Quick Look Grid for
Healthcare Education & Training/WFD Programs
Workforce Development
(Revised: 8/22/2022)

Courses Offered ------->	Birthing Doula	Cardiology Technician	Certified Recovery Specialist/Certified Family Recovery Specialist (Certification Prep. Course)	Community Health Worker
Program Length	23 hours	165 hours	78 hours (66 classroom hours and 12 hours of online homework)	120 hours
Program Location	Harrisburg	Harrisburg	Harrisburg	Fully online
Tuition Cost (per student)	$549	$2,151	$998 (Learner's Manual provided)	$1,295
Is certification available in this field?	Yes	Yes, Certified Cardiology Technician (CCT) Certification (not included in tuition)	Yes, CRS certification via PA Certification Board (not included in tuition) CFRS cert. requires proof of prep course & application - no exam	Yes, Certified Community Health Worker (CCHW) via PA Certification Board exam
Minimum age requirement to enroll in program	18	18	18	18
Prerequisites or preadmission items required?	No	No	*For Those Pursuing the CRS Certification (not the CFRS):* Student MUST have a minimum of 18 months of continual, personal, lived recovery experience by the start of the class in order to be accepted into the program.	High School Diploma or GED
Pre-registration discussion/interview with HC Training & Education Staff Member?	No	No	Yes. Student must contact CRS/CFRS prog coordinator to discuss course requirements. Then will register w/HACC & apply in PA Cert Board's website.	No
Eligible for financial aid?	No	Scholarships may be available	VA benefits, OVR funding & scholarships may be available	WIOA funding & scholarships may be available
Attendance requirement	100%	80%	100% (All missed time must be made up to complete program.)	90%
Passing grade	Pass/Fail	Pass/Fail	Pass/Fail	Minimum 70%
Can any credit courses be transferred in?	No	Prerequiste courses: Med Term, A&P, Cardiac Illness & Disease	No	No
Articulation to credit or other program	No	CCT Certification plus 6-months work experience articulates 9 credits into the CVT program offered at the Lancaster campus	Articulates to HUMS 109 which is a required course in the Human Services & the Addiction and Recovery Services associate in applied science (AAS) degree programs	No
Program Coordinator	Nina Kottcamp 717-221-1386 (21-1386)	Jackie Foster 717-221-1354 (21-1354)	Nina Kottcamp 717-221-1386 (21-1386)	Nina Kottcamp 717-221-1386 (21-1386)
Contact Information	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)
Miscellaneous Information/Notes	There are required books for this course. The instructor will provide the information on Day 1 of the class.	Payment plan eligible if registering for all classes in program at one time.	The "Addiction and Recovery Services" program is an Associate in Applied Science degree program beginning fall 2021. Not to be confused with CRS certification.	Please contact Nina Kottcamp with any questions.

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Courses Offered ------>	Direct Care Worker	Massage Therapy	Medical Assistant/CCMA Certification	Medical Coding Specialist
Program Length	**COMING SOON!!!**	900 hours	496 hours	250 hours
Program Location		Harrisburg (some online components)	Harrisburg, Lancaster & York (a portion of program is held on Zoom; lab skills in-person)	Zoom (FT Day & PT Evening) (Prerequisites available online & via Zoom)
Tuition Cost (per student)		$12,800 plus textbook and misc. costs	$5,740 (includes CCMA exam) plus textbook costs, and misc. costs, i.e. background checks, drug screen, CPR, etc. required of clinical sites	$2,918 for complete program including pre-requisites, plus additional costs for textbooks & coding manuals
Is certification available in this field?		Yes, state licensing required from the FSMTB & PA Massage Therapy Board.	Yes, Certified Clinical Medical Assistant (CCMA) (first attempt included in tuition)	Yes, CPC or CCS (not included in tuition)
Minimum age requirement to enroll in program		18	18	18
Prerequisites or preadmission items required?		High School Diploma or GED; PA State Police Criminal History Record Information (CHRI), PPD, confirmation of technical standards/essential functions. Admission criteria further explained in handbook. Students must be interviewed by massage therapy coordinator before registering.	High School Diploma or GED, CPR/Physical/2-step PPD/FBI, PA State Police Criminal History Record Information (CHRI), Child Abuse/Flu Vaccination if clinicals Oct.-May. Students must be interviewed by Healthcare Training & Educ. staff before registering.	High School Diploma or GED
Pre-registration discussion/interview with HC Training & Education Staff Member?		Yes	Yes	No
Eligible for financial aid?		VA benefits, federal financial aid & scholarships may be available (WIOA funding in Lancaster County)	VA benefits & scholarships may be available (WIOA funding in Lancaster County)	VA benefits, WIOA funding, & scholarships may be available
Attendance requirement		Students cannot miss more than 5% of in-person classes. All missed time must be made up.	80%	80%
Passing grade	Pass/Fail	Minimum 75%	Minimum 75%	Minimum 75%
Can any credit courses be transferred in?	No	Students achieving a B in BIOL 121 & 122 may qualify to take department placement testing.	No	Prerequiste courses: Med Term, A&P, Human Illness, Intro to Compliance
Articulation to credit or other program	No	Yes - Health Science AAS (Upon successful completion of certification from NHA - up to 30 credits)	Yes - Health Science AAS. (Upon successful completion of certification from NHA - up to 30 credits)	Yes - Health Science AAS. (Upon successful completion of AAPC or AHIMA certification - up to 30 credits)
Program Coordinator	Emanda Reiner 717-221-1337 (21-1337)	Nina Kottcamp 717-221-1386 (21-1386)	Jackie Foster 717-221-1354 (21-1354)	Jackie Foster 717-221-1354 (21-1354)
Contact Information	100%	Nina Kottcamp 717-221-1386 (21-1386)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)
Miscellaneous Information/Notes			Includes a 120-hour unpaid internship.	An Inpatient Coding pathway is available for medical coders who are certified as Professional Coders (CPCs). New Clinical Documentation Improvement Specialist pathway will be available fall 2022.

Courses Offered ------->	Nurse Aide	Nursing Home Administrator	Personal Care Home Administrator	Personal Fitness Trainer
Program Length	120 hours	120 hours	93 hours (CPR/First Aid/AED is responsibility of student)	316 hours
Program Location	Harrisburg, Lancaster & Lebanon (also at Central & South Central PA nursing facilities)	Held at Homestead Village Retirement Community in Lancaster	Harrisburg	Harrisburg
Tuition Cost (per student)	$1,598 (incls textbooks) additional cost for required attire, supplies, and background clearances, 2-step PPD, health clearance, & NA registry exam	$2,579 for 16 modules if registering for full prog. (or $175/module, if registering for individual modules) $2,954 for 16 mods + optional Review Course	$1,480 (includes reference materials). Includes licensure examination. *Cost of CPR is not included and proof of certification is required	$2,995 (prepares students for any national personal trainer certification examination)
Is certification available in this field?	Yes, placed on PA NA registry after passing registry exam	Yes, this is a mandatory program in order to sit for the PA State Board Licensure Exam	Yes, license required by PA Dept. of Human Services (DHS)	Yes
Minimum age requirement to enroll in program	16 (Age requirement may be a factor for employment - must be 18 to use mechanical lift.)	21	18	18
Prerequisites or preadmission items required?	8th grade English reading/writing level; Physical, 2-step PPD and PA State Police Criminal History Record Information (CHRI); if not a PA resident for 2 consecutive years, an FBI report is also needed.	No pre-requisites for the class; however, refer to PA Code Chapter 39.5 for requirements to take the licensure exams.	Yes, must have existing Nursing Home Admin License, be RN or LPN w/1 yr. related work experience or have Assoc. degree or 60 credits from accredited college. DHS orientation required to be completed prior to class start date.	High School Diploma or GED
Pre-registration discussion/interview with HC Training & Education Staff Member?	No	No	No	No
Eligible for financial aid?	VA benefits, WIOA funding & scholarships may be available	No	Scholarships may be available	VA benefits, WIOA funding, & scholarships may be available
Attendance requirement	Mandatory attendance rules apply - see program catalog for further information.	100%	100%	80%
Passing grade	75% minimum on each quiz & final exam	Pass/Fail	Pass/Fail	Minimum 75%
Can any credit courses be transferred in?	No	No	No	No
Articulation to credit or other program	No, however NA's will receive 1 point toward LPN and RN programs admission process	No	No	No
Program Coordinator	Emanda Reiner 717-221-1337 (21-1337)	Emanda Reiner 717-221-1337 (21-1337)	Jackie Foster 717-221-1354 (21-1354)	Nina Kottcamp 717-221-1386 (21-1386)
Contact Information	Maureen Fey, Admin. 717-221-1352 (21-1352)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Nina Kottcamp 717-221-1386 (21-1386)
Miscellaneous Information/Notes	All required documentation must be provided by students to the HACC nurse aide office 2 weeks prior to the start of class. As of fall 2021, NA to PN Bridge program available.	Optional review course is available following the completion of the 120-hour program for $395.	This course is blended with portions of the class requiring online work and others in-person.	

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Courses Offered ------->	Pharmacy Technician	Phlebotomy Technician	Physician Office Assistant (Trains student for a medical administrative position)	RN/LPN Reactivation
Program Length	114 hours	180 hours	228 hours	208 hours
Program Location	Fully online	Harrisburg (day & evening), Lancaster (day & evening) York (day)	Harrisburg (classroom) & Zoom (all other areas)	Harrisburg
Tuition Cost (per student)	Online: $1,620 plus textbook costs	$1,295 (includes textbook) plus miscellaneous costs, i.e. background checks, drug screen, CPR, etc. required of clinical sites	$2,495 (plus cost of textbooks)	$2,385 (incls textbooks, lab supplies tote & predictor exam) plus $25 clinical fees Total: $2,410
Is certification available in this field?	Yes, Certified Pharmacy Technician (CPhT)	Yes, Certified Phlebotomy Technician (CPT)	Yes, Certified Medical Administrative Assistant (CMAA) certification	No
Minimum age requirement to enroll in program	18	18	18	No age requirement. (See next cell below.)
Prerequisites or preadmission items required?	High School Diploma or GED (Students can be 17 years of age to take the program and sit for the online CPhT exam but guardian must accompany student and show photo ID. Student must meet all PTCB requirement to sit for certification. See www.ptcb.org/credentials/certified-pharmacy-technician) (Note: Some employers only hire at age 18.)	High School Diploma or GED, CPR/Physical/2-step PPD/Criminal Background Checks-FBI, PA State Police Criminal History Record Information (CHRI), Child Abuse/Flu Vaccine. Students must contact Healthcare Training & Educ. staff mmediately after registering for this program.	High School Diploma or GED & students must contact Healthcare Training & Educ. staff before registering for this program.	CPR/Physical/2-step PPD/Criminal Background Checks-FBI, PA State Police Criminal History Record Information (CHRI), Child Abuse/Malpractice Insurance/Flu Vaccine/Valid PA RN or LPN License (active/inactive). Students must contact Healthcare Training & Educ. staff before registering for this program.
Pre-registration discussion/interview with HC Training & Education Staff Member?	No	Yes, a discussion with a Healthcare Educ & Training staff to instruct students enrolling that required docs are due 2 weeks prior to first day of class.	Yes, discussion with a Healthcare Educ & Training staff member about program expectations is required.	Yes
Eligible for financial aid?	VA benefits & scholarships may be available	Scholarships may be available	VA benefits, WIOA funding & scholarships may be available	Scholarships may be available
Attendance requirement	80% (each class)	80%	80%	100%
Passing grade	Minimum 75%	Minimum 75%	Minimum 75%	80% or above
Can any credit courses be transferred in?	No	No	Yes, AH 105 (medical terminology), BIOL 101 (General Biology I)	No
Articulation to credit or other program	No	Articulation to be determined	No	No
Program Coordinator	Jackie Foster 717-221-1354 (21-1354)	Jackie Foster 717-221-1354 (21-1354)	Jackie Foster 717-221-1354 (21-1354)	Jackie Foster 717-221-1354 (21-1354)
Contact Information	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Amy Beth Martin, Admin. 717-221-1304 (21-1304)
Miscellaneous Information/Notes	Optional 30-hr inpatient pharmacy tech module & 6-wk externship available beginning fall 2021.			The Reactivation program is for nurses who have allowed nursing license to expire.

Courses Offered ------->	RN/LPN Refresher	Reflexology Certification Prep Course		
Program Length	67 hours	112 hours		
Program Location	Harrisburg	Harrisburg		
Tuition Cost (per student)	$1.595 (includes textbook & lab supplies tote)	$1,995 (includes reflexology guides)		
Is certification available in this field?	No	Yes, student prepares to take the ACRB exam & becomes nationally certified		
Minimum age requirement to enroll in program	No age requirement. (See next cell below.)	18		
Prerequisites or preadmission items required?	High School Diploma or GED RN or LPN eduation or license	No		
Pre-registration discussion/interview with HC Training & Education Staff Member?	Yes	No		
Eligible for financial aid?	Scholarships may be available	VA benefits & scholarships may be available		
Attendance requirement	100%	90%		
Passing grade	80% or above	Minimum 75%		
Can any credit courses be transferred in?	No	No		
Articulation to credit or other program	No	No		
Program Coordinator	Jackie Foster 717-221-1354 (21-1354)	Nina Kottcamp 717-221-1386 (21-1386)		
Contact Information	Amy Beth Martin, Admin. 717-221-1304 (21-1304)	Nina Kottcamp 717-221-1386 (21-1386)		
Miscellaneous Information/Notes	The Refresher program is for a) nurses with an active license that may have been out of the nursing field or b) nursing students wanting additional knowledge.	You do NOT need to be a licensed massage therapist to take this course.		