices from those colleges involved in the national completion agenda initiative.

Objective 4: Increase the number of students moving from developmental coursework to degree completion.

Objective 5: Improve the processes for assessing programs, courses, and student learning.

Objective 6: Align workforce development offerings with community needs.

Objective 7: Expand innovative use of technology to improve teaching and learning.

### **Goal II: Organizational Excellence**

Objective 8: Improve collegiality, civility and trust throughout the college.

Objective 9: Continuously improve the organization structure.

Objective 10: Evaluate the College’s benefit programs to attract and retain talented employees.

Objective 11: Increase access to and support for professional development and training.

### **Goal III: Operational Excellence**

Objective 12: Improve communication with internal and external stakeholders.

Objective 13: Adopt best practices in higher education for financial planning and management.

Objective 14: Enhance Virtual College operations.

Objective 15: Engage alumni to expand support for HACC.

Objective 16: Engage various campus development teams to work collaboratively to improve resource development.

Objective 17: Identify, implement, support and evaluate innovative use of technologies.

Objective 18: Enhance the College’s technology infrastructure.

Objective 19: Strengthen and improve the College’s commitment to sustainability.

[To read more details on the College’s Strategic Plan, Click Here.](#)



**SPRING 2013**  
**GETTYSBURG CAMPUS**  
**DEMOGRAPHICS**

**WHO ARE OUR STUDENTS?**

- **Headcount:** 2119 students
- **Gender:** 69% Female; 31% Male
- **Status:** 72.9% Part-time; 27.1% Full-time
- **Race/Ethnicity:** 1,810 White, 150 Hispanic/Latino, 72 Black or African American, 38 two or more races, 23 Asian, 10 Nonresident alien, 9 race/ethnicity unknown, 7 American Indian or Alaska Native/Native Hawaiian or other Pacific Islander.
- **Age:** 717 students (19 and under), 653 (20 – 24), 225 (25-29), 309 (30–39), 159 (40-49), 49 (50-59), and 7 (60 and over).
- **Top Majors:** General Studies (276 majors), College in the High School (234), Nursing-Non-Clinical (212), General Studies-Undecided (134), Nursing (114), Business Administration (103), Criminal Justice (81), Pre-Nursing (80), Business Management (58), & Psychology (55).
- **Student Type:** 81.8% are Continuing students (enrolled within the past 5 years), 15.3% New, 2.5% Transfer, 1.1% Returning (not enrolled within the past 5 years).

**NEW COLLEGE CLOSING PROCEDURE, EFFECTIVE FALL 2013**

**The College will no longer operate under the previous “delayed schedule” for classes.** HACC has approved the following statements for cancellations due to weather-related and other incidents. One or more of the following messages will be communicated depending on the circumstances:

- All day and evening classes are cancelled.
- All day classes are cancelled. An update will be provided by 2 p.m. regarding classes scheduled to begin at 4:30 p.m. or later.
- The College will resume operations at 4 p.m. Classes beginning at 4:30 p.m. or later will meet on a normal schedule.
- All classes beginning at 4:30 p.m. or later are cancelled.
- Classes beginning at 11 a.m. or later will meet and run on normal schedule. All classes beginning prior to 11 a.m. are cancelled. Employees report at 10:30 a.m.

**Please NOTE:** Online classes operate as normal when campus operations are cancelled, unless otherwise specified.

Professors are asked to use their discretion in enforcing assignment deadlines if the cancellation will cause students to experience unanticipated childcare, work or other personal challenges.

## MEET YOUR NEW DEPARTMENT CHAIRS



Left to Right: Michelle Myers (Business Studies), Will Guntrum (Communications, Humanities, and Arts), Angela Campbell (Counseling), Kazim Dharsi (Engineering & Technology), Kathleen Conley (Library), Amy Kusmiesz (Science), Tim Dolin (Interim Associate Provost), Kathy Doherty (Social Science), Matt Harris (Interim Math & Computer Science), Curtis Aumiller (Interim Health & Public Service), and Rick Albright (Interim English).

The **NEW** department structure and contact information can be found by clicking [HERE](#).



## LEARNING CENTER UPDATE

### LOOK AT WHO WE ARE TUTORING

	<u>Sum. 2012</u>	<u>Fall 2012</u>	<u>Spring 2013</u>
Total individual students served	87	551	558
Total student visits	261	2186	2888
Number of courses supported by tutoring	24	69	73

## TOP 10 COURSES (BY NUMBER OF TUTORING VISITS)

### FALL 2012

1. MATH 020 (298)
2. MATH 051 (219)
3. MATH 103 (131)
4. ENGL 101 (121)
5. ENGL 051 (98)
6. MATH 010 (89)
7. ENGL 102 (82)
8. MATH 114 (69)
9. CHEM 100 (53)
10. FS 107 (45)

### Spring 2013

1. MATH 020 (316)
2. MATH 051 (313)
3. MATH 103 (250)
4. ENGL 101 (156)
5. ENGL 051 (124)
6. CHEM 100 (109)
7. MATH 104 (106)
8. ENGL 102 (84)
9. BIOL 121 (76)
10. MATH 010 (59)



**Learning Center staff are available to visit your class for a brief presentation about tutoring services.** Please contact Amanda Hartzel at [amhartze@hacc.edu](mailto:amhartze@hacc.edu) to schedule classroom visits.



## STAFF UPDATES

**Cinnamon Hosterman, Administrative Office Specialist in Academic Affairs**, has moved from a part-time status to full-time on a 9.5 month schedule. Her new work schedule will begin at the start of the semester.

**Kathleen Pratt, Associate Professor of Management and Marketing**, has earned Tenure and Promotion. *Congratulations, Kathleen!*

**Ashley Bear, Instructor of Nursing**, completed her Doctor of Nursing Practice, and **Karen Coleman, Nursing/Allied Health Adjunct Faculty Member**, completed her Master of Science in Nursing.



## INTRODUCING SOME NEW MEMBER OF OUR ACADEMIC AFFAIRS FAMILY~



**New Instructional Technology Specialist: Josh Rumpff**

*Contact Josh for help with D2L and integrating technology into your classrooms!*

**Office:** 140A (Faculty Bay)

**Hours:** Wednesday & Thursday & every other Friday; 8:00 am-4:30pm

**Phone:** 717.801.3328

**Email:** [jnrumpff@hacc.edu](mailto:jnrumpff@hacc.edu)

**To register for already scheduled trainings, visit:** [To Sign Up for D2L Trainings, Click Here](#)



**New Full-time Faculty Librarian: Kathleen Heidecker**

*Contact Kathleen for help with library services into your classrooms!*

**Office:** 203 (Located outside of the Learning Commons)

**Hours:** Monday – Friday 8:00 AM – 4:30 PM

**Phone:** 717.337.3577

**Email:** [hbheidec@hacc.edu](mailto:hbheidec@hacc.edu)

**Library website:** <http://lib2.hacc.edu/>

## INTRODUCING OUR NEW ADJUNCT FACULTY MEMBERS

Please join me in **welcoming** all of our *new adjunct faculty members* teaching with us this fall~

<b>Duane Bernard</b>	Accounting
<b>Cherie Black</b>	Anthropology
<b>Holly Cieri</b>	Communications
<b>Joshua Clauser</b>	Business
<b>Ken Corbran</b>	Physical Education
<b>Beth Kanagy</b>	Communications
<b>Ed Darragh</b>	Accounting
<b>Christof Keebaugh</b>	Mathematics
<b>Brenda Maynor</b>	Nursing
<b>Leisa McDaniels</b>	Nursing
<b>Erin Rose</b>	Foundational Studies
<b>Tyler Sieg</b>	Electrical Occupations
<b>Elisa Ramsey</b>	Welding
<b>Allison Rohrbaugh</b>	Communications
<b>Rafi "Zak" Sharif</b>	Philosophy
<b>Tara Whitehead</b>	English

## **COMPUTER BOOT CAMP IS HERE!**

The Learning Commons – Library, Learning Center, and IT - will host a **COMPUTER BOOT CAMP** during the first week of 14 WK classes and are looking for volunteers for the event.

The boot camp will allow students two locations where they will get assistance to log-in to various HACC resources:

- myHACC (thus D2L & HACCWeb)
- HAWKmail
- MyIT/MathLab & ALEKS (students will be asked for their site codes)
- Library accounts
- E2Campus
- Vendprint

The first location is **outside the Hoffman Room** and will be for one-to-one, drop-in sessions. Students will work with a single volunteer to ensure they can access the resources above. The second location is 206, which will be reserved for classes to attend (via appointment) Wednesday and Thursday (Friday if needed).

A training event for volunteers is scheduled on August 20<sup>th</sup> from 10-11:30am in Room 206. We'll review each resource and go over several troubleshooting steps before asking volunteers to commit to a time and location.

If interested in scheduling your class or volunteering for the event, contact Leslie Boon at [lmboon@hacc.edu](mailto:lmboon@hacc.edu).



### **MARK YOUR CALENDARS for these IMPORTANT DATES**

<b>August 19</b>	5:00 – 8:00 PM	Faculty Inservice Event
August 26-29	Throughout the day	Computer “Boot Camp” for Students outside of the Hoffman Room
<b>August 24, August 31, September 7, &amp; December 7</b>	8:00 AM – 1:00 PM	Gettysburg Campus Library is OPEN
<b>September 3</b>		14 WK Term 100% Tuition Refund Date
<b>September 3</b>	5:00 – 6:00 PM	“Shale Perception” Artist Reception
<b>September 11</b>	10:30 AM – 2:30 PM	Fall Free 4 ALL
<b>September 16</b>		14 WK 50% Tuition Refund Date
<b>September 10 – 16</b>		14 WK Online Attendance Confirmation Entry Period
<b>October 2 – October 16</b>	Due by NOON	14 WK Online Midterm Grading
<b>December 6 – December 16</b>	Due by NOON	14 WK Online Grading Dates

## ACADEMIC AFFAIRS OFFICE CONTACTS



**Faculty Secretary:** Wendy Kaehler

**Phone:** 717.339.3506

**Email:** [wakaehle@hacc.edu](mailto:wakaehle@hacc.edu)



**Administrative Assistant to the Dean:** Cinnamon Hosterman

**Phone:** 717.339.3557

**Email:** [cahoster@hacc.edu](mailto:cahoster@hacc.edu)



**Academic Dean:** Dory Uhlman

**Phone:** 717.339.3578

**Email:** [dsuhlman@hacc.edu](mailto:dsuhlman@hacc.edu)

***“Dear Faculty,***

***It is my sincere pleasure to welcome you back to the Fall term. I am looking forward to seeing you all back on campus real soon. Please let me know if I can assist you in any way as you return to the classroom and engage our students in learning your course content.***

***Sincerely,***

***Dory Uhlman”***